

ANNUAL TOWN REPORT

1957

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Citizens of Saugus:

In my opinion, one of the specific duties of a Town Manager is to keep the people of his community fully informed as to the operation of their local government. With that thought in mind this report is being published in order to acquaint you with all the facts pertaining to your Town government, to let you know of the progress that has been made in the community during the past year and to acquaint you with the many problems that confront your Town and which must be met in the near future.

The main objective of any municipal government is to render to the people of the community services essential to their well-being, to maintain with a high degree of efficiency the physical structure of the community, improve its financial condition, pay adequate wages to all personnel and to attain all of these goals within the ability of the people to pay the costs. That has been my objective in over twenty-five years as an official in municipal government. That is the program that I am operating under in the Town of Saugus and it is the type of program that I hope to continue just as long as I remain here as Town Manager. I believe that these objectives have been to a great degree fully attained in the Town of Saugus during the year 1957.

A review of salaries paid in the cities and towns of Essex County and other cities and towns close by Saugus outside of Essex County will show that Saugus Town employees are close to the top of the list and fare very well in comparison with their brethren in other communities.

The tremendous road program completed by our Public Works Department this year, coupled with extraordinary repairs to the Sweetser School, the Emerson School, the Felton School fire escape and new boilers in the Oaklandvale and Cliftondale Schools are proof that the physical structure of the Town is being improved.

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A reduction in the bonded debt of \$203,000 in 1956, \$203,000 in 1957 and a reduction of \$5.00 in the tax rate during 1957 furnish ample proof that we are achieving our objectives and doing it within the ability of our people to pay.

On January 1, 1956 our Excess and Deficiency account totalled \$91,008.00 of which \$8,442 was free cash. On January 1, 1957 our Excess and Deficiency totalled \$203,404 of which \$89,249.00 was free cash and I am happy to state that as of January 1, 1958 our surplus amounted to \$312,056.29 of which \$225,514.00 was free cash. With a reduction of \$406,000 in the Town Debt and an increase of \$211,048.68 in our Excess and Deficiency account, with an increase of \$217,068.00 in our free cash, it can readily be seen that the Town's financial structure is much stronger than two years ago.

In the following pages of this pamphlet, you will find reports from your Department Heads in more detail. It is my hope that we can compile this report in such a way as to give to you, the people of Saugus, a clear picture of the manner in which your Town government functions and the cost of operating your various Town Departments.

In conclusion may I say that the accomplishments of the past year and a half would not have been possible unless I had received the wholehearted cooperation of all members of the Board of Selectmen and our Department Heads. To them I offer my sincere thanks for the manner in which they have cooperated with me during the past year.

I have always believed that the achievements of the past are the guarantees of the future and I sincerely hope that the record that we have compiled during 1956 and 1957 can be emulated in 1958 and 1959.



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However, there are three major problems facing the Town at the present time which will entail large expenditures in the near future. The need of replacing some of our antiquated schools and the need for more classrooms is apparent to all who have studied the problem. Extension of our Sanitary sewer system cannot be delayed much longer as conditions in some sections of Town are real serious. The replacement of some seven miles of cement water mains should be undertaken. However, I believe that the school and sanitary sewer problems deserve our first consideration.

At the present time the total debt of the Town of Saugus is \$2,794,000 and interest charges on this debt for 1958 will cost Saugus taxpayers \$73,934.75. Ten dollars of the Saugus Tax Rate for 1958 will go for interest and maturity payments. I am hoping that we can make further reductions in our total debt before we embark upon any program that will entail the borrowing of any monies.

Furthermore our Master Plan for the Town should be completed early in 1958 and should serve as a guide to us all in solving the aforementioned problems.

*Daniel E. McLean*  
Daniel E. McLean  
Town Manager



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## REPORT OF THE TOWN ACCOUNTANT

To the Town Manager:

In accordance with the provisions of Chapter 41, Section 61 of the General Laws of Massachusetts, I herewith submit the Annual Report of all financial transactions by Town Officials and Departments and a statement of the Financial Condition of the municipal government for the year ending December 31, 1957.

### Town Indebtedness

On January 1, 1957 the sum of \$2,997,000 was outstanding in bonded debt. During the year 1957 \$50,000 matured on Sewer Bonds, \$15,000 on Water Bonds and \$138,000 on School Bonds leaving a balance of \$2,794,000 outstanding on December 31, 1957.

A total of \$79,167.25 was paid for interest due on all bonds. The Commonwealth of Massachusetts paid to the Town the sum of \$69,544.91 through the School Building Assistance Commission, as assistance on the 1957 maturity of all School Bonds. Included in this report is a statement of the total cost of all bond maturities and interest due annually for the years 1958 through 1974 inclusive.

### Temporary Loans

The Town Treasurer borrowed \$800,000 to finance the municipal government in anticipation of taxes. All temporary loans were paid off by December 6, 1957. The total sum borrowed was \$100,000 less than in 1956.

The Town appropriation of \$12,000 for interest payments on temporary loans was apportioned \$614.70 to Chapter 90 highway loans

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and \$9,457.16 to Tax Anticipation loans, leaving a balance of \$1,928.14 as of December 31, 1957.

Again in 1957 it was necessary to borrow money as a temporary Chapter 90 highway loan. The sum of \$54,000 was borrowed which will carry over to 1958 and be paid off in that year with receipts from the County and State.

#### Tax Titles and Tax Possessions

On January 1, 1957 there was \$22,099.20 outstanding on Tax Titles. With redemptions and additions for unpaid taxes, abatements and refunds the December 31, 1957 balance was \$16,662.35 showing a reduction of \$5,436.85 for the year ending 1957.

On January 1, 1957 there was \$90,471.68 outstanding as unsold Tax Possessions. Gains on sales and land taken by the Treasurer brought this figure up to \$109,214.69. Collections and net losses amounted to \$16,021.16. This left an outstanding balance of \$93,193.53 or an increase of \$2,721.85 over the January first balance.

#### General Financial Condition

The Assessors Recapitulation Sheet for the year 1957 showed the Estimated Receipts, which includes Income Taxes, Corporation Taxes, Meal Taxes and Town Income, as a total of \$873,201.41 which was used in computing the 1957 tax rate of \$64.90. As in 1956 this figure for Estimated Receipts proved to be a conservative one and the actual amount received was \$940,283.45 or a net gain of \$64,279.46 for the year.

In Town appropriations the sum of \$36,633.53 was unexpended and was transferred to the Revenue account from departmental balances.

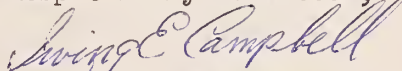
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The Surplus Revenue (E & D) at the end of 1957 carried a balance of \$312,056.89. This was an increase of \$108,652.84 over the 1956 balance and a total increase of \$221,048.49 over the 1955 balance. The upward trend in this account is indicative of a healthy and sound financial structure in the Municipal Government of Saugus.

"Free Cash" for 1957 will be well over \$200,000 marking the highest balance of "Free Cash" in the history of the Town.

In conclusion, I wish to thank the Town Officials, the State Auditor, Department Heads and employees who have co-operated with this department throughout the year.

Respectfully submitted,



Irving E. Campbell

Acting Town Accountant



TOWN OF SAUGUS

BALANCE SHEET

December 31, 1957

ASSETS

GENERAL

CASH:

General	574,314.96
Special Deposits:	
Surplus War Bonus Fund	784.91
Advance for Petty:	
Collector	100.00

Accounts Receivable:

Taxes:

Levy of 1955:		
Personal Property	47.92	
Real Estate	1.80	
		49.72

Levy of 1956:		
Poll	38.00	
Personal Property	323.64	
		361.64

Levy of 1957:		
Poll	1,774.00	
Personal Property	3,681.74	
Real Estate	80,680.13	
		86,135.87

MOTOR VEHICLE AND TRAILER EXCISE:

Levy of 1955	8.01	
Levy of 1957	31,104.54	
		31,112.55

SPECIAL ASSESSMENTS:

Sewer Assessments Added to	
taxes 1957	34.81
Sewer Rentals Added to Taxes	
1957	90.50
Committed Sewer Interest 1956	2.05
Committed Sewer Interest 1957	10.36
Sidewalk Assessments Added to	
Taxes:	
Levy of 1956	191.68

Levy of 1957	81.85
Committed Sidewalk Interest 1957	25.39
Unapportioned Sidewalk Assessments	131.25
Sewer Rentals:	
June 1957	149.50
December 1957	885.00
Unapportioned Water Main Assessments	802.56

2,404.95

SPECIAL TAXES:

Estates of Deceased Persons

513.03

Tax Titles And Possessions:

Tax Titles	16,662.35
Tax Possessions	93,193.53

109,855.88

DEPARTMENTALS:

Ambulance	465.20
General Relief:	
State	81.68
Cities & Towns	976.35
Aid to Dependent Children	2,731.05
Old Age Assistance, Cities & Towns	1,075.63

5,329.91

WATER:

Liens Added to Taxes:

Levy of 1956	7.75
Levy of 1957	3,533.80

Rates:

June 1957	3,998.92
December 1957	13,188.08
Maintenance	5,222.15

25,950.70

AID TO HIGHWAYS:

State	10,358.48
County	8,689.83

19,048.31

UNPROVIDED FOR OR OVERDRAWN ACCOUNTS:

Underestimates 1957:

State:

Abatement Smoke Nuisance	8.55
Metropolitan District Com:	
Serial Bonds	248.10
Serial Bond Interest	157.53
Charles River Basin - Maintenance	20,699.85

County:

Tax	10,373.15
Tuberculosis Hospital	3,327.99

34,815.17

## OVERLAY DEFICITS:

Levy of 1953	118.58
Levy of 1954	124.08
Levy of 1955	379.51
Levy of 1956	781.94
Levy of 1957	637.87

2,041.98  
22,028.35

## COURT JUDGMENTS

## OVERDRAWN ACCOUNTS:

Highway Chapter 90:	
Essex Street 1955	1,450.85
Essex Street 1956	2,176.89
Essex Street Sidewalk & Curbing	392.08
Board of Selectmen Chapter 179 Section 7, acts of 1947	679.25

4,699.07

919,547.00

LIABILITIES AND RESERVES

## TEMPORARY LOANS:

In Anticipation of Reimbursement	54,000.00
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## PAYROLL DEDUCTIONS:

Blue Cross & Blue Shield	2,945.71
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## OVERPAYMENTS:

Motor Vehicle & Trailer Excise 1956	85.11
Sidewalk Committed Interest 1955	6.36
	91.47

## GUARANTEE DEPOSITS:

Planning Board	2.49
Board of Appeals	188.75
	191.24

## AGENCY:

County Dog Licenses	28.00
Excess Sale of Lands of Low Value	5,246.98
	5, 274.98

## TAILINGS:

Unclaimed Checks, Etc.	1,112.05
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## CEMETERY PERPETUAL CARE BEQUESTS

355.00

## SURPLUS WAR BONDS FUND:

784.91

## TRUST FUND INCOME:

Ora Maitland Kimball	
Welfare Fund	1,130.59



Johnson Library Fund	885.49
Kimball Library Fund	359.23
Wilson Library Fund	108.86
Cemetery Perpetual Care Fund	5,430.04

7,914.21

#### RECOVERIES:

Old Age Assistance

27,722.17

#### FEDERAL GRANTS:

Disability Assistance:

Administration

116.95

Assistance

3,482.85

Aid to Dependent Children:

Administration

599.48

Aid

7,928.07

Old Age Assistance:

Administration

11.08

Assistance

16,629.22

Vocational Education:

Smith Hughes-George Borden

Funds

5,159.13

School-Public Law 874

16,157.83

50,084.61

#### REVOLVING FUNDS:

School Lunch

8,471.74

School Athletics

3,035.31

11,507.05

#### APPROPRIATION BALANCES:

General

Selectmen-Expense

49.80

Accounting-Salary

120.38

Treasurer-Tax Title Foreclosure

36.10

Collector-Expense

19.74

Assessors-Expense

552.50

Election & Registration-Expense

27.50

Finance Committee-Expense

59.45

Planning Board-Expense

126.75

Police-Expense

53.59

Fire-Expense

44.82

Building-Expense

721.50

Civilian Defense

577.50

Health-Expense

59.00

Highway-General Expense

705.25

Essex Street, Sidewalk & Curbing

1956

8.84

Walnut Street, Chapter 90 1956

661.34

Walnut Street Sidewalk & Curbing

1956

3,458.56

Vine Street, Chapter 90 1957

6,383.75

Essex Street, Chapter 90 1957

17.23

Walnut Street, Chapter 90 1957

8,225.47

Winter Street Construction	2,318.00
School Street Construction	2.69
Elm Street Construction	1.78
Appleton Street Construction	.86
Hurd Avenue & Palham Streets	141.33
Fairmount Avenue	1,000.00
Oaklandvale Avenue-Drainage	832.59
Veterans' Benefits	15.00
School-Expense	244.50
Advisory Committee, New High School Construction	815.27
Repairs to Junior High School	6.97
Ballard School Cafeteria	433.25
Emerson School Repairs	22.97
Roby & Centre School Hot Top	1.10
Playground Expense	2.50
World War Honor Roll-Repairs	1,348.42
Printing Traffic Rules	500.00
Water Mains, Walnut Street	449.95
Cemetery-Expense	500.00
Cemetery Committee	25.00
Riverside Cemetery Enlargement	6,105.68
Insurance Expense	11,056.32
Old Age Assistance	35.00

NON REVENUE:

School Construction	65,521.61
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113,289.86

OVERESTIMATES 1957:

State:

Metropolitan Parks

22,051.69

SALE OF REAL ESTATE FUND:

Regular

8,880.00

In Escrow

100,000.00

108,880.00

SALE OF CEMETERY LOTS AND GRAVES FUND

9,749.00

RECEIPTS RESERVED FOR APPROPRIATIONS:

Sewer

11,616.98

RESERVE FUND-OVERLAY SURPLUS

283.68

REVENUES RESERVED UNTIL COLLECTED:

Motor Vehicle & Trailer Excise

31,027.44

Sewer

1,172.22

Sidewalk

423.81

Special Tax

513.03

Tax Title & Possessions

109,855.88

Departmental	5,329.91	
Water Maintenance	802.56	
Water	25,950.70	
Aid to Highway	4,459.95	179,535.50

RESERVE FOR PETTY CASH ADVANCE		100.00
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SURPLUS REVENUE		<u>312,056.89</u>
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		<u>919,547.00</u>
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#### DEFERRED REVENUE ACCOUNTS

APPORTIONED SEWER ASSESSMENTS NOT DUE:		
Sewer		4,763.57
Sidewalk		3,777.18
Water Main		1,207.10

SUSPENDED ASSESSMENTS:		
Water Main		453.60

		<u>10,201.45</u>
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APPORTIONED SEWER ASSESSMENTS REVENUE:		
Due 1958-1965		4,763.57

APPORTIONED SIDEWALK ASSESSMENT REVENUE:		
Due 1958-1965		1,207.10

SUSPENDED WATER MAIN ASSESSMENT REVENUE:		453.60
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		<u>10,301.45</u>
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#### DEBT ACCOUNTS

NET FUNDED OR FIXED DEBT:		
Inside Debt Limit:		
General		1,084,280.00
Outside Debt Limit:		
General	1,566,720.00	
Public Service Enterprise	143,000.00	

		<u>1,709,720.00</u>
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		<u>2,794,000.00</u>
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DEBT ACCOUNTS

SERIAL LOANS:

Inside Debt Limit:

General:

Sewer	432,280.00
School	652,000.00

1,084,280.00

Outside Debt Limit:

General:

Sewer	126,720.00
School	1,440,000.00

Public Service Enterprise:

Water	143,000.00
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1,709,720.00

2,794,000.00

TRUST AND INVESTMENT ACCOUNTS

TRUST AND INVESTMENT FUNDS

Cash and Securities

202,969.51

202,969.51

IN CUSTODY OF TOWN TREASURER:

George N. Wilson Library Fund	2,100.00
Benjamin N. Johnson Library Fund	5,136.98
Cemetery Perpetual Care Fund	195,711.77
Post War Rehabilitation Fund	20.76

202,969.51

RETIREMENT SYSTEM ACCOUNTS

MUNICIPAL CONTRIBUTORY RETIREMENT

SYSTEM FUNDS:

Cash and Securities

236,626.65

CONTRIBUTORY RETIREMENT FUNDS:

Annuity Savings Fund:	164,723.14
Annuity Savings Fund for	
Military Service Credited	2,633.03
Annuity Reserve Fund	22,692.15
Pension Fund	40,956.35
Undistributed Income	5,621.98

236,626.65

## RECEIPTS FROM COMMONWEALTH OF MASSACHUSETTS

1947 - 1957 Inclusive

	<u>Income Tax</u>	<u>Corporation Tax</u>	<u>Meal Tax</u>
1947	82,890.00	33,741.00	3,813.00
1948	78,717.00	48,182.00	3,746.00
1949	164,199.00	67,151.00	3,723.00
1950	135,440.00	45,475.00	3,891.00
1951	153,104.00	65,383.00	3,636.00
1952	161,247.00	70,759.00	7,041.00
1953	178,519.00	58,731.00	5,365.00
1954	168,749.00	62,527.00	6,338.00
1955	179,380.00	54,967.00	4,626.00
1956	196,756.00	68,562.00	5,160.00
1957	183,342.88	65,031.15	5,159.80

## TAX RATES AND VALUATIONS

1947 - 1957 Inclusive

	<u>Tax Rate</u>	<u>Valuation</u>
1947	41.20	18,315,961.00
1948	39.90	18,966,179.00
1949	38.90	19,176,046.00
1950	41.00	20,536,714.00
1951	49.80	20,952,283.00
1952	56.90	21,651,809.00
1953	53.90	23,065,176.00
1954	56.40	23,854,577.00
1955	59.90	24,796,981.00
1956	69.90	26,077,896.00
1957	64.90	27,408,283.00

## TOTAL COST OF BOND MATURITIES AND INTEREST

1958 to 1974 Inclusive

<u>Year</u>	<u>Bonds</u>	<u>Interest</u>	<u>Total</u>
1958	201,000.00	73,934.75	274,934.75
1959	198,000.00	60,742.25	266,742.25
1960	192,000.00	63,643.75	255,643.75
1961	192,000.00	58,600.25	250,600.25
1962	192,000.00	53,556.75	245,556.75
1963	188,000.00	48,669.50	236,669.50
1964	183,000.00	43,647.25	226,647.25
1965	183,000.00	38,813.75	221,813.75
1966	183,000.00	33,980.25	216,980.25
1967	183,000.00	29,146.75	212,146.75
1968	182,000.00	24,313.25	206,313.25
1969	166,000.00	19,507.25	185,507.25
1970	156,000.00	15,148.75	171,148.75
1971	129,000.00	11,035.25	140,035.25
1972	129,000.00	7,404.75	136,404.75
1973	127,000.00	3,793.00	130,793.00
1974	10,000.00	200.00	10,200.00
	<u>\$2,794,000.00</u>	<u>\$594,138.50</u>	<u>\$3,388,138.50</u>

## EXCESS AND DEFICIENCY AND FREE CASH

1947 - 1958 Inclusive

	<u>January 1st Each Year</u>	<u>Free Cash</u>
	<u>Excess and Deficiency</u>	
1947	87,861.00	31,664.00
1948	116,794.00	66,682.00
1949	136,704.00	148,074.00
1950	238,582.00	123,548.00
1951	202,789.00	100,184.00
1952	187,821.00	108,251.00
1953	190,126.00	116,538.00
1954	208,601.00	137,001.00
1955	84,617.00	9,315.00
1956	91,008.00	8,442.00
1957	203,404.05	87,134.97
1958	312,056.89	200,959.13



## 1957 RECEIPTS

## GENERAL REVENUE

## TAXES:

Levy of 1956:		
Real Estate	90,546.89	
Personal	3,859.90	
Poll	1,046.00	
Levy of 1957:		
Real Estate	1,506,895.68	
Personal	129,956.92	
Poll	<u>9,712.00</u>	
		1,742,017.39

## LICENSES AND PERMITS:

Liquor and Malt Beverages	16,206.00	
Victuallers	390.00	
Entertainment	285.00	
Auto Dealers	200.00	
Junk	20.00	
Golf	20.00	
Juke Boxes	525.00	
Gasoline	28.50	
Furniture	10.00	
Taxi Cabs	16.00	
Auctioneer	6.00	
Marriages	422.00	
Mortgages	1,590.00	
Certified Copies	114.50	
Business Certificates	18.00	
Tax Certificates	622.00	
Trailers-Chap. 583 G.L.	1,070.00	
Dog Fees	292.50	
Hunting and Fishing Fees	158.25	
Mortgage Discharges	64.00	
Sale of Poll Books	20.00	
Water Lien Releases	14.00	
Pole Locations	428.00	
Birth Certificates	2.00	
Gas Registrations	7.50	
Foreclosure	1.50	
Peddler	10.00	
Bill in Equity	4.00	
Statement of Service	<u>1.00</u>	22,545.75

AX TITLE REDEMPTIONS--TREASURER  
 AX POSSESSION SALES--SELECTMEN

15,540.63  
 8,333.39

## FEDERAL GRANT:

Old Age Assistance Admr.	7,893.37	
Old Age Assistance Aid	90,201.44	
Aid to Dependent Children Admr.	2,260.31	
Aid to Dependent Children Aid	10,927.50	
Disability Aid Admr.	570.17	
Disability Aid	<u>7,611.69</u>	
		119,464.48

## COMMONWEALTH OF MASSACHUSETTS

Income Tax	156,361.07	
Corporation Tax	86,920.61	
School Construction Assistance:		
Veterans' Memorial School	14,544.91	
High School	<u>55,000.00</u>	
		312,826.59

## COUNTY OF ESSEX:

Court Fines	2,141.60	
Dog Licenses	<u>2,538.68</u>	
		<u>4,680.28</u>
TOTAL FOR GENERAL REVENUE		2,225,408.51

## COMMERCIAL REVENUE

## SPECIAL ASSESSMENTS:

## Sewers:

1956 Assessments	62.68	
1956 Interest	22.65	
1957 Assessments	797.24	
1957 Interest	216.27	
Paid in Advance	68.20	
Paid in Advance Interest	.82	
Fees in Lieu of Assessments	<u>225.00</u>	
		1,392.86

## Sidewalks:

1956 Assessments	96.55	
1956 Interest	83.77	
1957 Assessments	527.63	
1957 Interest	165.86	
Paid in Advance	<u>107.17</u>	
		980.98

## PRIVILEGES:

## Motor Vehicle and Trailer Excise :

Levy of 1955	179.24	
Levy of 1956	68,504.30	
Levy of 1957	<u>163,264.52</u>	
		<u>231,948.06</u>

## TOTAL FOR COMMERCIAL REVENUE

234,321.90

## GENERAL GOVERNMENT

## MANAGER

Premium on Boiler Insurance	<u>8.55</u>	8.55
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## COLLECTOR:

Costs on Property Taxes	194.55	
Costs on M.V.E. Taxes	707.90	
Costs on Poll Taxes	<u>555.75</u>	1,458.20

## PUBLIC WORKS:

Sale of Old Equipment	437.03	
Sale of Maps	86.00	
Sale of Plan	5.00	
Gas and Oil Gas Rebate	55.80	
Meter Tests	21.00	
Oil Drums Credit	62.10	
Broken Hydrants	<u>386.39</u>	1,053.32

## TREASURER:

Tax Title Releases	68.00	
Land of Low Value:		
Costs	208.31	
Sale	130.00	
Chap. 44 G.L. in Lieu of Taxes	259.23	
Deposit Forfeiture	<u>10.00</u>	<u>675.54</u>

## TOTAL FOR GENERAL GOVERNMENT

3,195.61

## PROTECTION OF PERSONS AND PROPERTY

## BUILDING DEPARTMENT:

Building Permits	2,009.00	
Sign Permits	20.00	
Town Hall Rentals	765.00	
Sale of Ordinance Books	69.00	
Excavation Permits	10.00	
Electrical Permits	1,014.00	
Junk Sales	157.92	
Removal of Gravel	130.00	
Damages	<u>92.00</u>	4,266.92

## DEALER OF WEIGHTS AND MEASURES:

Sealing Fees	377.60	
State Licenses	<u>46.00</u>	423.60

## POLICE DEPARTMENT:

Firearms Permits	82.50	
Bicycle Registration	57.75	
Oil Drum Deposit Recovery	<u>15.00</u>	155.25

## FORESTRY AND PARKS:

Damage to Trees	25.00
Tree Trimming	<u>43.79</u>

68.79

TOTAL FOR PROTECTION OF PERSONS AND PROPERTY

4914.56

## HEALTH AND SANITATION

## Health DEPARTMENT:

Licenses and Permits	789.25
Plumbing Permits	1,108.00
Dental Fees	84.00
Cabin Permits	7.50
County Board of Dogs	79.50
Mass. Tuberculosis Subsidy	<u>1,387.14</u>

3,455.39

## SEWER DIVISION OF PUBLIC WORKS:

## Sewer Rentals:

## Committments:

June 1956	150.00
Dec. 1956	775.00
June 1957	4,770.50
Dec. 1957	4,004.00
Added to 1956 Taxes	277.64
Added to 1957 Taxes	<u>474.50</u>

10,451.64

TOTAL FOR HEALTH AND SANITATION

13,907.03

## HIGHWAYS AND BRIDGES

## CHAPTER 90 CONSTRUCTION:

## Contract 17008 Essex Street:

From the State	3,991.38
From the County	1,995.69

## Contract 17316 Essex Street:

From the State	14,202.71
From the County	3,212.64

## Contract 17398 Essex Street:

From the State	12,616.20
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## Contract 16737 Walnut St.

From the State	6,789.43
From the County	3,519.70

## Contract 16647 Walnut St.

From the State	989.97
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## Contract 17398 Walnut St.

From the County	<u>3,393.01</u>
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TOTAL FOR HIGHWAY AND BRIDGES.

50,710.73

## CHARITIES AND VETERANS' BENEFITS

## Old Age Assistance:

From the State	83,790.07
From Cities and Towns	7,173.19
From Recoveries	27,322.17
From State Meal Taxes	<u>5,320.88</u>

123,606.31



## AID TO DEPENDENT CHILDREN:

From the State	<u>6,721.33</u>	6,721.33
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## DISABILITY AID:

From the State	<u>7,180.35</u>	7,180.35
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## GENERAL RELIEF:

From the State	1,374.41	
From Cities and Town	917.85	
Individuals	<u>167.18</u>	2,459.44

## VETERANS' BENEFITS:

From the State	<u>6,871.16</u>	<u>6,871.16</u>
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TOTAL FOR CHARITIES AND VETERANS' BENEFITS		146,838.59
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## EDUCATION AND LIBRARIES

## SCHOOL DEPARTMENT:

From the State		
Gift	100.00	
Transportation - all pupils	15,357.83	
Special Transportation	230.00	
Vocational	<u>2,941.91</u>	18,629.74

Tuition-Out of Town Pupils	40.00	
Shop Receipts	312.19	
Auditorium Rentals	280.00	
Sale of Books and Junk	158.96	
Damages-Misc.	219.98	
Damages-Books	238.93	
Tel. Pay Station	11.60	
Concession-Band Parade	1.00	
Youth Service Education	210.56	
Physical Ed. Lost Articles	<u>14.56</u>	1,487.78

## U. S. Government:

Homemaking Teachers		10,624.88
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## Revolving Funds:

Milk Program-Federal Aided		2,985.93
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## Cafeteria Program-Federal Aided:

Meals	84,605.53	
Federal Funds	33,117.36	
Overage Deposit	1.00	
Refund	<u>2.50</u>	

		117,726.39
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Federal Law 874, Chap. 621 Act of 1953		27,735.00
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## Athletic Program:

Football	9,242.08
Basketball	279.25
Food Concession	150.00
Hockey	160.00
Saugus Trust Co.	345.35
Refund	<u>4.00</u>

10,180.68

## LIBRARY:

Book Fines

1,185.16

## TOTAL FOR EDUCATION AND LIBRARIES

190,555.56

## RECREATION AND UNCLASSIFIED

Insurance-Fire Damage	1,048.01
Insurance Refund Workmans Compensation	<u>1,359.99</u>

## TOTAL FOR RECREATION AND UNCLASSIFIED

2,408.00

## ENTERPRISES AND CEMETERIES

## WATER DIVISION-PUBLIC WORK:

## Water Rates:

June 1956	1,065.24
Dec. 1956	13,694.50
June 1957	59,177.77
Dec. 1957	<u>69,668.02</u>

143,605.53

## Water Liens:

Added to 1956 Taxes	3,610.58
Added to 1957 Taxes	<u>10,412.40</u>

14,022.98

Water Maintenance 1956

4,952.33

Water Maintenance 1957

12,598.00

## CEMETERIES:

Sale of Lots and Graves	2,545.00
Care of Lots	1,515.24
Interment Fees	5,800.00
Foundations	914.78
Interest on Per. Care Funds	<u>5,430.04</u>

16,205.06

## TOTAL FOR ENTERPRISES AND CEMETERIES

191,383.90

## INTEREST

On 1955 Real Estate Taxes	3.52	
On 1956 Real Estate Taxes	1962.21	
On 1957 Real Estate Taxes	249.38	
On 1956 Poll Taxes	4.36	
On 1957 Poll Taxes	.01	
On 1955 Motor Vehicle Taxes	24.40	
On 1956 Motor Vehicle Taxes	324.45	
On 1957 Motor Vehicle Taxes	<u>139.79</u>	
		2,708.03
On Trust Funds:		
Wilson Library Fund	57.70	
Johnson Library Fund	125.00	
Annie May Kimball Fund	82.80	
Investment-Town Farm Sale Fund	2,855.82	
Investment-High School Bond Funds	1,357.17	
Ora Maitland Kimball Welfare Fund	<u>138.00</u>	
		4,616.49
On Tax Title Redemptions		<u>735.12</u>
TOTAL FOR INTEREST		8,059.64

## AGENCY AND TRUST

Cemetery Perpetual Care Bequest	5,605.00	
Dog Licenses	2,974.50	
Dept. of Conservation-Fish and Game	1,919.50	
Federal Withholding Taxes	179,857.48	
Blue Cross and Blue Shield	25,561.05	
Town Farm Sale Held in Escrow	100,000.00	
Guarantee Deposits:		
Planning Board	180.00	
Board of Appeals	<u>260.00</u>	
TOTAL FOR AGENCY AND TRUST		316,357.53

## INDEBTEDNESS

Temporary Loans-Anticipation of Taxes	800,000.00	
Temporary Loans-Chap. 90 Highway	<u>68,000.00</u>	
TOTAL FOR INDEBTEDNESS		868,000.00

## DEPARTMENTAL REFUNDS

Old Age Assistance	2,750.36
Aid to Dependent Children	149.40
Disability Aid	197.70
General Relief	143.57
Veterans' Benefits	300.00
Highway Expense	1.55
Civilian Defense Expense	5.75
School Salaries	10.00
Tree Salaries	24.41
Water Expenses	972.80
Selectmen	29.10
Police Expenses	171.27
Tax Collector	151.25

Building	261.74	
Treasurer Tax Title	5.25	
Chapter 90 #15521 & #16020	2.41	
Treasurer	55.00	
Sidewalk & Curbing	751.65	
Highway Snow & Ice	638.96	
Manager's Salary	8.60	6,622.17

TRANSFERS

From Reserve Fund:		
To:		
Forest Fires	1,850.00	
Board of Assessors Expense	505.51	
Highways, Bitum, etc.	1,600.00	
Building Expense	1,500.00	
Treasurer Expense	325.00	
Fire Alarm	1,100.00	
Veterans' Benefits	2,400.00	
Police Expense	350.00	
Law Expense	250.00	
Street Lighting	1,000.00	
Civilian Defense	620.00	
Health Department	921.35	
TOTAL FOR TRANSFERS -Reserve		12,421.86
From County Dog License Fees To Library		2,538.68
From Interest on Per. Care Funds to Cemetery		5,365.04
		7,903.72
TOTAL FOR TRANSFERS		20,325.58

Total Receipts, Refunds and Transfers	4,229,890.58
Cas h Balance January 1, 1957	427,675.01
	\$ 4,657,565.59



# 1957 EXPENDITURES

## GENERAL GOVERNMENT

### FINANCE COMMITTEE

#### EXPENSES:

Clerical	50.00	
Association Expenses	38.00	
Subscriptions	2.00	
	<hr/>	90.00
		<u>90.00</u>

### PLANNING BOARD

#### EXPENSES:

1957 Master Plan	4600.00	
Clerical	550.00	
Printing	18.50	
Advertising	7.88	
Stationery and Supplies	32.69	
Postage	2.25	
Reproductions	189.50	
Association Dues	35.00	
	<hr/>	4885.82
		<u>4885.82</u>

### BOARD OF APPEALS

#### SALARIES:

Clerical	300.00	
	<hr/>	300.00

#### EXPENSES:

Postage	12.00	
Supplies	43.35	
Printing & Adv.	11.00	
	<hr/>	66.35
		<u>366.35</u>

### BOARD OF SELECTMEN

#### SALARIES:

Chairman	500.04	
members (4)	1599.96	
	<hr/>	2100.00

#### EXPENSES:

Stationery & Postage	38.00	
Printing & Adv.	139.00	
Association Dues	75.00	
Supplies	68.54	
Witness Fees	29.10	
	<hr/>	349.64
		<u>2449.64</u>

## MANAGER

## SALARIES:

Manager  
Clerk

10,000.00  
1,637.50

11,637.50

## EXPENSES:

Telephones  
Postage  
Printing & Adv.  
Dues  
Bonds  
Car and Personal  
Print & Bind Budget  
Supplies  
Misc.

312.94  
63.00  
74.50  
43.50  
50.00  
1900.00  
447.03  
78.60  
21.90

2,091.47  
13,728.97

## ACCOUNTING

## SALARIES:

Accountant  
Principal Clerks  
Junior Clerks  
Acting Accountant  
Acting Accountant

4550.70  
3525.00  
4893.40  
68.40  
740.00

13,777.50

## EXPENSES:

Telephones  
Postage  
Printing & Adv.  
Supplies  
Dues  
Subscriptions  
Association Meetings  
Equipment Repairs

101.60  
9.00  
255.87  
230.65  
35.00  
11.00  
50.00  
136.40

829.52  
14,607.02

## TREASURER

## SALARIES:

Treasurer  
Junior Clerks (2)

4,550.00  
5,300.00

9,850.00

## EXPENSES:

Telephone	98.45
Postage	284.15
Printing & Adv.	107.00
Supplies	318.14
Dues	2.00
Bond	296.00
Registration Town Notes	42.00
Equipment Rental	35.00
New Equipment--Check Writer	354.60
Equipment Repairs	45.00

1,502.34  
11,352.34

## TAX TITLE FORECLOSURES

## EXPENSES:

Recording & Registration	2,558.75
Petitions	260.88

2,819.63  
2,819.63

## TAX COLLECTOR

## SALARIES:

Collector	4,105.00
Principal Clerk	3,675.00
Senior Clerk	3,400.00

11,180.00

## EXPENSES:

Telephone	96.25
Printing & Adv.	327.88
Stationery & Postage	954.90
Supplies	87.68
Dues	4.00
Bond	477.75
Recording Tax Titles	81.00

2,029.46  
13,209.46

## ASSESSORS

## SALARIES:

Chairman	1,000.00
Members (2)	1,500.00
Principal Clerk-Secretary	5,650.00
Junior Clerks (2)	5,750.00

13,900.00

## EXPENSES:

Telephone	117.55	
Postage	79.92	
Stationery	9.50	
Printing & Adv.	839.98	
Supplies	97.45	
Dues	33.00	
Association Expenses	60.00	
Transportation	300.00	
Searching Records	450.00	
Binding	28.75	
I.B.M. Billing	1,605.51	
Equipment Repair	21.05	
Deputy Assessors	52.40	
Census	517.04	
	<hr/>	4,212.15
		<hr/> 18,112.15

## LAW

## SALARIES:

Town Counsel	3,600.00	3,600.00
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## EXPENSES:

Postage	19.14	
Recording Fees	18.50	
Sheriff Service	29.10	
Legal	601.18	
Subscriptions	45.00	
	<hr/>	649.42
		<hr/> 4,249.42

## JUDGMENTS AND SETTLEMENTS

## EXPENSES:

Marie C. Wade	1,200.00	
Josephine Sadir & Albert W. Dard- zinski	1,280.00	
Herbert Pindara	650.00	
Frank K. Berthold	1,100.00	
Gladys A. Macauley	300.00	
Raymond & Gladys Erickson	1,278.10	
Frances H. Farrell	3,510.00	
Edward P. Konokowski	706.00	
Franklin Chas. Mathews	527.20	
Leo J. Romaine	747.40	
Dennis Mavrogines	229.65	
G. L. Rugo & Sons Inc.	10,500.00	
	<hr/>	22,028.35
		<hr/> 22,028.35

## TOWN CLERK

## SALARIES:

Town Clerk	995.00	995.00
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Town Clerk

SALARIES:

925.00

925.00

TOWN CLERK

22,028.35  
22,028.35

10,500.00

229.65

227.50

706.00

3,210.00

1,278.10

300.00

1,100.00

620.00

1,280.00

1,200.00

G. L. Rugo & Sons Inc.  
Dennis Mavrogines  
Leo J. Romaine  
Franklin Chas. Mathews  
Edward P. Konokowski  
Frances H. Farrell  
Raymond & Gladys Erickson  
Gladys A. Macaulay  
Frank K. Berthold  
Herbert Pingara  
Zinski  
Josephine Sadir & Albert W. Dard-  
Marie C. Wade

EXPENSES:

JUDGMENTS AND SETTLEMENTS

4,519.45  
4,519.45

42.00  
601.18  
29.10  
18.20  
19.14

Subscriptions  
Legal  
Sheriff Service  
Recording Fees  
Postage

EXPENSES:

Town Counsel

SALARIES:

3,600.00

3,600.00

LAW

18,112.12  
4,512.12

217.04  
22.40  
21.05  
1,602.21  
28.75  
420.00  
300.00  
60.00  
33.00  
97.45  
839.98  
9.20  
79.95  
117.25

Genans  
Deputy Assessors  
Equipment Repair  
I.B.M. Billing  
Binding  
Searching Records  
Transportation  
Association Expenses  
Dues  
Supplies  
Printing & Adv.  
Stationery  
Postage  
Telephone

EXPENSES:

## EXPENSES:

PRINTING AND Advertising	127.15	
Postage	99.00	
Supplies	64.75	
Bond	7.50	
Dues	7.50	
Print Finance Committee Report	405.00	
Binding	<u>45.50</u>	
		756.40
		<u>1,751.40</u>

## ELECTION AND REGISTRATION

## SALARIES:

Registrars	300.00	
Clerical	<u>400.00</u>	
		700.00

## EXPENSES:

Printing and Advertising	1,132.90	
Postage	33.00	
Supplies	24.10	
Precinct Officers	1,020.00	
Clerical	28.00	
Police	168.00	
Custodians	104.00	
Rental and Equipment	163.00	
Labor	25.00	
Inspectors	14.00	
Census	<u>521.44</u>	
		3,233.44
		<u>3,933.44</u>

## ENGINEERING

## SALARIES:

Engineering Aide Grade I	4,866.36	
Assistant Engineer	1,959.03	
Eng. Aide Gr. --	4,073.23	
Jr. Engineer-part year	1,026.96	
Jr. Engineer-part year	1,909.55	
Jr. Engineer-temporary	2,190.00	
Engr. Aide	63.00	
Clerk-part year	949.59	
Overtime	420.08	
Labor	<u>434.66</u>	
		9,794.33

## EXPENSES:

Telephone	126.15	
Printing & Adv.	4.40	
Office Supplies	88.78	
Insurance and Registration	<u>171.35</u>	

New Equipment	480.20
Equipment Repairs	413.62
Engineering Supplies	333.90
Tracing and Prints	137.81
Gasoline and Oil	<u>148.78</u>

1,904.99  
11,699.32

## PUBLIC WORKS ADMINISTRATION

## SALARIES:

Superintendent	6,900.00
Principal Clerk	3,537.97
Senior Clerk	2,893.31
Senior Clerk	3,048.21
Stock Clerk	1,094.33
Labor	98,989.80
Overtime	<u>14,752.98</u>

131,216.60

## EXPENSES:

Telephones	668.37
Printing and Advertising	33.49
Supplies	47.05
Light and Fuel	1,379.88
Water	40.00
Medical	<u>11.00</u>

2,179.79  
133,396.39

TOTAL FOR GENERAL GOVERNMENT

258,679.70

## PROTECTION OF PERSONS AND PROPERTY

## POLICE

## SALARIES:

Chief	5,650.00
Captain	5,050.00
Sergeants (4)	18,600.00
Patrolmen (18)	66,115.90
Reserves and Specials	6,437.50
Matron	250.00
School Traffic	<u>364.00</u>

102,467.40

## EXPENSES:

Telephones	1,730.25
Printing	77.50
Postage	39.68
Dues	14.00
Association Meetings	93.00
Office Supplies	253.65
Miscellaneous	40.14
Radio Maintenance	641.00
Gasoline and Oil	2,375.14
Equipment Repairs	596.52
Tires and Tubes	545.45
Equipment for Men	<u>394.39</u>

Uniforms	1,176.35
Photographis Supplies	17.92
Meals for Prisoners	.50
New Cars (3)	<u>1,700.00</u>

<u>9,695.49</u>
112,162.89

DOG OFFICER

SALARIES:

Dog Officer	<u>1,000.00</u>	1,000.00
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EXPENSES:

Supplies	3.95
Postage	9.00
Car Expense	<u>7.00</u>
	<u>19.95</u>
	1,019.95

FIRE

SALARIES:

Chief	5,651.00
Captain	7,058.56
Fire Fighters	91,757.72
Lieutenants	13,122.44
Call Firefighters	250.00
Permanent Intermittent	319.48
Overtime	<u>34.00</u>
	118,193.20

EXPENSES:

Telephones	346.60
Printing	13.00
Subscription	6.00
Office Supplies	15.13
Radio Maintenance	508.00
Gasoline and Oil	849.34
Station Supplies	314.23
Chemicals and Oxygen	87.50
Uniforms, Rubber Coats and Boots	1,263.33
Equipment Repairs	491.93
Medical Service and Supplies	78.25
Hose	955.20
Association Meetings	94.20
New Equipment	1,947.60
Collision	226.15
Tires and Tubes	<u>12.61</u>
	<u>7,209.07</u>

125,402.27



# FIRE ALARM

## SALARIES:

Superintendent	916.16
Labor	428.60

1344.76

## EXPENSES:

Supplies	1,007.92
Labor	492.08
New Equipment	123.35

1623.35  
2968.11

# FOREST FIRES

## EXPENSES:

Equipment	542.28
Supplies	270.38
Labor	1,088.63
Gasoline & Oil	103.35
Equipment Repair	42.88

2047.42  
2047.42

# BUILDINGS REPAIR AND MAINTENANCE

## SCHOOL BUILDINGS

## SALARIES:

Superintendent	3,110.53
Maintenance Repairmen	9,275.34

12,385.87

## EXPENSES:

Printing & Adv.	14.29
Carpentry and Lumber	812.07
Cliftondale School	1,006.96
Electrical Work	1,756.66
Plumbing Work	1,075.64
Roofing Work	452.00
Heating	1,449.95
Sweetser School	2,804.80
Glass and Glazing	675.38
Hardware	862.41
Emerson School	897.22
Masonry	70.35
Doors and Windows	34.45
Oil Burner Service	566.23
Painting	257.08
Plastering	100.00
Transportation-Gas & Oil	21.67
Emergency Repairs	1,899.24
Fire Escape	1,535.00
Fire Damage	46.88

15,441.06  
27,826.93

# OTHER BUILDINGS

## SALARIES:

Superintendent	1718.66
Maintenance Repairman	5610.16
Clerk	1390.80
Custodian--Town Hall	3265.77
Custodian--Police Station	2923.75
Janitress--Town Hall	1069.68
Overtime	705.92

16,684.74

## EXPENSES:

Telephones	341.04
Stationery	12.25
Postage	15.00
Printing and Adv.	118.85
Office Supplies	382.84
Dues and Subscriptions	8.95
Fuel	3526.98
Light	2652.84
Water	251.35
Sewer	29.50
Carpentry and Lumber	1193.12
Custodian Supplies	447.94
Electrical	531.12
Tools	55.25
Glass and Glazing	121.39
Hardware	540.86
Heating Repairs	245.12
Doors and Windows	57.40
Oil Burner Service	110.24
Painting	243.98
Plumbing	142.75
Gasoline and Transportation	1165.44
Truck Repairs	64.18
Contract--Heating Fire and Police Stations	611.91

12,870.30  
29,555.04

# SEALER OF WEIGHTS AND MEASURES

## SALARIES:

Sealer	1200.00	1200.00
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## EXPENSES:

Transportation	50.00	50.00
		1250.00

# FORESTRY AND PARKS TREE DIVISION

## SALARIES:

Superintendent	1342.99
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Labor	3,300.69	
Seasonal Labor	562.09	
Overtime	133.62	
	<hr/>	<u>5,339.39</u>

## EXPENSES:

Telephone	10.00	
Dues and Association Meetings	13.00	
Supplies	616.66	
Equipment Repairs	261.51	
Gasoline and Oil	452.12	
Printing & Adv.	7.00	
Small Equipment	750.00	
Contract Work	115.20	
Registration	6.00	
Grass Seed	113.04	
Water & Service	10.00	
	<hr/>	<u>7,693.92</u>
	2,354.53	

FORESTRY AND PARKS  
MOTH DIVISION

## SALARIES:

Superintendent	2,423.52	
Labor	6,609.84	
Overtime	369.98	
	<hr/>	<u>9,403.34</u>

## EXPENSES:

Supplies	100.05	
Equipment Repairs	20.38	
Tires and Tubes	66.00	
Dues & Association Exp.	30.95	
	<hr/>	<u>217.38</u>
		<u>9,620.72</u>

FORESTRY AND PARKS  
DUTCH ELM DIVISION

## SALARIES:

Superintendent	1,295.01	
Labor	3,491.59	
Overtime	168.03	
	<hr/>	<u>4,954.63</u>

## FORESTRY AND PARKS

## EXPENSES:

Spraying	344.00	
Equipment Repairs	114.67	
Supplies	48.35	
	<hr/>	<u>507.02</u>
		<u>5,461.65</u>

## CIVILIAN DEFENSE

## EXPENSES:

Telephone and Sirens	620.85
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Water	10.00	
Supplies	797.34	
Light	160.68	
Fuel	73.28	
Gasoline and Oil	226.01	
Tires and Tubes	62.21	
Uniforms and Equipment	596.09	
Equipment and Repairs	308.78	
Directors Expenses	279.57	
Warning System Maintenance	210.60	
Insurance	19.00	
Inspection	7.50	
Truck Repairs	40.00	
Communications Service	226.00	
Ambulance Maintenance	225.83	
Fire Auxilliary	51.07	
Training	35.14	
Police Fees	10.00	
Meals	1.50	
		<u>3,413.31</u>
		<u>3,413.31</u>

## TOTAL FOR PROTECTION OF PERSONS AND PROPERTY

328,422.21HEALTH AND SANITATION  
HEALTH

## SALARIES:

Board	900.00
Agent	5,414.79
Nurse	3,509.58
Clerk	1,391.30

11,215.67

## EXPENSES:

Telephone	246.18
Stationery	6.00
Postage	35.00
Printing	353.75
Advertising	30.13
Supplies	196.32
Dues	50.50
Subscriptions	10.00
Express	12.28
Conferences	32.00
Gasoline & Oil	215.80
Tires and Tubes	53.46
Car Repairs	222.72
Insurance and Registration	242.08
Garage Rent	65.00
Agent's License	11.00
Relief Inspector	75.00
Caretaker of Dump	490.00
Tuberculosis Board and Care	6,481.86
Medicine and Medical	1,325.32
Premature Babies	174.00
Ambulance Service	22.00



Board of Dog	42.00	
X-Rays	2.00	
Burying Dead Animals	246.00	
Diphtheria Clinic	75.00	
Well Child Clinic	220.00	
Polio Clinic	142.00	
Dental Clinic	500.00	
Dog Clinic	70.00	
Dental Supplies	26.58	
Laboratory:		
Supplies and Repairs	97.45	
Permit	3.50	
Contracts:		
Garbage Collection	12,000.00	
Rubbish Collection	26,400.00	
	<hr/>	50,174.93
		61,390.60

#### SEWER MAINTENANCE

##### EXPENSES:

Postage	45.00	
Power and Light	3,741.74	
Water	20.00	
Materials and Supply	556.91	
Equipment Repairs	2,851.35	
Pipe and Fittings	220.00	
Registration	7.25	
City of Lynn--Outfall Sewer Maint.	436.00	
Printing and Adv.	25.75	
	<hr/>	7,904.00
		7,904.00

#### ART. 34 A.T.M. 1957 MOSQUITO CONTROL Chapter 112 Acts of 1931

##### EXPENSES:

Commonwealth of Massachusetts	1,000.00	1,000.00
	<hr/>	1,000.00

#### TOTAL FOR HEALTH AND SANITATION

70,294.60

## HIGHWAYS AND BRIDGES

## HIGHWAYS

## EXPENSES:

Advertising and Express	61.07	
Gasoline and Oil	2,956.77	
Equipment Repairs	5,141.82	
Street Lines	645.00	
Materials and Supplies	1,316.16	
Equipment Hire	2,001.00	
Tires and Tubes	600.00	
Registration	66.00	
Signs & Posts	252.20	
Bitumols	22,347.48	
Street Signs	120.24	
Sidewalks and Curbs	746.40	
Sidewalks, Essex & Vine Sts.	1,794.75	
Brook Maintenance	161.79	
	<hr/>	<u>38,210.68</u>

## Snow and Ice Removal:

## Expenses:

Advertising	31.08	
Sand and Salt	3,854.84	
Equipment Repairs	1,973.80	
Gasoline & Oil	780.09	
Plowing	4,679.30	
Equipment	2,897.61	
Equipment Rentals	1,350.00	
Express	2.40	
Registration	4.00	
	<hr/>	<u>15,573.12</u>
		<u>53,783.80</u>

## ROAD MACHINERY

## EXPENSES:

Advertising	9.63	
Machinery	5,510.02	
Rentals	238.75	
	<hr/>	<u>5,758.40</u>
		<u>5,758.40</u>

## CHAPTER 90 CONSTRUCTION VINE STREET

Contract Agreement, No. 17398

## EXPENSES:

Contractor	25,232.40	
Adv.	5.00	
Hearing	21.85	
Equipment	357.00	
	<hr/>	<u>25,616.25</u>
		25,616.25

CHAPTER 90 WALNUT STREET - HIGHWAY  
CURBING AND SIDEWALK

Contract Agreement No. 16737

## EXPENSES:

Contractor	3,141.44	<u>3,141.44</u>
		3,141.44

## CHAPTER 90 WALNUT STREET HIGHWAY

Contract Agreement, No. 16737

## EXPENSES:

Contractor	10,712.22	
Materials	150.96	
Labor	151.60	
	<hr/>	<u>11,014.78</u>
		11,014.78

## CHAPTER 90 --- ESSEX STREET

Contract Agreement, No. 16647

## EXPENSES:

Contractor	<u>1,783.35</u>	<u>1,783.35</u>
		1,783.35

CHAPTER 90 --- ESSEX STREET  
CURB AND SIDEWALK

## EXPENSES:

1,303.91	<hr/>	<u>1,303.91</u>
		1,303.91

## CHAPTER 90 --- WALNUT STREET

Contract Agreement, No. 17316

## EXPENSES:

Adv.	5.30	
Contractor	21,769.23	
	<hr/>	<u>21,774.53</u>
		21,774.53

## STREET LIGHTING

## EXPENSES:

Town Streets	36,811.44
Salem Turnpike	627.18
Traffic Lights	600.00
Lighting Monument	27.80
Suburban	180.50
Material	1,003.08

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39,250.00  
39,250.00

## REPAIR HURD AVE.

Art. 25 1954 A.T.M.

## EXPENSES:

Materials	462.00
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462.00  
462.00

## STREET ACCEPTANCES--EASEMENTS

## EXPENSES:

Art. 10 Pillings Rd. A.T.M. 1957	1.00
Art. 11 1957 A.T.M. Prankers Road	1.00
Art. 40 1957 Riverbank Rd.	10.00
Art. 41 1957 A.T.M. McIntyre Rd.	10.00
Art. 42 1957 A.T.M. Rodgers Rd.	10.00

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32.00  
32.00

## PERMANENT CONSTRUCTION ESSEX ST.

Art. 44, 1957 A.T.M.

## EXPENSES:

Material	6,761.06
Labor	1,221.71

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7,982.77  
7,982.77

## PERMANENT CONSTRUCTION EMORY ST.

Art. 46, 1957 A.T.M.

## EXPENSES:

Material	2,950.26
Labor	49.74

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3,000.00  
3,000.00



## PERMANENT CONSTRUCTION SCHOOL ST.

Art. 48, 1957 A.T.M.

## EXPENSES:

Material	4,615.38	
Labor	381.93	
	<hr/>	<u>4,997.31</u>
		4,997.31

## PERMANENT CONSTRUCTION ELM ST.

Art. 49, 1957 A.T.M.

## EXPENSES:

Material	2,104.19	
Labor	594.03	
	<hr/>	<u>2,698.22</u>
		2,698.22

## PERMANENT CONSTRUCTION WINTER ST.

Art. 47, 1957 A.T.M.

## EXPENSES:

Equipment	82.00	
	<hr/>	<u>82.00</u>
		82.00

## PERMANENT CONSTRUCTION APPLETON ST.

Art. 50, 1957 A.T.M.

## EXPENSES:

Labor	808.47	
Bitumols	4,743.92	
Contractor	903.75	
Equipment	38.00	
	<hr/>	<u>6,494.14</u>
		6,494.14

## LAND DAMAGES ESSEX STREET

Art. 18, 1955 &amp; Art. 20, 1956

## EXPENSES:

Contractor	62.07	
	<hr/>	<u>62.07</u>
		62.07

## DRAINAGE OAKLANDVALE AVENUE

Art. 56, 1956 A.T.M.

## EXPENSES:

Bitumols	129.03	
	<hr/>	<u>129.03</u>
		129.03

## TOTAL FOR HIGHWAYS AND BRIDGES

189,366.00

## CHARITIES AND VETERAN'S BENEFITS

## OLD AGE ASSISTANCE ADMINISTRATION

## SALARIES:

Board	450.00
Agent	3,900.00
Principal Clerk	2,950.59
Senior Clerk	2,298.78
Social Worker	1,323.50
Social Worker	2,621.62
Social Worker	387.66
Social Worker	802.92
Overtime	49.58

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 14,784.65

## EXPENSES:

Telephone	96.99
Stationery and Postage	291.00
Legal Service	11.25
Supplies	155.76
Dues and Association Meetings	93.00
Insurance	109.31
Servicing Equipment	94.25
Gasoline & Oil	105.34
Repairs to Car	217.18
Federal Expense	235.73
Misc.	41.93

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 1,451.74  


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 16,236.39

## OLD AGE ASSISTANCE--AID

## EXPENSES:

Cash	208,347.08
Cities and Towns	6,300.09

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 214,647.17  


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 214,647.17

## AID TO DEPENDENT CHILDREN--ADMINISTRATION

## SALARIES:

Board	225.00
Agent	800.00
Principal Clerk	603.04
Senior Clerk	471.52
Social Worker	535.36
Social Worker	193.83
Social Worker	193.83

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 3,022.58

EXPENSES:

Telephone	33.60
Stationery and Postage	41.40
Supplies	66.81
Dues and Association Meetings	14.30
Insurance & Legal Services	17.57
Servicing Equipment	3.00
Car Registration	3.00
Repairs to Car	104.69

284.37  
3,306.95

AID TO DEPENDENT CHILDREN--AID

EXPENSES:

Cash	22,724.82
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22,724.82  
22,724.82

DISABILITY AID---ADMINISTRATION

SALARIES:

Agent	500.00
Principal Clerk	376.90
Senior Clerk	294.70
Social Worker	323.05

1,817.70

EXPENSES:

Telephone	32.45
Stationery and Postage	41.40
Supplies	96.25
Dues and Association Meetings	9.00
Insurance	14.57
Servicing Equipment	14.67
Federal Expense	12.35
Repairs to Car	171.00

377.02  
2,194.72

DISABILITY AID--AID

EXPENSES:

Cash	19,555.51
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19,555.51

## GENERAL RELIEF--ADMINISTRATION

## SALARIES:

Board	225.00
Transfer Letter from Welfare	705.98
Extra Clerical Work	10.53

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 941.51

## EXPENSES:

Telephone	13.55
Stationery and Postage	19.20
Printing and Adv.	50.00
Supplies	8.40
Dues and Association Meetings	9.25
Insurance	7.28
Servicing Equipment	7.50
Gasoline and Oil	14.50
Repairs to Car	40.00

---

 147.68  
 1,089.19

## GENERAL RELIEF--AID

## EXPENSES:

Cash	3,827.02
Groceries	705.19
Medicine and Medical	2,806.66
Fuel	86.75
Board and Care	2,140.84
Cities and Towns	6,882.95
Rent	78.00

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 16,527.41  
 16,527.41

## VETERAN'S BENEFITS--ADMINISTRATION

## SALARIES:

Director	1,900.00	1,900.00
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## EXPENSES:

Telephone	65.20
Stationery and Postage	9.00
Supplies	32.95
Dues	10.00
Equipment Service	12.00
Transportation	50.00

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 179.15

## BENEFITS:

Cash	12,715.65
Groceries	305.00
Medicine and Medical	3,999.13
Burial	100.00

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 17,119.78  
 17,298.93

## TOTAL FOR CHARITIES AND VETERAN'S BENEFITS

313,581.09



49

EDUCATION AND LIBRARIES  
SCHOOLS

SALARIES:

Superintendent	9,492.30
Teachers	727,302.75
Clerical	18,439.65
Nurses	8,274.92
Custodians	84,728.46
Band Director	4,603.12
Physicians	2,000.00
Game Officials	2,850.00
Cafeteria Director	4,043.12
Special Duty Police	140.00

861,874.32

EXPENSES:

Telephones	2,361.20
Printing and Postage	963.77
Books	14,017.68
Supplies	16,263.51
Transportation	37,245.38
Truck-Maintenance and Operation	348.14
Truants	70.57
Light	15,761.13
Fuel	33,904.87
Graduation	546.46
Equipment	10,947.87
Tuition	164.79
Water and Sewer	996.93
Band	2,492.13
Care of Grounds	1,904.21
Tests	566.05
Guidance	303.86
Shop	3,986.33
Visual Education	1,242.07
High School Library	1,554.40
Jr. High School Library	507.23
Athletics	7,398.44
Physical Education	354.03
Homemaking	951.58
Staff Expenses	207.29
Auto Driving Operation	659.39
Hand Writing Supervision	2,800.00
Nurse Transportation	600.00
Supervisor Travel-In State	825.00
Burglary and Theft Insurance	59.13
Census	90.00
Instate Travel	22.04
Out of State Travel	319.37
Committee Expense	230.00

160,664.85  
1,022,539.17

U.S. Grant Homemaking Teachers  
Smith-Hughes--George Barden Account

SALARIES:

Teachers	<u>11,024.16</u>
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11,024.16  
11,024.16

## TRADE SCHOOL TUITION

## EXPENSES:

City of Lynn	1,351.18	
City of Everett	471.68	
City of Malden	249.25	
City of Medford	157.79	
City of Waltham	330.00	
City of Boston	25.20	
Transportation of Pupils	414.90	
	<hr/>	3,000.00
		3,000.00

## ATHLETIC REVOLVING FUND

## EXPENSES:

Game Expense	2,479.30	
Equipment and Supplies	1,715.20	
Transportation	574.00	
Medical and Medicine	201.50	
Labor	2,368.75	
Rental	207.50	
Repairs	80.25	
Fuel	19.41	
	<hr/>	7,645.91
		7,645.91

## CAFETERIA--REVOLVING FUND

## SALARIES:

Manager	1,764.00	
Labor	29,137.20	
	<hr/>	30,901.20

## EXPENSES:

Milk	30,429.27	
Meats and Groceries	32,820.50	
Supplies and Equipment	5,719.35	
Express	657.60	
Linen Service	573.94	
Ice Cream	8,245.18	
Bakery	4,515.35	
Equipment Repairs	3,505.40	
Printing and Adv.	61.82	
License	1.50	
	<hr/>	86,529.91
		117,431.11

## FEDERAL PUBLIC LAW #874

## EXPENSE:

Heating	4,364.75
Window Repairs	320.00
Bitumols	527.63
Equipment Repair	1,928.88
Equipment	4,435.91

11,577.17
<u>11,577.17</u>

## BAND UNIFORMS

Art. 19, A.T.M. 1957

## EXPENSE:

Uniforms	751.62
Adv.	4.38

756.00
<u>756.00</u>

## HOT TOPPING ROBY SCHOOL

Art. 15, A.T.M. 1957

## EXPENSE:

Bitumols	4,898.90
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4,898.90
<u>4,898.90</u>

SENIOR HIGH SCHOOL--BOND ISSUES  
Art. 2 1952 Construction-Equipment

## EXPENSES:

Equipment	993.72
Contractor	7,009.80
Supplies	66.27

8,069.79
<u>8,069.79</u>

HIGH SCHOOL ADVISORY COMMITTEE  
Art. 10 1955

## EXPENSES:

Inspection	319.20
Stenographer	230.00
Refund	1,357.17

1,906.37
<u>1,906.37</u>

1,722.74

REPAIRS TO JUNIOR HIGH SCHOOL  
Art. 37 A.T.M. 1956

EXPENSES:

Painting

1,625.00

1,625.00  
1,625.00

REPAIRS TO EMERSON SCHOOL  
Art. 18 A.T.M. 1957

EXPENSES:

Plastering

248.00

Hardware

228.81

Plumbing & Heating

292.90

Lumber

972.12

Glass

62.00

Tile

1,335.00

Painting

281.69

Equipment Rental

56.51

3,477.03  
3,477.03

CONSTRUCT BALLARD SCHOOL CAFETERIA  
Art. 40, A; T. M. 1956

EXPENSES:

Material and Supplies

59.19

Paint

38.79

Equipment

1,504.10

1,602.08  
1,602.08

LIBRARY

SALARIES:

Librarian

3,800.00

Assistant Librarian

2,500.00

General Assistants

8,035.25

Custodian

120.00

Labor

805.50

15,260.75

EXPENSES:

Telephones

269.30

Stationery and Postage

10.00

Printing and Adv.

67.00

Supplies

157.21



Subscriptions	205.65
Association Meetings	14.70
Books	3,560.25
Binding	379.85
Cartage	99.00
Newspapers	36.18
Custodian Supplies	30.76
Fuel	664.37
Light	265.44
Equipment	257.70
Repairs	3.75
Sewer	32.00

6,053.16  
21,313.91

TOTAL FOR EDUCATION AND LIBRARIES

1,218,589.34

RECREATION AND UNCLASSIFIED  
PLAYGROUNDS

SALARIES:

Supervisor	450.00
Assistant Supervisor	315.00
Instructors	2,160.00
Game Officials	200.00

3,125.00

EXPENSES:

Water Service	556.91
Water	54.00
Telephone	8.00
Stone Dust	77.39
Clerical	180.00
Supplies	288.98
Light	7.50
Committee Expense	150.00
Leagues: Little, Pony, Pal	967.35
Equipment Repairs	191.46
Arts and Crafts	395.69
New Equipment	1,646.71
Shelter Construction	845.45
Prizes and Trophys	60.00
Ice Cream	58.29
Flags & Poles	47.01
Construction	964.10
Fence	228.08
Painting	156.27
Bus	74.25
Sport Supplies	214.90
Supervisors Car Expense	60.00
Small Athletic Equipment	279.78
Printing & Adv.	24.82
Carpentry	47.47

7,584.41  
10,709.41

## DEPARTMENTAL PENSIONS

## POLICE DEPARTMENT:

Roland L. Mansfield	1,700.00
James P. Sullivan	2,000.00
William MacDougall	2,138.66
Mrs. Joseph Lambert	1,600.00

## FIRE DEPARTMENT:

George B. Drew	3,412.50
Mrs. Lucy Mathewson	1,500.00

## WORLD WAR VETERANS:

Ernest A. Merrithew	Public Works WWI	1,501.00
George S. Pike	" " "	3,351.40
Henry P. Wheaton	Police "	2,670.20
Alfred Bird	Fire "	2,220.40
Alfred H. Woodward	Sealer "	1,170.00
Vernon W. Evans	School "	4,132.70
Mabel Willey	School "	2,470.00
M. Edward Hayes	School "	2,600.00
John Taylor	School "	2,583.00
Albion R. Rice	School "	3,006.25

38,056.11  
38,056.11

## CONTRIBUTORY RETIREMENT SYSTEM

EXPENSES	23,760.00
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23,760.00  
23,760.00

## TOWN REPORT

## EXPENSES

Printing 1956 Report	1,400.00
Postage	185.00
Clerical	36.00
Equipment Service	3.30
Resolutions	35.00
Binding	8.00

1,667.30  
1,667.30

## HOLIDAYS

## EXPENSES:

Memorial Day:	
Postage	5.00
Flags and Markers	165.09
Tablets	80.00
Bands	395.00
Supplies	44.63
Program	30.00
Military Donations	225.00
Telephone Charges	8.37
Typing	10.00
Flowers	315.00
Sound Truck	25.00

1,269.72

## FOURTH OF JULY:

Fire Works

300.00

Ice Cream

75.00

375.00

375.00

## VETERAN'S DAY:

200.00

200.00

1,844.72

## INSURANCE

## EXPENSES:

Buildings Fire Schedule

6,445.42

Grandstand--Fire

182.52

Public Liability

728.90

Auto--Fire and Theft

278.28

Money and Security Loss

1,200.00

Boiler

19.51

Insurance-Medical

1,552.94

10,407.87

10,407.87

## AUTHORITY CHAPTER 17, SECTION 7

Acts of 1947

## EXPENSES:

Selectmen:

Legal Service

679.25

679.25

679.25

## DISABLED AMERICAN VETERANS

Art. 21 A.T.M. 1957

## EXPENSES:

Rent

500.00

500.00

500.00

## REIMBURSE NATIONAL GUARD FOR EXPENSES

FOR 325th ANNIVERSARY

Art. 7 A.T.M. 1957

## EXPENSES:

Anniversary

300.00

300.00

300.00

## UNPAID BILLS FOR 1955

Art. 8 A.T.M. 1957

## EXPENSES:

Light

249.85

Electrical

34.00

Oil Burner Service

17.25

Electrical Stock

100.00

Constable Service

166.00

567.10

567.10

INDEMNIFY MICHELE FUNCHINI  
Art. 12, A.T.M. 1957

EXPENSE:	297.29	<u>297.29</u>
		297.29

INDEMNIFY BURTON LYON  
Art. 13, A.T.M. 1957

EXPENSE:	131.02	<u>131.02</u>
		131.02

INDEMNIFY GEORGE NEWBURY  
Art. 14, A.T.M. 1957

EXPENSE:	30.00	<u>30.00</u>
		30.00

TOTAL FOR RECREATION AND UNCLASSIFIED

88,950.07



# ENTERPRISES AND CEMETERIES WATER

## EXPENSES:

Postage	362.70	
Dues and Registration	29.25	
Advertising, Printing, Stationery	540.47	
Construction	1,993.50	
Gasoline and Oil	2,175.23	
Materials and Supplies	1,572.89	
Gravel, Cement, Bitumols	1,428.43	
Meter Parts	1,261.31	
Express	14.25	
Tires, Tubes and Repairs	285.27	
Equipment Repairs	1,211.01	
Service Pipe and Fittings	9,636.93	
New Meters	2,846.40	
Hydrants and Valves	6,058.97	
Addressograph Maintenance	92.79	
Radio Maintenance	84.00	
Water Purchase:		
City of Melrose	891.30	
Water Pipe-Essex St.	7,000.00	
Water Pipe-Vine St.	3,000.00	
		<u>40,484.70</u>
		40,484.70

## WATER MAINS--WALNUT STREET Art. 22, A.T.M. 1956

## EXPENSES:

Equipment	440.21	
		<u>440.21</u>
		440.21

## CEMETERIES

## SALARIES:

Superintendent	5,074.94	
Clerk	1,643.26	
Labor	13,520.84	
Season Labor	2,629.55	
Overtime	979.92	
		<u>23,848.53</u>

## EXPENSES:

Telephone	92.15	
Postage	12.00	
Printing	7.00	
Office Supplies	19.60	
Light	18.00	
Water	30.00	
Fuel	103.90	

Materials and Supplies	568.29	
Gasoline and Oil	234.04	
Equipment Repairs	185.52	
Shrubs and Flowers	70.00	
Burial Liners	1,233.20	
Special Police	75.00	
Registration	3.00	
Stone Dust	20.52	
New Equipment	150.40	
	<hr/>	
		2,822.62
		<u>26,671.15</u>

ENLARGE RIVERSIDE CEMETERY  
Art. 50 A.T.M. 1956

EXPENSES:

Advertising	7.88	
Seed	435.00	
Loam	1,860.00	
Equipment Rental	505.00	
Equipment Repairs	203.55	
Material and Supplies	436.18	
	<hr/>	
		<u>3,447.61</u>
		<u>3,447.61</u>

TOTAL FOR ENTERPRISES AND CEMETERIES

71,043.67

INTEREST AND MATURING DEBT

MATURITIES:

Sewer Bonds	50,000.00	
Water Bonds	15,000.00	
School Bonds	138,000.00	
Temporary Loans	857,900.00	
	<hr/>	
		1,060,900.00

INTEREST:

On Sewer Bonds	15,157.25	
On Water Bonds	3,560.00	
On School Bonds	60,450.00	
On Temporary Loans	10,071.86	
	<hr/>	
		89,239.11

TOTAL FOR INTEREST AND MATURING DEBT

1,150,139.11

# ESTIMATED RECEIPTS

## TAX TITLE:

Interest on Tax Title Redemption	44.43	
Dog Board	69.00	
December, 1956 Water	41.73	
		<u>155.16</u>
		155.16

## TOTAL FOR ESTIMATED RECEIPTS

155.16

## AGENCY AND TRUST

### TOWN:

George N. Wilson Library Fund	106.84
Benjamin N. Johnson Library Fund	14.20
Annie May Kimball Library Fund	128.00
Ora Maitland Kimball Welfare Fund	18.00
Guarantee Deposits--Planning Board	180.01
Guarantee Deposits--Board of Appeals	174.37
Perpetual Care Bequests	5,350.00

### COUNTY:

Dog Licenses	2,946.50
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### STATE:

Dept. of Conservation--Fish & Game	1,919.50
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### FEDERAL:

Withholding Taxes	179,857.48
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### Private:

Blue Cross and Blue Shield	25,460.70
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## TOTAL FOR AGENCY AND TRUST

216,155.60  
216,155.60

## STATE AND COUNTY CHARGES

### STATE:

Audit Municipal Accounts	3,359.93
Audit Retirement Funds	54.99
Metro. Parks Bonds and Interest	21,105.48
Smoke Inspection	338.45
Metro. Water Connection	45,669.44
(See Water Division for Water Purchase)	

70,528.29

### COUNTY:

County Tax	63,283.66
County Tuberculosis Hospital	26,045.63

89,329.29

## TOTAL FOR STATE AND COUNTY CHARGES

159,857.58



# REFUNDS

## TAXES:

1956 Real Estate	895.02
1957 Real Estate	10,246.96
1957 Poll Tax	2.00
1956 Personal Property	69.90

## PRIVILEGES:

1956 M.V.E.	752.88
1957 M.V.E.	3,008.90

## WATER:

Dec. 1954 Rates	5.00
June 1957 Rates	175.65
Dec. 1955 Rates	26.33
June 1956 Rates	22.30
Nov. 1957 Rates	2.50
1957 Water Maintenance	15.00
Water Liens Added to 1956 Taxes	20.00
Water Liens Added to 1957 Taxes	36.85

## SEWERS:

Dec. 1955 Rentals	8.50
Committment Interest on Sewer	
Assessments Added to 1956 Taxes	2.52

## Sidewalks:

Assessments Added to 1957 Taxes	13.40
Interest Added to 1957 Taxes	4.82
1953 Tax Title Redemption	619.85
1957 Tax Title Redemption	2.00
Blue Cross & Blue Shield	22.60
1957 Personal	9.73

15,922.88

TOTAL FOR REFUNDS

15,922.88

## STATE ANNUITY FUND - SPECIAL ACCOUNT

CONTRIBUTORY RETIREMENT FUNDS:

1,037.80

1,037.80  
1,037.80

TOTAL EXPENDITURES AND REFUNDS

4,082,194.81

CASH ON HAND, December 31, 1957

574,314.96  
4,656,509.77



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The Public Works Department herewith submits to you the annual report for the year 1957:

The complement of the Public Works Department, comprising the following divisions, is listed below:

ADMINISTRATION

1 Superintendent  
3 Clerks

WATER DIVISION

CONSTRUCTION

1 Working Foreman  
3 laborers-pipelayers  
2 laborers-equipment operators  
1 heavy equipment operator

METERS

1 meter repairman  
1 laborer-pipelayer

EMERGENCY

2 laborers-equipment operators  
1 laborer

HIGHWAY & SEWER

CONSTRUCTION

1 Working Foreman  
4 laborers-equipment operators  
1 heavy equipment operator  
1 laborer

MAINTENANCE

1 Working Foreman  
1 journeyman mason-laborer  
1 laborer-equipment operator  
2 laborers

YARD

1 storekeeper

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GARAGE

1 laborer-equipment repairman  
1 equipment repairman

ENGINEERINGCONSTRUCTION

1 engineering aide grade I

OFFICE

1 engineering aide grade I

FORESTRY & PARKS

1 Superintendent  
2 laborers-treeclimbers  
2 laborers-equipment operators

WATER DIVISION

The total amount committed to the Tax Collector for collection from the sale of water, installation of new and renewal water services, repairs to services plus amounts received by the department from insurance companies for damages to our water structures for the year 1957 amounted to \$167,160.38 broken down as follows:

	<u>1956</u>	<u>1957</u>
Metered water services	\$140,761.97	\$146,850.14
New water services, repairs & renewals	23,082.96	17,940.76
Broken hyds, tests, etc.	872.13	1,390.92
Chapter 332-water main extensions	<u>1,972.83</u>	<u>978.56</u>
TOTALS	\$166,689.89	\$167,160.38

The work of this division is increasing each year because a large percentage of our services are very old and they are now causing much trouble and the division is constantly repairing or replacing them. During 1957 this division installed 186 new water services, 64 service renewals and made 44 emergency service repairs, also turned on 53 water services and shut off 47 water services and thawed 23 house services. The water

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division is one of the main enterprises of the town and the neglect of proper water installations that the town has had over the years is constantly showing up in needed repairs.

The water department maintained and repaired our overground summer services, which are turned on April 1st and shut off November 1st at various locations throughout the town.

During 1957 eight obsolete hydrants were repaired by our department, during inclement weather, at a savings to the town in the amount of \$960.00.

We added seven new hydrants to our water system during the year 1957 which will add to our means of fire protection.

Our meter division has repaired, tested and reinstalled 106 meters; also installed 106 meter replacements (meters that cannot be repaired because they are obsolete) and made 8 meter tests. We installed 114 new meters for new homes.

A total of 5,832 lineal feet of new cast iron cement lined water pipe was installed and added to our water distributing system. The installations were made as follows:

3,082 l.f. DONE BY TOWN

176 feet 8-inch on Palmetto Street  
256 feet 8-inch on Upper Essex Street  
650 feet 8-inch on Walnut Street  
200 feet 8-inch on Richard Street  
150 feet 8-inch on Town Meeting Road  
650 feet 10-inch on Vine Street  
1000 feet 12-inch on Essex Street

Water main extensions installed by the Public Works Department, for the above projects, were completed at a savings of approximately \$18,500.00 under present contract prices.



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2,750 l.f. DONE BY CONTRACTOR UNDER OUR SUPERVISION

200 feet 6-inch on Lynn Fells Pkwy  
 500 feet 6-inch on Bacon Drive  
 300 feet 6-inch on Cedar Street  
 300 feet 6-inch on Laurel Street  
 350 feet 6-inch on Mader Street  
 450 feet 6-inch on Yale & Third Streets  
 350 feet 8-inch on Fairchild Avenue  
 300 feet 8-inch on Athens Drive

During 1957 the above water main extensions were laid by private contractors and/or developers, under our supervision, at a savings of approximately \$19,300.00 to the town.

This division installed 365 feet of 3/4" copper service to Stocker Playground for the drinking fountains.

Water installations for maintenance purposes, at the new Catholic section of Riverside Cemetery, was installed by this division.

HIGHWAY & SEWER DIVISION

The total revenue collected by the highway division during the year 1957 was \$583.83 broken down as follows:

	<u>1956</u>	<u>1957</u>
Collected on sale of maps	74.00	91.00
Gasoline Tax refund	92.10	55.80
Sale scrap materials	557.11	437.03
Sale of equipment	150.00	none
Insurance-broken fences	216.05	none
TOTALS	\$1,089.26	\$583.83

Our highway program for 1957 consisted mainly of road and drainage construction. In addition to our major construction projects the usual maintenance work, such as cleaning culverts, brooks, catch basins, rodding drainage lines, sweeping squares and highways, snow removal,



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plowing and sanding highways, bridge repairs, erection of wire fences, erecting signs, maintenance of our town dump and public works yard, street markings, etc. was carried on.

Bituminous concrete construction was done on the following streets and school yards:

Emory Street	School Street (Central to Staaf)
Elm Street (portion)	Appleton St (Central to Summer)
Wickford Street	Beech Street
Halstead Street	Nason Road
Mersea Street	Roby School yard
Emerson School yard	Felton School yard

By using public works personnel and equipment the above named bituminous street projects were done at a savings of approximately \$15,900.00 under present day contract prices.

The following streets were gravelled, penetrated with oil and sealed with stone:

Tontaquon Avenue	Cliff Street
Fairchild Avenue	Glendale Avenue
Sunnyside Park	Churchill Street
Pearson Street	Kenwood Avenue

The above stone sealed street projects were completed by the Public Works Department at a savings of approximately \$6,800.00 under prevailing contractors price.

Under Chapter 386 the following streets were done during 1957:

Lake Circle	Lake Avenue	Lily Pond Ave.
Jewett Street	Holland Street	Pine Street
Bow Street	Hobson Street	Harwich Street
Harlow Street	Nowell Street	Alder Street
Grove Street	Magnolia Street	Johnson Road
Hampstead Street	Carlton Street	Social Street
Evergreen Street	Beacham Avenue	Emory Court
Richard Street	Cleveland Avenue	Oakwood Avenue

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Lewis Street	Walden Avenue	Eastside Avenue
Davis Street	Buena Vista St.	Burrill Street
Montgomery Street	Saugus Avenue	Riverbank Road
Collins Avenue	Lark Avenue	Eagle Road
Falmouth Street	Halstead Street	Wren Street
Foss Avenue	Marshall Avenue	Lake Dam Road
Springdale Park Ent.	Floyd Street	Willow Court
Walden Pond Ave.	Althorn Street	Maple Road
	Lewis Lane	

The Chapter 386 street improvements were completed at a savings of approximately \$41,500.00 under current contractors prices.

Under Chapter 90 bituminous concrete construction was done on the following streets:

Vine Street (State)  
Essex Street (Town)  
Walnut Street (State)

The Essex Street Chapter 90 resurfacing project was also completed by the highway division at a savings of approximately \$2,600.00.

Complete drainage systems were installed at the following locations:

Essex St at AnawanAve	Alfred Road	Franklin Square
Intersection of Gilway	Bristow and Wickford	Appleton Street
and Forest Street	Grandview Park	Columbus Avenue

The above drainage systems were completed by the highway division at a savings of approximately \$7,100.00 under contract prices.

This division also rebuilt the culverts on Grove Street and upper Main Street.

The highway division also supervised the installation of chain link fences at the New Saugus High School and at the rear of the Sweetser School.

General grading, loaming, seeding, improvements and general policing was done at the various town playgrounds. In addition we supervised the hot-

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topping work performed at the various playgrounds.

New bituminous concrete sidewalks were constructed on Essex Street at a savings of approximately \$500.00 under contract prices.

The replacement of concrete sidewalks was done on Summer Street, Horton Street, Lincoln Avenue and Central Street.

The highway division completed the 1600 grave addition at Riverside Cemetery giving the town a net income of approximately \$118,000.00. This division also filled and graded a large portion of the New Catholic section at this cemetery.

The total revenue from the sewer division for the year 1957 was \$10,036.50 broken down as follows and showing a slight increase over 1956.

	<u>1956</u>	<u>1957</u>
Sewer Rentals	\$9,358.50	\$9,811.50
Entrance Fees	300.00	225.00
Connections	<u>23.77</u>	<u>none</u>
TOTALS	\$9,682.27	\$10,036.50

We now have 699 active sewer connections which is an increase of 32 over the year 1956.

All repairs, improvements and maintenance at our sewer pumping station are done, with large savings to the taxpayers, through the ability of Mr. Day to make repairs and improvements and by his knowledge of the workings of this station.

During 1957 the following sewer lines were laid by private contractors and/or developers, under our supervision, at a savings of approximately \$15,000.00 to the town.



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220 feet of 12-inch on Elmwood Avenue  
800 feet of 8-inch on Laurel & Cedar Streets  
60 feet of 10-inch on Central Street  
75 feet of 10-inch on Central at Stone Streets  
60 feet of 8 -inch on Vine St. at Highland Ave.  
350 feet of 8-inch on Third Street

During 1957 we added 1565 feet of sewer to our system so our miles of sewer is now 9.70 including two and two-fifths miles of outfall sewer line from our pumping station to the Lynn outfall sewer located at the junction of Commerical and Broad Streets, Lynn.

In addition to the vast amount of work performed by each division of the Public Works Department our major street, sewer, water and drainage projects showed a savings of over \$86,000.00 below current contractors prices.

#### ENGINEERING DIVISION

The plans and specifications prepared by this division, under direct supervision of the superintendent, for bid proposal purposes represents a great savings to the Town of Saugus. In previous years this work was done by private engineering firms at a high cost to the town.

The principle function of this division is to:

1. Make preliminary surveys and studies.
2. Prepare plans and specifications.
3. Prepare cost estimates.
4. Inspect and supervise construction.
5. Give lines and grades.
6. Prepare payment estimates.
7. Approve and record plans.

for the following phases of work:

1. Sanitary Sewers.
2. Storm Water Drains.
3. Water Mains.
4. Highways
5. Waterways
6. Engineering Services



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Because of the many projects done under each of the above listed phases of work only the highlights of work will follow in this report.

### 1. Sanitary Sewers:

With regard to sanitary sewers the personnel of this division inspected, supervised and approved numerous house connections to the main sewer.

### 2. Storm Water Drains:

This division made preliminary studies and surveys, prepared plans, gave the lines and grades and supervised the construction of the following:

Wickford Street  
Essex Street  
Elm Street  
Alfred Road

### 3. Water Mains:

This work is divided into two parts as follows:

(A) Engineering, inspections, supervision and recording of water mains installed by the Public Works Department, namely:

Palmetto Street	Walnut Street
Upper Essex Street	Richard Street
Town Meeting Road	Vine Street
Essex Street	

(B) Engineering check, inspection, approval and recording of water mains installed by private parties (builders, developers, contractors, etc.) namely:

Lynn Fells Pkwy	Bacon Drive
Laurel Street	Cedar Street
Mader Street	Yale & Third Sts.
Fairchild Avenue	Athens Drive

### 4. Highways:

This department was instrumental in the success of our road program.

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(A) This division designed, prepared plans and specifications, supervised and recorded new highway construction, namely:

Emory Street	Elm Street (portion)
School Street	Appleton Street
Wickford Street	Beech Street
Halstead Street	Nason Road
Mersea Street	

(B) Coordination of all work with Chapter 90 by contractors:

Essex Street  
Walnut Street

(C) Engineering, supervision and recording of the following 386 street improvements. This phase of work consisted of scarifying and rolling with a gravel foundation, penetrated with MC-2 asphalt and sand cover sealed with MC-3 asphalt and sand cover, namely:

Lake Circle	Lake Avenue	Lily Pond Avenue
Jewett Street	Holland Street	Pine Street
Bow Street	Hobson Street	Harwich Street
Harlow Street	Nowell Street	Alder Street
Grove Street	Magnolia Street	Johnson Road
Hampstead Street	Carlton Street	Social Street
Evergreen Street	Beacham Avenue	Emory Court
Richard Street	Cleveland Ave.	Oakwood Avenue
Lewis Street	Walden Avenue	Eastside Avenue
Davis Street	Buena Vista St.	Burrill Street
Montgomery Street	Saugus Avenue	Riverbank Road
Collins Avenue	Lark Avenue	Eagle Road
Falmouth Street	Halstead St.	Wren Street
Foss Avenue	Marshall Ave.	Lake Dam Road
Floyd Street	Springdale Park Ent.	Willow Court
Walden Pond Ave.	Althorn Street	Maple Road
	Lewis Lane	

(D) Supervision for the following pea stone seal coat, namely:

Tontaquon Avenue	Cliff Street
Fairchild Avenue	Glendale Avenue
Sunnyside Park	Churchill Street
Pearson Street	Kenwood Avenue

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(E) Engineering, plans and specifications and supervision for the following bituminous concrete pave areas, namely:

Roby School Yard  
Emerson School Yard  
Felton School Yard

5. Waterways:

The Engineering division inspected and checked the construction of reinforced combination bridge and culverts at the following locations:

Gilway  
Milano Drive

6. Engineering Services:

This phase of work deals primarily with the public and is a constant daily function. Some of the duties performed in connection with this work are:

1. Street lines for property owners.
2. Lines and grades for walks, driveways, etc.
3. General engineering inquires over the telephone.
4. Survey information for lot surveys.
5. Coordination of engineering work with State Engineers.
6. Sketches, plan reproductions, etc. for public, etc.

7. Assessors Office:

Correcting Assessors' plans in reference to sub-division of land and changing of lot lines. This work entails the investigation of deeds and transactions, many of which had to be traced back for years, at the Registry of Deeds in Salem.

8. Law Department:

Providing the Town Counsel with information such as descriptions of land involved in street acceptance and descriptions and plans for easements.



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FORESTRY & PARKS DIVISION

This division collected the sum of \$68.79 for damage done to town owned trees.

This division topped and removed 46 elm trees, topped 16 other elm trees and removed 23 others including oak, maple, etc.

Roadside brush was cut on various streets as requested. Also sprayed poison ivy in various sections of the town.

All town elms were sprayed for elm leaf beetles and elm bark beetles.

Checked all wooded areas for gypsy moths and found the town to be in a very good condition with regards gypsy moths.

This division maintained all town-owned greens and cut and maintained the following playgrounds:

Stackpole Field	Anna Parker
Stocker	Bristow Street
Grandview Park	Lynnhurst

In addition to the above work this division has also done other work since becoming part of the Public Works Department. This division has participated in emergency work, such as cleaning out brooks, road patching, snow removal, etc.

The total cost of operating all divisions of the Public Works Department for 1957 was as follows:

Salaries and Wages	\$160,708.29
Expenses	114,988.53
Special Articles	<u>22,170.57</u>
Total	\$297,867.39

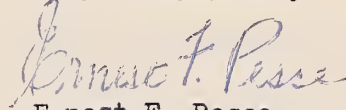


67  
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I want to thank the members of the Public Works Department for their loyalty and cooperation resulting in a very successful year.

I wish to take this opportunity to thank all who in any way assisted the Public Works Department, for their sincere cooperation throughout the year. I wish to thank the citizens of Saugus who were so kind and considerate in understanding the many problems that face this department.

Very truly yours,



Ernest F. Pesce  
Superintendent.

EFP/b

## PLAYGROUNDS

- 1 -

Under the policies established by the Board of Playground Commissioners a very successful recreation program was carried out for the year 1957. There were five playgrounds and five play areas in operation during the season with each area under proper supervision. Under the direction of the Playground Commissioners the program was supervised by Miss Elizabeth Nelson with Miss Jean McCarthy assisting. They were ably assisted by nine instructors.

During the year the Commission designed and installed new type bubbler stands at Anna Parker, Stocker, Lynnhurst and Grandview Park. The school yard at Oaklandvale was graded for use as a ball area and the recreation equipment was taken over at the Hurd Avenue school through agreement with the School Committee. A new stainless steel slide bed was installed and swing seats replaced in this area. Early in the year the Commission was faced with the problem of completing the Lynnhurst playground and making a substantial start in the Grandview play area with limited funds and in time for the recreation season. The problem was placed squarely in front of the residents in these areas. Through their manual efforts in setting up equipment, digging, shoveling, raking and carpentry and the various donations of materials by businesses within and outside of Town, these two areas were completed including two modern designed shelters. All equipment in these two areas and at Bristow Street were painted by the residents.

Many parents participation programs were arranged throughout the season. The enrollment again increased better than 10% over 1956 and many new types of recreation activities were introduced. All ball fields and

basket ball areas were utilized to full capacity. Skating areas were established at Stocker, Anna Parker and Grandview.

The Commission spent many hours in long range planning and a report was formally presented to the Manager and the Board of Selectmen. Some of the recommendations were; that the Manager outline in writing the duties, authority and responsibility of the Playground Commission, obtain through the Town warrant recommended land in the Golden Hills section for playground purposes, establish a permanent recreation supervisor, establish a custodian for Stackpole field, arrange for proper skating facilities in all play areas, arrange for proper bathing facilities at Stocker field, and establish a better system for caring for playgrounds and equipment.

Respectfully submitted

Kenneth B. Nies,  
Chairman

Westby Rogers  
John Scire  
Fred Callahan  
Arthur Metzger  
Board of Playground Commissioners.

CEMETERY DEPARTMENT

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For the year 1957 the Cemetery Department was operated by a crew consisting of the Superintendent and four permanent men. As has been the practice for many years several temporary men were employed during the summer season.

The sum of \$23,848.53 was expended for salaries and wages and \$2822.62 for the expenses of the Department. There were 120 burials for the year 1957.

Total receipts for the year were as follows: Sale of Lots, \$2545; Care of Lots, \$1492.74; Foundations, \$942.28; Interest on Perpetual Care funds \$6440.33; and Interment fees, \$5860.00 making a total of \$17,280.35.

With the cooperation of the Public Works Department a great deal of work has been accomplished at Riverside Cemetery. A plot of ground was made to accommodate between 1000 and 1600 graves. The filling in of wasteland and the grading of same was prepared for Cemetery personnel who completed loaming and seeding. In addition to plot land, two avenues were also constructed and sub-division of plot and graves was completed.

Clearing operations have begun in the Catholic Section of the Cemetery. The Public Works Department has removed several trees and other obstacles in preparation for filling in, grading, loaming and seeding which is expected to be completed this spring. New avenues will be constructed and water services for maintenance purposes have been installed.

It is the intention of the Cemetery Department, with the cooperation of the Public Works Department, to have the Catholic Section, when completed, equal in landscaping and beauty that of sections already completed



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in other portions of the Cemetery. The completion of these two plots of land will by the sale of graves represent a revenue of hundred of thousands of dollars to the Town of Saugus.

Respectfully submitted,

Alfred W. Powers  
Superintendent,  
Riverside Cemetery

To the Town Manager:

The Annual Report of the Planning Board for the year ending December 31, 1957, is herewith submitted:

In the performance of our duties we have held approximately five (5) meetings per month, convened nine (9) public hearings on subdivisions and rezoning proposals, were represented at all Town Meetings, and viewed all proposed subdivisions and those subdivisions which were under construction.

According to State subdivision control regulations, all lot plans filed in the Land Court must be examined and signed by the Planning Board. In complying with this regulation, our work was considerably increased.

A new town law requiring lot sizes to be increased from 7500 sq. ft. to 10,000 sq. ft. is now in effect, thereby improving subdivisions in the more heavily populated areas on the easterly side of U.S. Route 1. This law will prove its merit by keeping the density of population at a feasible level to allow proper sewerage by septic tanks in those areas not served by our present sewer system. The density of population in some areas of the town is as high as eight families per acre, causing great sewerage problems.

One of the town's existing problems which the Planning Board is trying to correct, is the large amount

of arrested land development, a legacy of past boom periods. These largely vacant tracts of land laid out years ago are characterized by extremely small lots, unattractive and outmoded grid layouts and often marshy or otherwise unbuildable terrain. Most of them have existed in their present state for more than thirty years. The immediate problem is to prevent development on individual narrow lots and along paper streets (streets existing solely on legal documents; not passable). We are trying to alleviate this problem by getting proper legislation which would give us better control over a situation that otherwise could lead to substandard development and higher tax burdens.

There are nine subdivisions on which construction is under way on a total of 270 lots, bringing to the town upon completion an approximate assessed valuation of \$230,000 at no construction cost to the town (bridges, water, drainage, class A roads with a life expectancy of twenty years, etc.) because of close supervision of the Board.

For the second year Nord Davis and Associates, Master Planning Consultants, continued our Master Plan in which all proposed projects are nearly 75% completed, and which should be fully completed by September, 1958. At present the Consultants have finished their study of new school and playground sites and whose suggestions if followed now would insure the town of getting the best central locations at less expense.

We are in the process of holding public hearings to rename numerous streets having like or similar names and which have created a serious handicap to our police and fire departments and to citizens involved. We also have viewed and rendered our opinion on all street acceptances scheduled for the 1958 Town Meeting.

Mrs. Irene Rich was appointed secretary and stenographer to the Board on April 19, 1957, after the resignation of Mrs. Barbara B. Lewis.

We of the Planning Board feel that by close supervision of existing laws and regulations, the Town has saved the taxpayers many thousands of dollars. We wish to thank the Town Manager, Mr. Daniel McLean, for his capable assistance and many timely suggestions without which our work would have been less productive.

Respectfully submitted,

William A. Calhoun, Chairman



## Report of the Civil Defense Director

To the Town Manager.

I herewith present the second annual report of the Department of Civilian Defense. Again I am proud to report on the activities and the program with the progress made.

However, I feel that a review of the Civil Defense Act, Chapter 639, of the Acts of 1950, as amended by Chapters 434, 460, 486, 531, 547 and 580 of the Acts of 1951 are in order.

Briefly, they state, Sec. #20-"It shall be the duty of the members of, and of each and every officer, agent and employee of every political sub-division of this Commonwealth and of each member of ALL other governmental bodies, agencies and authorities of any nature whatsoever to fully cooperate with the Director of Civilian Defense in all matters affecting Civil Defense."

Civil Defense is here to stay. With the United States in a state of emergency and each state automatically in a state of emergency, it behooves every person in the Town of Saugus to aid and assist in every way possible.

Progress made during the past year, I call your attention to the following:

A great deal of concentration and effort has been made with the training of members in the Control Center, Communications, Auxiliary Fire, Auxiliary Police, and Rescue Units. These five units are the most important, and are well equipped to cope with any natural disaster, such as explosions, fire control, hurricanes, floods, etc.

The objectives of a Civil Defense organization are to minimize the effects of disaster and to reduce our hazards by applying measures to avoid panic, protect personnel, carry out rescue and first aid activities,

fight forest fires, control other forms of damage, and get the Town back into normal operation as soon as possible.

Control Center:-The location being in the Police Court Room, is essentially the center of communications and is used for staff meetings and for the initiation of instructions and directions to the departments in an emergency.

Communications:-This is the NERVE system and HEART of our whole organization and is located in the Judge's chamber adjacent to the Police Court Room. Here we are equipped, operating under the RACES plan with a CONELRAD radio, two-way 10 meter radio-2 meter and 6 meter Gonset mobile radios-State Police radio-and direct communication with Saugus Police and Fire Department on their frequency. The Warning Siren system comes under communications, and here again we have placed at strategic locations throughout our Town of Saugus (7) 115 decibel Federal Warning Sirens, with the main operating control located in the Police Station.

This equipment is used for direct contact with the Town of Saugus, area, sector and state, and drills are held regularly every week, for receiving and dispersing messages.

Fire Auxiliary-Highest appreciation for an outstanding job to this group, for their sincerity and devotion to a job which is wholly Volunteer on their part. The group consists of 25 members and their headquarters is located on upper Main Street. The savings to the Town on the up keep and maintenance of the equipment, plus the many hours that this group has worked, amounts to a sizeable sum.

1957 - Total man hours operating and stand by 4500 hrs.

1957 - Total gallons of gasoline consumed 665 gals.

1957 - Total gallons of oil used 50 gals.



- 1 - Ford Floodlight Truck #45
- 1 - Packard Floodlighting Unit #46
- 1 - G.M.C. Heavy Rescue Truck #47
- 1 - 500 gal. Buffalo Trailer Pump
- 3 - Oren Portable Generators

The Ford Pumper was received from the Boston Navy Yard on Surplus Property with approximately 8,000 miles on it, and with a few repairs, it is now in excellent shape and at no cost to the Town.

The Packard floodlighting unit was originally an ambulance and was donated to the Saugus Civil Defense by the General Electric Co. and our personnel converted it, by equipping it with an Oren generator and (4) large Navy searchlights obtained through Surplus Property at a cost to the Town of \$10.00.

All units were displayed at the 1957 Topsfield Fair and were judged the best CD unit in Essex County. Units were also displayed during CD week in Saugus Center and Cliftondale Square.

Provided Saugus Police Department with an ambulance for approximately 4 months while regular Police Ambulance was temporarily out of commission.

Our personnel just completed a thorough overhaul job on the Cadillac ambulance, replacing new rings, valves, etc. at a cost to the Town of Saugus of \$35.00.

Civil Defense ambulances have provided transportation when called to Saugus General, Union and Lynn Hospitals, also Bedford Veterans Hospital.

Four members of our unit were assigned to fire fighting classes at Fitzwilliams, New Hampshire, and two members were assigned to the Rescue Training School at Topsfield, Mass.

The flood lighting units have been called out on 32 occasions for various services in Saugus, Malden, Revere, Chelsea and Lynn, such as

fires, lost children, drownings and flood lighting large areas.

Many forest fires during the year have utilized the services of our pumper in Lynnfield, Main Street woods fire, Falmouth Street fire, Lynn Fells woods, Howard farm, Murray's playground, Breakheart reservation and fire in Saugus proper.

Laid 300 feet hose from hydrant to boiler room, to provide water during Trimount Mfg. Co. water break.

Auxiliary Police - This unit comprises about 35 active members who also receives considerable commendation for their participation in many hours of volunteer services such as street parades, carnivals, Halloween, Memorial Day, Fourth of July, etc.

All members are fully uniformed and thoroughly trained in the Police Blue Book, Judo exercises, First Aid training, revolver practice, etc, and they are then assigned to a member of the Regular Police Department for active training in walking a route, cruiser training and station training.

Ground Observer Corps - This has been one of the most active units over the years, and comprises about 88 active members, who have put in a total of 5,416 hours in observing the skies from their new tower which sets on top of the Police Station. These observers report daily in all types of weather, doing their two hour stretch of duty. This unit is in demand due to their having one of the finest minstrel shows around, composed of Ground Observer members.

During the first part of 1958, we hope to have our medical unit well established and in training, and the same applies to our Welfare, Warden, Engineering, Utilities, Transportation, Damage Survey and Radiac Decontamination units.



Our advantage of the Surplus Property program has cost the Town of Saugus \$175.00 with a saving to the Town of \$8,347.00 in merchandise obtained.

I wish to express my sincere appreciation to Police Chief Roland E. Mansfield and Fire Chief Joseph Maguire and Capt. Fred Forni for their splendid cooperation that has been given me during the past year.

My sincere appreciation to all of the following of my staff organization for helping to make this Civil Defense unit one of the best in Essex County.

- Auxiliary Fire Chief - William O'Brien
- Auxiliary Police Captain - James O. Smith
- Supervisor Ground Observer Corp. - Eugene Kneprath
- Chief Observer - Fred Butler
- Chief Radio Officer - Andrew Donovan
- Medical Officer - Dr. E. B. Faulkner
- Engineering Officer - Ernest Pesce
- Transportation Officer - Earle Dudman
- Chief Warden - Roy Clarke
- Welfare Officer - John Keane
- Radiac Officer - Leroy Valyou, Jr.
- Skin Divers - Robert Flowers

Earle Dumas, Director

Saugus Civil Defense

- 1 -

To the Town Manager:

The Purchasing Department of the Town of Saugus herewith submits its Annual Report for the year 1957.

By virtue of the By-Laws of the Town of Saugus, municipal purchasing is governed by statutes that unequivocally determine procurement procedures.

Governmental purchasing is fundamentally to satisfy the needs of using departments, and it has been a sincere effort on the part of the Purchasing Department to satisfy these needs, maintaining at all times the continuity of service at the lowest cost.

No mechanical equipment is too complicated that it cannot be defined in a clear, concise and accurate manner, and competitive bids on this theory on comparable types of equipment lead to fair and reasonable prices. The end result, of this theory of inviting proposals, is that industrial groups feel they may submit proposals in a truly competitive arena.

The Purchasing Department would like to take this opportunity to thank the Public Works Department and the Building Department, and specifically the respective department heads Mr. Pesce and Mr. Daniels for their cooperation and assistance during this past year.

With the aid of the Public Works Department personnel and machinery, three previously unpaved school yards were paved with a 2" bituminous concrete surface. These areas were shaped for proper

drainage, and the excavation work for the placing of a proper foundation to support a bituminous concrete pavement was accomplished by the Public Works Department at a considerable saving to the Town of Saugus.

I would like to express my gratitude to the Superintendent of Buildings, Mr. Daniels, for whose cooperation on a number of occasions has lead directly to great savings, in utilizing town employees skill in fabricating and erecting playground equipment that otherwise would prove quite expensive if purchased.

Since becoming the Purchasing Agent, more vendors are now submitting proposals, resulting in competitive prices on all types of materials, maintaining at all times an avowed policy of dealing with reputable suppliers.

In conclusion, the Purchasing Agent wishes to thank the Town Manager, department heads and town employees who have co-operated with this department throughout the year.

Respectfully submitted,

John T. Raiche

Purchasing Agent



## Board of Zoning and Building Appeals

The Board of Zoning and Building Appeals submits herewith its Report for the year 1957. The Board is a tribunal created by Chapter 40 of the General Laws, as amended, and is one of three town boards named by the Honorable Board of Selectmen. Its purpose is to hear appeals from the arbitrary restrictions placed upon the Superintendent of Buildings in his issuance of permits under the zoning and building by-laws. The duties of the members of the Board are to receive petitions, to hold monthly hearings, and to grant or deny the petitions, to hold monthly hearings, and to grant or deny the petitions presented. Unofficially the Board members endeavor to advise potential petitioner to avoid the necessity of a hearing.

During the past year, twelve public meetings were held in which twenty-eight petitions were heard. Of these petitions, sixteen were granted; four were granted with conditions; five were withdrawn without prejudice; and two were denied. One petition is pending. One petition placed on the table in 1956 was denied.

The Board expects to see a larger number of petitions presented to it during the year 1958. This is due to a change in the zoning by-law which requires a minimum area of 10,000 square feet instead of 7,500 square feet required formerly.

On March 26, 1957 the Board reorganized. On the motion of Mr. Laverne, the Board voted to retain as Chairman Peter A. Rossetti who has been a member for eight years, six of which he has served as



chairman. On the motion of Mr. Hogan, the Board voted to retain as clerk Daniel H. Silver. Mr. Silver is an associate member of the Board. The reappointment by the Honorable Board of Selectmen of William E. Laverne as member of the Board took effect on the same date.

The members of the Board wish to express their appreciation for the assistance given them by the Honorable Board of Selectmen, the Town Manager, Mr. McLean, the Board of Assessors, the Town Counsel, Mr. Cunningham, and the Building Inspector, Mr. Daniels. The Board is especially appreciative of the cheerful cooperation and help given to the Clerk of the Board by Mrs. Evelyn Sproul and Mrs. Irene Rich of the Assessors' Office.

Respectfully submitted,

Daniel H. Silver  
Clerk

Members:

Peter A. Rossetti, Chairman  
Walter F. Hogan  
William E. Laverne

Associate Members:

Richard J. Spencer  
Daniel H. Silver  
Irving E. Campbell

"1957 Report of the Library  
Department"

"Town of Saugus"

Ernest L. Shapiro, chairman  
Harold J. Adlington  
Lillian D. George  
Kaler A. Perkins  
Catherine F. Reynolds  
Katherine C. Silver  
Board of Library Trustees  
January 15, 1958

- 1 -

December 31, 1957 has closed another good year in the library department. The record of our circulation figures shows an increase in juvenile circulation over a period of five years.

	<u>Juvenile Circulation</u>				
	<u>1953</u>	<u>1954</u>	<u>1955</u>	<u>1956</u>	<u>1957</u>
<u>Main Library</u>	12,780	16,173	18,380	18,978	22,204
<u>Cliftondale</u>	11,890	12,024	12,532	15,834	14,938
<u>East Saugus</u>	5,904	5,434	4,600	3,696	5,403
<u>Lynnhurst</u>	1,910	1,900	2,538	2,797	2,257
<u>North Saugus</u>	1,332	875	1,642	4,265	3,620
<u>Oaklandvale</u>	<u>3,345</u>	<u>3,262</u>	<u>3,219</u>	<u>3,735</u>	<u>3,597</u>
	37,161	39,668	42,911	49,305	52,019

It is very gratifying to have this steady, upward trend. If we can set our young people on the road to reading we are giving them a lifetime habit of inestimable value. People read for enjoyment as well as enlightenment and blessed are those whose friends are books.

Our young people's interest has been greatly stimulated by our staff members who have conducted story hours for the children: Mrs. Gladys H. Warren and Mrs. Margaret D. Adams, working at the Main Library and through the schools; and Mrs. Grace Stephens and Carol Lynch at the East Saugus Branch. Our summer reading project for the youngsters was most successful this year - the interest was well sustained throughout the season.

- 2 -

The physical needs of our Boys and Girls room at the Main Library have been improved this year. Through the helpful co-operation of our custodian, Robert Metzler, we were able to move book cases and broaden the area. This extra space makes better accommodation for the large group of children who use the room daily.

We have added a new metal book case to our adult department at the Main Library, which will shelve approximately one thousand volumes. In a small way this relieves our present congestion. With the moving of an old oak book case and a library table to make room for the new installation almost all available space is now occupied. Our study area for students is most inadequate. With the great need for facilities for leisure time reading we lack space for such use of our library by the senior citizens of our town. In order to have our library grow as such a department should to justify its existence it is imperative that we expand our physical set up. There is land on which to build an addition to the present structure. With the increased need for education we must be ready to supply adequate facilities for extra curricula activities.

We participated again in the community celebration of Brotherhood Week. A quiz for sixth graders was sponsored by the library. High School juniors always compete in a Brotherhood Essay Contest. Prize books for the winners were chosen by the librarian and presented through the



- 3 -

American Legion - at Baccalaureate.

The library has been used as a meeting place for the Saugus Youth Commission and the Service League. Our public relations have been furthered by book reviews - given by Mrs. Warren and Miss Blackmer. A special display of books and pamphlets on handwork was arranged by the librarian at the Fair of the Saugus Arts and Crafts Society held at the Saugus Iron Works in the fall. We are always glad to assemble such displays for any civic group.

Our library has been the fortunate recipient of several groups of memorial books. The following gifts have been added:

WORLD OF MATHEMATICS-4 vol. - Newman

REPTILE WORLD - Pope

FAMILIAR ANIMALS OF AMERICA - Barker

presented by Mr. & Mrs. James Sacco in memory of

Howard Thelwell Long

AMERICAN STORY - Miers

NEW WORLD HISTORY OF ART - Cheney

MASTERWORKS OF JAPANESE ART - Terry, ed.

MODERN BIOLOGY - Moon and others

200 YEARS OF AMERICAN BLOWN GLASS - McKearin

AMERICAN SCIENCE AND INVENTION - Wilson

PICTORIAL HISTORY OF THE AMERICAN THEATRE - Blum

PICTORIAL HISTORY OF JAZZ - Keepners

ANIMAL KINGDOM-3 vol. - Drimmer

- 4 -

presented by friends in memory of

Arline Pike Johnson

SCANDINAVIAN COOKERY FOR AMERICANS - Brobeck

ALL ABOUT THE PERENNIAL GARDEN - Free

ENCYCLOPEDIA OF GARDENING - Taylor

WILD ANIMALS OF THE WORLD - Bridges

BIRDS OF AMERICA - Pearson

presented by neighbors and her daughter in memory of

Ellen Paridon

WORLD'S GREAT RELIGIONS - Life, ed.

presented by Mr. & Mrs. Harold Adlington in memory of

Ida Adlington

Through the Trustees and staff members our library was represented in regional library projects. The North Shore Library Club held its June meeting in Saugus. The subject under consideration was recruiting for library service. The librarian attended a meeting at the Abbott Public Library, Marblehead, for the discussion of State Aid to Libraries and proposals for regional library service.

In closing our annual report we wish to thank our borrowers for gifts and courtesies shown us. Also we extend grateful thanks to the staff for its faithful service. No department can function at its best without the loyal co-operation of its members.

Following pages carry a table of the American Library Association form of statistics.

Name of the library	Saugus Free Public Library
Town	Saugus, Massachusetts
Librarian	Miss Huldah Blackmer
Date of founding	1887
Population served (1957)	18,645
Library appropriation per capita	\$1.12
Total number of agencies	7

Consisting of: Main Library - Cliftondale Branch - East Saugus Branch  
 Lynnhurst Branch - North Saugus Branch  
 Oaklandvale Branch - High School

Hours open for lending and reference (per week):

Main Library	37½	Lynnhurst (juvenile only)	3
Cliftondale	21	North Saugus	6
East Saugus	9	Oaklandvale (juvenile only)	3
		High School (hours per school year)	828

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Book stock:	Volumes at beginning of year	34,638
	Volumes added	1,927
	Volumes withdrawn	2,076
	Total - December 31, 1957	34,489

Registration:	Active Borrowers		New or re-registered borrowers	
	Adult	Juvenile	Adult	Juvenile
Main Library	2,325	1,506	594	478
Cliftondale	681	1,047	141	163
East Saugus	219	410	50	131
Lynn timer		112		17
North Saugus	64	150	3	26
Oaklandvale		<u>168</u>		<u>19</u>
Total	3,289	3,393	788	834
Grand total	6,682		1,622	



Library staff:

Miss Huldah Blackmer, Librarian

Mrs. Gladys H. Warren, assistant Librarian

Mrs. Frances Sperry, branch Librarian - Cliftondale, Lynnhurst, North Saugus

Mrs. Grace Stephens, branch assistant - East Saugus

Mrs. Elizabeth Platt, assistant - Oaklandvale, Cliftondale

Mrs. Margaret D. Adams, assistant - Main Library, Oaklandvale

Hourly workers: Phyllis Brown, Joan Huggins, Rosemary Kelley, Dorothy Kyle

Carol Lynch, Robert Metzler, Robert Bertrand.

1957 Report of the Assessors Department

Town of Saugus

Board of Assessors;

David J. Lacey  
Chairman

Charles P. Cooper

Alfred S. Addison

January 15, 1958

The Board of Assessors is probably one of the most important factors in the operation of local government. This Board places a value on real and personal property within the Town for the purposes of taxation. The only exception to the above being the personal property of the telephone company upon which the State Department of Corporations places a value.

The Board hears all complaints pertaining to assessments and in all cases is guided by the Clemenshaw formula that was adopted by the Town of Saugus in 1945. This is an excellent system and operates well and provides for an equalization of values that is missing in many of our communities throughout the Commonwealth.

During the past year the Assessors placed a value upon the following type properties:

Real Property	10,000
Personal Property	250
Polls	5,500
Motor Vehicle Excise	8,000

Cost of operating the Assessors Department for 1957 was as follows:

Salaries	\$13,900.00
Expenses	4,261.51

AN ANALYSIS OF THE TAX RATE FOR 1957

EXPENDITURES

Town Appropriation	\$2,438,256.18
Appropriations taken from Available Funds	62,110.32
Hurricane Damage Def., \$298.96 and Removal of Manager, \$649.80	948.76
Tax Title Foreclosure	1,688.00
Court Judgments	7,155.20
Overlay Deficits	33,799.20
Metropolitan Water Purchase	32,051.69
State Parks and Reservations	3,359.99
State Audit of Municipal Accounts	54.99
State Examination of Retirement System	329.90
Smoke Inspection Service	11,870.24
Metropolitan Water Connection Charge	52,910.51
County Tax	53,161.65
Tuberculosis Hospital Assessment	67,246.72
Overlay	
Gross Amount to be Raised	\$2,727,693.30

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	\$183,342.88
Corporation Taxes	65,031.15
Old Age Tax (Meals)	5,159.80
Motor Vehicle and Trailer Excise	185,783.18
Licenses	22,502.89
Fines	1,144.25
Special Assessments	3,306.95
General Government	5,260.61
Protection of persons and Property	5,174.70
Health and Sanitation	13,577.27
Charities (other than federal grants)	19,767.81
Old Age Assistance (other than federal grants)	92,087.86
Veterans' Services	5,534.05
Schools	13,647.40
Libraries	1,151.83
Public Service Enterprises (such as Water Department)	165,528.02
Cemeteries (other than trust funds and sale of lots)	7,826.26
Interest: On Taxes and Assessments	6,944.59
State Assistance for School Construction	69,544.91
Unclassified	885.00
County Tax	928.42
Metropolitan Parks	999.06
Smoke Inspection Service	45.28
Amount to be taken from Available Funds	62,110.32
Net Amount to be Raised by Taxation on Polls and Property	1,790,408.81

RECAPITALIZATION

Number of Polls -----	5800 @ \$2.00 each	\$ 11,600.00
Personal Property: Valuation -	\$ 2,066,558. @ \$64.90	134,119.61
Real Estate: Valuation -	25,341,725. @ \$64.90	1,644,677.95
Fraction	Total - \$27,408,283.	11.25
Total Taxes Levied on Polls and Property		1,790,408.81
Tax Rate \$64.90		



Herewith is submitted the Report of the Treasury Department of the Town of Saugus for the year ended December 31, 1957.

The duties of the Town Treasurer are to receive and disburse all monies of the Town, borrow temporary money in anticipation of revenue, if necessary, and to float all Bond Issues. The Treasurer is custodian of all Trust Funds, Cemetery Perpetual Care Accounts and the Contributory Retirement Fund. Tax Titles and Tax Possessions also come under the jurisdiction of this office.

Cash in Treasury, January 1, 1957	\$ 427,675.01
Receipts to December 31, 1957	<u>4,230,536.95</u>
	\$4,658,211.96
Expenditures to December 31, 1957	<u>4,083,897.00</u>
Cash in Treasury, December 31, 1957	\$ 574,314.96

Bank Statements show cash balances as of  
December 31, 1957, as follows:

Saugus Trust Co.	\$ 322,586.76
Merchants National	31,036.56
National Shawmut	75,847.46
First National	47,732.53
Petty Cash	50.00
National Shawmut, Spec.	71,591.09
Land Sale Account in Safe Keeping	<u>100,000.00</u>
	\$ 648,844.40
Add: Deposits in Jan., 1958	
applicable to 1957	<u>48,997.50</u>
	\$ 697,841.90
Deduct: Checks Outstanding	<u>123,526.94</u>
Cash in Treasury, December 31, 1957	\$ 574,314.96

- 3 -

The following Trust Funds are in the  
custody of the Treasurer:

Surplus War Bonus Fund	\$	784.91
Postwar Rehabilitation Fund		20.76
Benjamin N. Johnson Library Fund		136.98
Cemetery Perpetual Care Funds		
Cash		76,989.69
Securities		120,000.00
Contributory Retirement Fund		
Cash		17,271.04
Securities		<u>219,000.00</u>
	\$	434,203.38

With an amount of \$2,750.00, tax titles were  
brought up to date and redemptions showed an income of  
\$16,544.06

Respectfully submitted,

Phyllis E. Dodge,

Treasurer.

Honorable Daniel E. McLean  
Town Manager  
Town Hall  
Saugus, Mass.

97

Dear Sir:-

All dogs in the Commonwealth of Massachusetts must be licensed in accordance with the provisions of Section 37, Chapter 140 of the General Laws. In order that the provisions of this statute may be conformed with, law enforcement officials in the person of dog officers are appointed in the cities and towns of the Commonwealth.

It is the duty of the dog officers to see to it that every dog within the confines of his community is licensed in accordance with the statutes. During the year 1957 732 males at \$2.00 each, 121 females at \$5.00 each, 469 spayed females at \$2.00 each, 1 kennel at \$50.00 2 kennels at \$25.00 each, 4 kennels at \$10.00 each, total collected \$3147.00. Fees paid to Town Treasury \$289.10, paid to Treasurer of Essex County \$2857.90.

This money is turned over to the County. After all county expenses concerned with the licensing and regulating of dogs are paid for by the County Treasurer the balance from the dog fund licenses are returned to the cities and towns of the County. When these funds are returned to the local community they can be only used for educational and library purposes. The Town of Saugus it is used for the library fund.

It has been the practice in Saugus for many years to turn these funds over to the Town Library. In the year 1956 approximately \$3000.00 was added to the Library appropriation from the dog fund. What the Town's return will be in 1958 from the '57 collections is unknown at the present time.

Mr. William Cahill, dog officer for the Town, does an excellent job in carrying out the provisions of the statutes relating to the licensing of dogs together with numerous dog complaints that he has to contend with. The total cost of operating this department to the Town for the year 1957 was as follows: Salary of the dog officer \$1000.00, expenses \$20.00.

Respectfully submitted.

& WILLIAM CAHILL  
Dog Officer.



1957 Report of the Fire Department

Town of Saugus

Chief Joseph L. Maguire

January 15, 1958.

1.

The Roster of the Fire Department is comprised of a Chief, two captains, four lieutenants and twentyone privates.

#### Apparatus and Equipment

The Chief's car, a new four door Chevrolet is in fine condition. This car is used on many emergencies, inspections, special details and all fires.

Engine #1, the Americal LaFrance 750 gallon pumper is in fire condition and giving maximum efficiency.

Engine #2, the 1930 Mack 600 gallon pumper is in very poor condition and is used as reserve and special detail.

Engine #3, the 1943 Mack 1000 gallon pumper is in good condition and still giving efficient service.

Engine #4, the 1945 Mack hose wagon and forest fire truck is in very poor condition. This piece of apparatus answers about sixty percent of all calls and is therefor used more than any other.

The Aerial Ladder, a sixty-five foot aerial 1952 Mack is also in fine condition and good for many years.

2.

2.

The Department has numerous pieces of Supplementary Equipment such as a Lighting Unit, Portable Pumps, Life Boat and Rescue Equipment, Resusitator, Oxygen and Fresh Air Masks, and many other important items are in good condition and kept in service.

The condition of the Fire Station Building is good, due to the fine Cooperation of Building Superintendent Walter Daniels.

The Contents of the Fire Station, mainly furniture, is over twenty-two years old, is in poor condition and should be replaced.

The Department during the year 1957, answered a New Record number of calls, topping all previous years by over 300. Over one thousand calls, consisting of buildings, automobiles, woods, brush, grass, rubbish, accidents, floods, storms, heart attacks, rescue work, cats in trees, lockouts, special detail, and numerous others are included in this record number.

The fire loss was kept to a minimum, with the exception of wooded areas. An exceptionally dry season required many days of extra labor and expense. This situation was met with a willingness and cooperation by the Firefighters and Volunteers called to aid, also by nearby Fire Departments who sent help instantly on request.

3.

3.

### Recommendations.

1. The purchase of a new light piece of apparatus to replace Engine Four, for Forest Fires and General Use.

2. The ever increasing population, traffic and building, combined with new super highways leading to and through the Town, demand that a survey be made to locate another Fire Station. The West Clifftondale section should be easily accessible to points north and west which are developing rapidly.

3. The purchase of new furniture for the Station, all present twenty-two years old.

4. The installation of sprinklers or systems in the wooden Schools of the Primary Grades, also in the Central Junior High School.

The Department has received fine cooperation from all Town Departments and extends thanks to all for 1957, namely the Town Manager, the Board of Selectmen, Finance Committee, Public Works Department and Police Department the Board of Health Inspector, Building Inspector, and the Town Electrician.

I wish to extend to all members of the Fire Department whom responded to many fires on their days off and vacation when their services were badly needed many thanks for this expression of co-operation.



- 1 -

Mr. Daniel E. McLean  
Town Manager  
Town Hall  
Saugus, Mass.

Dear Mr. McLean:

Since my appointment to the position of Superintendent of Fire Alarm, a complete survey has been conducted. I have found that considerable work must be performed to bring the system to complete efficiency. Cross arms, glass insulators, pins, etc., must be replaced this coming year.

During the snow storm of January 7, considerable damage was caused to circuits #1, #2, and #3, which covers two thirds of the town. Due to lack of prints, diagrams, etc., regarding the circuits, trouble shooting was made very difficult.

I will soon have a master plan made up of all circuits and boxes throughout the Town of Saugus, making future work on this system far more accurate and less complicated.

Upon a recent inspection of the fire alarm batteries by a qualified representative of a storage battery company of Salem Massachusetts, with Chief Maguire and myself, the following conditions were found: One complete bank of fourteen batteries are beyond repair.

The remaining batteries are at least twenty-five years old and were moved from their old positions in the old fire station, twenty-two years ago, to their present location.

- 2 -

These batteries were obsolete at least eighteen years ago.

A large majority of these batteries have plates that are buckled, separated, or partially decomposed from long use and change.

This battery system is not considered reliable in its present condition and I advise a complete new installation.

Various sections of the town are in great need of call boxes, including all school houses.

The department is in dire need of a truck that would be capable of carrying all materials necessary for this work. When not in use on the fire alarm system, it would be used on all electrical work on public buildings, therefore serving two important purposes.

At this time I wish to thank you for your cooperation in enabling this department to employ two part-time men.

Very truly yours,

William Skanes  
Supt. of Fire Alarm



TOWN OF SAUGUS  
MASSACHUSETTS

January 29, 1958

To the Moderator  
Town Hall  
Saugus, Massachusetts

I hereby submit my annual report as  
Moderator. I appointed committees as authorized  
by the Town Meeting, the most important of which  
was the Committee on the Shopping Center.

The Town Meeting operated in an efficient  
manner, completing the warrant in three sessions  
and thereby establishing a record. Only one  
special Town Meeting was necessary.

I wish to take this opportunity to express  
my appreciation for the cooperation of the Town Meet-  
ing members and the Finance Committee.

Respectfully submitted,

C. F. Nelson Pratt  
Town Moderator

1957 Report of the  
Town Clerk's Department

Town of Saugus

Ruth E. Stevens  
January 15, 1958



To the Town Manager:

I hereby submit my report as Town Clerk of the Town of Saugus for the year of 1957:

During the year 759 birth records were received. These were recorded and copies were made and sent to the Secretary of State and to the Town or Cities where the parents resided.

There were 221 Marriage records received and recorded. Copies were made and sent to the Secretary of State.

Records of Deaths numbered 185. Copies were made and sent to the Secretary of State and to the Cities and Towns where the deceased resided.

The following Town Clerk's Fees were received:

Marriages	\$422.00
Mortgages	1590.00
Discharges	63.00
Business Certificates	20.00
Gasoline Registrations	28.00
Certified Copies	114.50
Miscellaneous	<u>455.50</u>
Paid to Town Treasurer	\$ 2693.00

The Town Clerk's Department collected the following dog licenses for 1957:

732 Males at \$2.00	\$1464.00
121 Females at \$5.00	605.00
469 Spayed Females at \$2.00	938.00
1 Kennel at \$50.00	50.00
2 Kennels at \$25.00	50.00
<u>4 Kennels at \$10.00</u>	<u>40.00</u>
1329 Total Collected	\$3147.00
Fees Paid to Town Treasury	<u>289.10</u>
Paid to Treasurer, Essex County	\$2857.90

The following licenses were collected for the Board of Selectmen:

Liquor	\$16,206.00
Victualer	390.00
Entertainment	285.00
Juke Box	525.00
Auctioneer	6.00
Peddler and Junk	30.00
Gasoline	8.00
Auto Dealers	200.00
2nd Hand Furniture dealers	10.00
Golf range & Miniature golf	20.00
Taxis	<u>16.00</u>
Paid to the Town Treasurer	\$17,696.00

The following Hunting and Fishing Licenses were issued for the year 1957:

259 Resident Cit. Fishing at \$3.25	\$841.75
218 Resident Cit. Hunting at \$3.25	708.50
68 Resident Cit. Sporting at \$5.25	357.00
41 Minor Fishing at \$1.25	51.25
42 Female Fishing at \$2.25	94.50
1 Minor Trapping at \$2.25	2.25
1 Resident Cit. Trapping at \$7.75	7.75
2 Non-Resident Fishing at \$2.75	5.50
1 Spec. Non-Resident Fishing at \$7.75	7.75
3 Duplicate Licenses at \$.50	1.50
<u>44 Sporting (Free)</u>	<u>- --</u>
680 Total Collected	\$2077.75
Fees to Town Treasury	<u>158.25</u>
Paid to Commonwealth of Mass.	
Division of Fisheries and Game	\$1919.50

Acting for the Board of Registrars, the Town Clerk's Department filed all Census slips, made records of all residents brought in by the Census Takers, revised and brought up to date the voting list of the Town of Saugus which numbers 9998.

In addition to the foregoing activities, records were made of all Town Meetings and all meetings of the Board of Selectmen.

The total cost of operating the Town Clerk's Department for the year was:

Salary	\$995.00	
Expenses	<u>765.00</u>	\$1760.00

1957 Report of the  
Town Collector's Department

Town of Saugus

Ruth E. Stevens  
January 15, 1958



To the Town Manager:

I hereby submit my report as Town Collector for the Town of Saugus for the year ending December 31, 1957:

Tax bills were mailed and taxes collected as itemized in the following schedule:

	1957 Commitments	Amount Collected	Abated	Refunds	Tax titles 12/31/57	Balance 12/31/57
Real Estate Taxes	\$1,644,689.05	\$1,504,723.46	\$67,277.92	\$10,246.96	\$302.43	\$82,632.20
Personal Property	134,119.85	129,982.17	490.68	9.73		3,656.73
Sewer Rentals added to taxes	565.00	474.50				90.50
App. sewers added	832.05	792.24			7.64	32.17
Int. on sewers	226.63	216.27			2.75	7.61
App. Sidewalk Taxes	596.08	527.63		13.40		81.85
Int. on App. Sidewalk	186.43	165.86		4.82		25.39
Water Liens Added to Taxes						
Poll Taxes	14,114.22	10,617.27		36.85		3,533.80
Sewer Rentals	9,906.00	9,712.00	116.00	2.00		80.00
Water	9,811.50	8,774.50	2.50			1,034.50
Motor Vehicle Excise	164,168.64	143,235.40	598.46	192.65		20,527.43
Veterans Benefits	200,560.79	163,264.52	9,220.63	3,008.90		31,084.54
Reimbursements	5,050.65	5,050.65				-- --
Public Welfare	2,842.82	2,553.12	81.68			208.02
Old Age Assistance-						
State	83,790.07	83,790.07				-- --
Old Age Assistance-						
Cities and Towns	10,672.37	10,295.89				376.48
Aid to Dep. Children	6,735.48	4,004.43				2,731.05
Disability Assistance	7,180.35	7,180.35				-- --
Totals	\$2,296,047.98	\$2,085,360.33	\$77,787.87	\$13,515.31	\$312.82	\$146,102.27

The following Tax Collector's Fees were collected during the year 1957:

Trailer Fees	\$1070.00
Water Lien Releases	14.00
Tax Certificates	<u>622.00</u>
Paid to Town Treasurer	\$1706.00

The cost of operating the Town Collector's Department for the year of 1957 was as follows:

Salaries	\$11,180.00
Expenses	<u>2,052.00</u>
Total	\$13,232.00

Respectfully submitted:

Town Collector.

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Mr. Daniel E. McLean  
Town Manager  
Town Hall  
Saugus, Mass.

Dear Mr. McLean:

Since assuming the duties of the Superintendent of Buildings on November 15, 1956, the Building Department under my supervision has successfully undertaken many and varied tasks in our school buildings and in our public buildings. A number of these projects must be classed as major undertakings, and of course the largest single project would be the renovating of the old Emerson School. Operating on a limited appropriation of \$3000.00, by virtue of a special article, the Building Department personnel undertook this project during the winter months preparing the building for the major repairs to be completed during the summer.

We were handicapped somewhat because while doing this work, the department still had to take care of other general maintenance duties. I want to add at this time that the school custodians, under the direction of the School Committee, helped us considerably during the summer by replacing many broken windows throughout the schools. Considering the fact that we had only three men working on this project we were very fortunate in getting an excellent job completed in time for school opening.

Of course there were no funds available in the \$3000.00 to allow for new toilet facilities at this school,

- 2 -

but in the month of December we were able to replace the old slate urinal with six modern urinals. We were able to accomplish this, because the Building Department already had two urinals in stock, and by purchasing four more were able to contract for the labor only. In the coming year I hope we will be able to replace the old toilets with a modern type.

SWEETSER SCHOOL: The Town Meeting of 1957 appropriated \$3000.00 to rewire and relight one half the Sweetser School, but we were fortunate in acquiring an excellent electrician in our department, Mr. William Skanes, making it possible for us to rewire the school completely for \$2150.00. We were able to increase the number of circuits in the building from 12 to 46, thereby making the school safe for any future adding of electrical equipment. This project at the Sweetser School was completed with the best of materials and workmanship, but still at a great saving to the Town. With the money saved on this project alone, the department was able to buy modern light fixtures for the Emerson School and also a new Master Clock for the bells at the Jr. High School.

ROBY SCHOOL: At this school we replaced four old fashioned toilets with modern fixtures, and hope in the future to be able to modernize all the sanitary facilities, over a period of several years. This school is structurally in fairly good condition, but some of the floors should be repaired in 1958 if the Town Meeting appropriates the necessary funds. Some roof repairs were taken care of on this building, and



this being of slate construction, should last indefinitely. Also some plaster was repaired in the upstairs hall. The yard was hot-topped by the Public Works Department, which greatly improved the play area.

Centre School: This building is very old and therefore out-dated as a schoolhouse, but until the Town is able to afford a more modern building this department will endeavor to at least keep the general repairs and facilities up to date. Last winter during Christmas vacation we were able to paint all the classrooms, replace many of the old windows and locks, and sand and reseal the four classroom floors. This was done at a minimum expense to the town, with the work being done wholly by the Building Department men. Later on during the past fall, we were able to add a new toilet on the first floor. This helped greatly in the training of the handicapped children. The heating system is excellent in this building, having been installed only three years ago. Therefore, if necessary, it should not be too difficult to continue the use of this school.

Ballard School: The Ballard School is in excellent condition except for the roof, which should be replaced within the next few years. The Building Department did considerable work in the stairways on the northeast side of this school correcting an unsightly condition on the walls, caused by moisture. The roof also was repaired and new copper drains

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were installed. This should prevent a condition that existed whereby the old drains would become clogged, causing water to remain on the roof indefinitely. The new cafeteria has been in use for nearly a full year, and is a great addition and improvement to this school. The town is very fortunate in having an excellent custodian in this building. Mr. McDonough works tirelessly to keep this school in A-1 condition, and thereby making the task of the Building Department easire.

North Saugus School: This school is similar to the Centre School, being of wood and very old, but it is in fairly good repair. We were not able to do too much on this building, but did replace some of the older type toilets. The department also replaced the wooden landing and step at the back door with concrete, thereby removing a hazardous condition.

Oaklandvale School: A new boiler was installed in this building during the past year because the old one had been condemned by the boiler inspector. There are two heating systems in this school that are used during the extreme cold weather. The main system is hot air oil fired, and is a fairly modern installation. The other system is steam, hand fired by coal and is used mostly during the extreme cold months of the year. I wish to add that it was through the cooperation of the School Committee allotting funds for two boilers, that made it possible for these

installations at the Oaklandvale and the Clifftondale Schools. One big problem that confronted the Building Department during the past summer was the large amount of broken windows. The Oaklandvale School alone had at one time a total of 45 broken panes. Through the cooperation of the Police Department, restitution for the damage was made by the parents of the young boys responsible.

Felton School: This school is also one of our older wooden type buildings, but is serviceable and in fairly good repair at this time. A new fire escape was added to the front of this building during the past year and it eliminated a hazardous condition that existed since the school was built. We were able to get this job completed with a savings of approximately \$700.00, and later on during the year this money plus an equal amount from the Building Department was used very wisely in hot-topping the school yard.

Clifftondale School: The Clifftondale School is also one of our older schools, but being of masonry construction, it is in good repair other than the general painting of the interior. A new boiler was installed in this building during the summer months, at a cost of \$3500.00. This money was transferred to the Building Department by the School Committee, and their action made it possible for us to do many other projects that would have been dropped because of lack of funds. This new boiler is oil fired and is

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a great improvement over the old one. It eliminates the dust and dirt throughout the school and allows the custodian more time for other duties. One major project I would like to complete in 1958 is the hot-topping of this school yard.

Lynnhurst School: This is a small school with three rooms and it needs a great deal of work to bring the building up to standard. The biggest problem is getting the interior and the exterior painted. It is my intention to at least get some of the interior completed during the February vacation period. Of course the exterior will have to be done when the weather permits.

Veterans Memorial School: I would like to be able to state that this building, being in use only five years, is still in excellent condition, but I am forced to admit that many things are needed to be done here. We had some roof repairs done during the past year, one exterior door replaced, many locks repaired on interior and exterior doors, and some tile on the office walls need to be replaced. Some work has been done on the oil burners and boilers, and at the present time new pipe hangers are being put on most all the water lines and steam pipes under the floors. We were very fortunate in discovering this serious condition before some of the pipes let go and put the school out of commission. The actual cost won't be too great to correct this condition,



but it is my belief that these incidents should not be happening to a building only five or six years old.

Jr. High School: The biggest major problem the town has relative to the schools is the Central Jr. High School, formerly the old High School. This building has been neglected for many years, and it will require many thousands of dollars to bring it up to standard. Structurally the building itself is in fairly good condition, but the floors, lighting system, the heating plant and the roof needs attention in the near future. It is my belief that if the town meeting appropriated fifteen or twenty thousand dollars each year for a period of three or four years, this building could be brought up to the standard required for a modern school building. The addition built in 1932 is still in very good condition and other than the general maintenance, there are no big problems here. One condition that exists in this building and which should be corrected, is the hours that the custodians work. There are three custodians who work during the day, the last one finishing at 6:00 o'clock at night. Because of this there is only about a three hour period when classes are not in session and only one man to work during that period.

New High School: The Town at this time has not accepted this school from the contractor, but the Building Department has had to take over the maintenance because the

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guarantee period has run out on the building and any accessories. There are some items that still must be taken care of by the contractor, because the trouble developed during the guarantee period. The mere fact that the Building Department has taken over the maintenance of this newschool, means an added expense alone on the electrical supplies needed throughout the building. The fluorescent fixtures needed each year, have greatly increased.

Police-Fire Station: One of our better public buildings is the Police and Fire Station. I want to express my appreciation to Chief Maguire for his cooperation in taking care of most of the maintenance in his station. By doing this work, the firemen have lessened the load greatly on this small department. One important repair that should be made on this building in 1958 is the roof. It is well over the 20 year guarantee period and several bad leaks have developed, especially around the copper flashing.

Pumping Station: Some work on the parapet masonry wall must be done in 1958 at the pumping station but other than this one project the building is in good repair.

Library: This building is generally considered in good condition, but some work should be done on the main floor because of the worn condition of the linoleum. The buttress walls at the entrance need repointing, but that

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would not be considered a major repair.

In addition to the work noted on our public buildings, there were hundreds of items classed as minor repairs that were too numerous to mention. I believe the Town is fortunate in having three men in this department who can do the many and varied types of maintenance work encountered.

Cost to operate the Building Department in 1957 was as follows:

Salaries	-	\$29,089.30
General Expenses	-	32,575.00

Included in the general expenses is a transfer from the School Committee of \$4500.00 and \$1500.00 transferred from the Finance Committee.

The statistical report for the department is as follows:

<u>Type</u>	<u>Number</u>	<u>Value</u>
Dwellings	119	\$1,246,400.00
Garages (residential)	10	7,700.00
Repairs - (residential) or additions	131	102,570.00
Repairs or additions (Commercial)	18	64,350.00
Meat Market & Restaurant	1	20,000.00
Bake Shop	1	5,000.00
Bait Shop	1	350.00
Liquor Lounge	1	13,000.00

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<u>Type</u>	<u>Number</u>	<u>Value</u>
Bank	1	\$ 50,000.00
Sheds	3	9,000.00
Greenhouses	1	300.00
Gasoline Station	1	12,000.00
Retail Stores	2	<u>57,000.00</u>
	Total	\$1,590,370.00

Revenue taken in is as follows:

Building Permits	-	1,951.00
Electrical Permits	-	1,033.00
Overhanging sign permits	-	20.00
Removal of Gravel	-	160.00
Rental of T. H. Auditorium	-	60.00
Reimbursement for property damage		<u>249.92</u>
		\$ 3,413.92

In conclusion I want to say that even though I have been with this department only a short time, it has been a pleasure to work under the direction of a Town Manager who shows the interest in each department and cooperates at all times whether the project in question be large or small. I realize that the Building Department's job is a continual fight against the elements and time, in trying to keep our public buildings in top shape, but with your cooperation in the future as it has been in the past, I am sure that the Town of Saugus will benefit greatly, and be proud of all our school buildings.

*Walter J. Daniels*  
Supt. of Bldg.



1957 Report of the Police Department

Town of Saugus

Police Department  
Roland E. Mansfield  
January 15, 1958

- 1 -

To The Town Manager:

I hereby submit to you the annual report of the  
Police Department for the year ending December 31, 1957.

The roster of the department is as follows:

CHIEF

Roland E. Mansfield

CAPTAIN

Fred Forni

SERGEANTS

James F. Maher  
Carl G. W. Pearson

Charles N. Wormstead  
Ernest A. Dunham

REGULAR PATROLMEN

William F. Cahill  
Rosario A. Bucchiere  
Walter J. Elsmore  
Ralph E. Pace  
Joseph Markowski  
David C. Osgood  
Edward A. Falasca  
Donald M. Petere

Edgar T. McKenney  
Edward F. Newbury  
John J. McLaughlin  
Joseph P. A. Collette  
James A. Monico  
Francis X. Meredith  
Martin J. Maillet  
Howard W. Long

(One vacancy)

RESERVE PATROLMEN

Warren G. Harding  
Leroy Valyou, Jr.

William A. Calhoun

(Two vacancies)

SPECIAL OFFICERS

Harold R. Atkinson  
Frank A. Bond  
Minor Brown  
Walter J. Daniels  
\*Earle Dumas  
\*Howard M. Harnum

\*Charles R. Babcock, Jr.  
Frederick A. Bonsal  
Henry Burke  
Douglas Day  
\*Welcome W. Goss  
Clarence W. Howard

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\*Phillips A. Hull  
 John Keane  
 \*Benjamin A. MacGlashing  
 \*John E. Mansfield  
 \*Jack J. Nicosia  
 \*Elmer Peart  
 Alfred W. Powers  
 \*Lloyd W. Reynolds  
 \*Edward Shipulsky  
 \*Robert Sterling, Jr.  
 \*Everett Vickary

Barbara Jones  
 John F. Keane  
 Michael J. Mancuso, Jr.  
 \*Raymond E. Mansfield  
 George T. O'Brien  
 Richard Porter  
 \*John M. Robertson  
 \*Guy M. Rupright  
 John V. Spencer  
 \*George F. Sullivan  
 \*James Wiswall

\* Uniformed

AUXILLIARY POLICE

Earl Anthony  
 George Carbone  
 Luther Cluff  
 Thomas Dow  
 Kenneth Green  
 James Hill  
 Adelbert Libby  
 Robert J. Maguire  
 Leonard D. Moriello  
 Harry Nich, Jr.  
 Edward Paynter  
 Colin Rees  
 George H. Ross  
 James O. Smith  
 James E. Stevens, Jr.  
 William Webster

Marshall Campbell  
 Warren Denley  
 Stanley Edgecomb  
 Freeman Gallant  
 James Hartigan  
 John F. LePelley  
 Robert Lumsden  
 James McGill  
 Harry Nelson  
 Joseph J. Panarello  
 Clayton Perry  
 Joseph Robertson  
 Henry Smith  
 Frank P. Stanio  
 Richard F. Varney  
 Herbert Wilson

GENERAL ELECTRIC COMPANY GUARDS

Edward E. Anderson  
 Bernard A. Conrad  
 John F. Galvin  
 Francis F. Glines  
 Alfred J. Hutchinson  
 Cornelious F. McCool  
 George W. Oxley  
 Evan B. Roberts  
 Thomas E. Tupper  
 Harold E. Tyler

Frederick L. Bartlett  
 Francis J. Cunningham  
 Richard A. Girard  
 Arnold C. Hult  
 Lewis A. Johnson  
 James J. McMullen  
 Ralph P. Richards  
 Carl R. Southwick  
 Lloyd F. Tuttle

LYNN WATER SHEDS GUARDS

Francis L. Cusick

Albert R. Fallon



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SCHOOL JANITORS

Robert Bertrand  
Ernest Coy  
Ernest Dascoli  
Norman LeBlanc  
Richard Nickerson

Ervin Bowley  
Richard Curra  
Edmund Gibbons  
Thomas McDonough  
Benjamin J. Obdens

During the year 1957, 560 arrests were made by this department. This is an extremely large number for a department of this size to make. These figures show two distinct, definite facts: first, that the members of the police department are alert and second, the very urgent need for additional manpower.

I feel that it is quite important that I mention the fact that of those persons arrested 415 were non-residents of Saugus. This means that but 25% live here and are our neighbors.

The offenses for which arrests were made are broken down as follows: bribery 1; delinquency 45; A.W.O.L., 1; Drunkenness 169; fornication 1; gaming 7; lewdness 2; open and gross lewdness 3; op.inf.lig. 49; op. to endanger 16; leaving scene of accident 12; speeding 91; all other motor vehicle vio. 82; neglect 1; non-support 7; vio. probation 4; burglarious tools 3; adultery 1; run-a-way 3; assault 6; robbery 2; kidnapping 1; b.e. and larc. 3; with intent to commit larceny 5; larceny 31; receiving stolen prop. 1; trespass 6; using M.V.W/O auth. 6 and destruction of property 1.

Disposition of cases was made in the following manner:



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appealed 3; arrested for other auth. 24; discharged 6; dismissed 22; filed 82; fined 261; held for grand jury 15, probation 43; released 78; sentenced to House of Correction 26.

Fines and costs assessed and payable to the Town of Saugus amounted to \$6,843.00.

There were 28 females and 45 juveniles arrested and included in the 560 arrests reported.

During 1957 there were 5,937 reports and complaints registered and they may be broken down into the following categories: accidents reported 316; animals lost 135; animals found 113; animals killed or injured 211; animals killed by police 52; assaults 29; autos stolen 31; stolen autos recovered 51; b. and e. attempts 108; defective street lights 502; defects in sidewalks or streets 87; dog bites reported 111; disturbances 163; domestic trouble 32; doors and windows found open 686; drunken persons 68; fires 118; lanterns placed at dang. locations 21; larceny 236; lights found burning 147; persons reported missing 77; missing persons found 44; notified or investigated for other authorities 163; property lost 105; property found 129; property damaged 255; prowlers and peepers 42; runaway children 3; women or girls accosted 13; all others 1,889.

During the year 486 investigations were made; 554 parking tags issued; 1,044 summonses served and 348 persons were conveyed by ambulance to various hospitals and rest homes.

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Total value of property stolen was \$23,021.53 of which property to the value of \$3,546.37 was recovered by the police.

These figures were compiled and report submitted by Capt. Forni.

#### ACCIDENTS

The picture to be drawn from the report submitted by Sergeant Charles Wormstead, whose duties include the keeping of records of automobile accidents occurring in Saugus, is much better than that of 1956.

This is because 1957 records show a decrease of 215 accidents. We feel that the elimination of nearly all the cut-throughs on Broadway accounts for a great part of this drop, but we also believe that the attitude of the members of this department contributed to a considerable extent. This can be shown by the number of persons prosecuted for motor vehicle laws violations, which most certainly have a beneficial effect in the way and manner automobiles are operated in this town.

Any thing further in eliminating accidents can be accomplished in practically no other way than the addition of men to the department.

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" January 14, 1958

To: Chief Roland E. Mansfield  
From: Sergeant Charles N. Wormstead 3rd.  
Subject: Motor Vehicle Accidents Reported to This Department from January 1st 1957 to December 31st 1957.

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Types of Accidents-----	Page I
Fatal Accident Victims-----	Page II
Number of Operators and Passengers-----	Page III
Number of Resident and Non-Resident Operators-----	Page III
Ages of all Operators Involved in Accidents-----	Page IV
Time Accidents Occurred-----	Page V
Locations with Number of Accidents at Each Location---	Page VI
Summary-----	Page VII



TYPES OF ACCIDENTS

Total Accidents Reports-----	358
Personal Injury Accidents Reported-----	236
Property Damage Accidents Reported-----	92
Pedestrian Accidents Reported-----	19
Bicycle Accidents Reported-----	3
Sled Accident Reported-----	3
Motor Vehicle in Collision with a Train-----	2
Fatal Accidents Reported-----	3



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## II

FATAL ACCIDENTS REPORTED AND INVESTIGATEDPEDESTRAIN

Lloyd F. Osier, Bristol, Maine. Age 59, was killed on Broadway, April 12th, 1957 at 7:14 P.M.

PASSENGER

John N. Bonomo, #2 Hart Street, Wakefield, Mass. Age 27, was killed on Water Street, Saugus, Mass., August 11th, 1957 at 7:10 P.M.

OPERATOR AND PASSENGER

Joseph E. Scalfani, #51 Walnut Street, Everett, Mass. Age 17, was killed on Broadway, Saugus, Mass., with him in the same vehicle was John J. Keefe, Jr., #44 Revere Street, Everett, Mass. Age 16. Accident occurred on November 11, 1957, at 12:35 P.M.

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## III

OPERATORS AND PASSENGERS INVOLVED IN ACCIDENTS

Total Operators in All Accidents-----	648
Total Operators and Passengers in Accidents-----	876
Total Operators and Passengers Injured-----	420

RESIDENTS AND NON-RESIDENTS

Total Resident Operators in Accidents-----	138
Total Non-Resident Operators in Accidents-----	510

## TIME ACCIDENTS OCCURRED (A.M. &amp; P.M.)

Total Number of A.M. Accidents-----	139
Total Number of P.M. Accidents-----	210

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## IV

AGES OF OPERATORS INVOLVED IN ACCIDENTS

Group #1.	16-19-----	67
" #2.	20-24-----	62
" #3.	25-34-----	131
" #4.	35-44-----	93
" #5.	45-54-----	93
" #6.	55-64-----	84
" #7.	65-74-----	22
" #8.	75 years old and above-----	7
Ages not stated in reported accidents-----		89
Total-----		648

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V

TIME ACCIDENTS OCCURRED

Midnight to 12:59 A.M.-----	14
1:00 A.M. to 1:59 A.M.-----	22
2:00 A.M. to 2:59 A.M.-----	14
3:00 A.M. to 3:59 A.M.-----	4
4:00 A.M. to 4:59 A.M.-----	7
5:00 A.M. to 5:59 A.M.-----	2
6:00 A.M. to 6:59 A.M.-----	10
7:00 A.M. to 7:59 A.M.-----	22
8:00 A.M. to 8:59 A.M.-----	15
9:00 A.M. to 9:59 A.M.-----	9
10:00 A.M. to 10:59 A.M.-----	8
11:00 A.M. to 11:59 A.M.-----	12
Noon to 12:59 P.M.-----	14
1:00 P.M. to 1:59 P.M.-----	12
2:00 P.M. to 2:59 P.M.-----	11
3:00 P.M. to 3:59 P.M.-----	15
4:00 P.M. to 4:59 P.M.-----	24
5:00 P.M. to 5:59 P.M.-----	20
6:00 P.M. to 6:59 P.M.-----	15
7:00 P.M. to 7:59 P.M.-----	21
8:00 P.M. to 8:59 P.M.-----	15
9:00 P.M. to 9:59 P.M.-----	23
10:00 P.M. to 10:59 P.M.-----	18



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## VI

LOCATIONS WITH NUMBER OF ACCIDENTS AT EACH LOCATION

Adams Avenue-----2	Main Street-----15
Baker Street----- 1	Makepeace Street- 1
Ballard Street-----10	Myrtle Street---- 1
Bennett Highway---10	Newhall Street--- 1
Bristow Street---- 4	Oaklandvale Ave-- 1
Broadway-----142	Oakpoint Road---- 1
Central Street----13	Pearson Street--- 3
Chestnut Street--- 1	Purtrain Road----- 1
Churchill Street-- 1	Richard Street--- 2
Columbus Avenue--- 1	Salem Turnpike---41
Ernest Street----- 1	Saville Street--- 3
Essex Street-----11	School Street---- 1
Fairmount Avenue-- 2	Staff Road----- 1
Felton Street----- 2	Summer Street---- 2
Garfield Avenue--- 1	Vine Street----- 1
Grove Street----- 1	Walnut Street----36
Hamilton Avenue--- 1	Washington Avenue 1
Howard Street----- 1	Water Street----- 6
Jackson Street---- 1	Winter Street---- 5
Johnson Terrace--- 1	Woodbury Avenue-- 1
Lincoln Avenue----27	

Total Accidents-----358

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VII

In summary I am pleased to report that this year the number of accidents occurring in the Town of Saugus have decreased from 573 reported in 1956 to 358 reported in 1957. This is a reduction of 215 accidents.

In 1955, Clief Mansfield made a survey of all accidents that had occurred at cut-throughs on the Newburyport Turnpike (Broadway) in an effort to have some of the most dangerous cut-throughs eliminated. He reported his findings to the State, and the result was that many of these dangerous cut-throughs have been eliminated, and the new type reduction speed lane constructed at the present cut-throughs.

In my opinion the elimination of these dangerous cut-throughs and the construction of the new type reduction speed lanes are the major reasons for our reduction in accidents during 1957.

Respectfully submitted,  
Charles N. Wormstead 3rd  
Sergeant of Police,  
Saugus Police Department. "

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INSPECTOR

This department is functioning with but one plain clothes man, Sergeant Ernest Dunham.

Sergeant Dunham is as usual, doing an excellent job, but it is an imposition on him to require him to work the hours now necessitated because of lack of assistance. It is imperative that he be given help if we are to maintain the excellent record we have acquired during the past years.

"January 1958

Roland E. Mansfield  
Chief of Police  
Saugus, Mass.

Dear Chief:

I herewith submit to you my report for the year 1957 as Sergeant Inspector of the Saugus Police.

During the past year I have investigated approximately 300 complaints and caused most of them to be satisfactorily settled to all concerned.

The duties of Inspector, as you know, require a great variety of duties. Some of which take us beyond the regular working hours of regular members of our Department and he has to sacrifice many of his off duty hours on such work as well as his days off in court. I will say I find myself in court pretty often especially on my day off.

We have always been rated pretty high in this Depart-



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ment and I feel that we do more police work than any city or town in the state in comparison to size.

We have cut our breaks down to about 60 compared to 80 the previous year. Eighteen of these were cleaned up and some are partial because we feel we know who the culprits are but have been unable to locate them.

Out of 38 major larcenies, 28 have been cleaned up. We have had many more minor larcenies of less consequence.

We had 4 robberies during the past year. Two of these were cleaned up and the third is now in our courts.

We have also had several cases of morals which are all closed due to good police work.

Thousands of dollars have been saved for our merchants through the apprehension of men and women who have passed bad checks in this town. Restitution has been made in most cases but a few had to be tried in our courts.

Many more cases probably would have been cleaned up had I had some more help.

A man should be attached to the inspectors to help investigate and to take care of the clerical work and the filing which does pile up.

Last but not least, a car should be at the inspectors disposal. Many times I have needed a car but find either one or the other car is in the garage being repaired and have been forced to use my own private car.



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In closing, I wish to thank you, the members of this department, Town Officials and members of the School Department and all others who ably assisted me in helping to minimize crime in this town.

Very truly yours,

Ernest A. Dunham  
Sgt. Inspector "

#### SUMMARY AND CONCLUSIONS

The Police Department experienced its busiest year in 1957. The Town is growing and with it the work and duties of the Police Department grows proportionately. We make more arrests and have more accidents than any community of comparable or larger population I know of. Why these conditions exist is not quite plain. Perhaps because of our geographic location, so close to Boston and with two heavily travelled state highways traversing our town, is a great contributing factor. We do know that 75% of our crimes are committed by persons from other communities, so it is not that the citizens of Saugus are less law abiding than those of other communities. Whatever the reason, the facts are there - we are pressed hard to keep crime at the minimum now enjoyed. More police officers are badly needed. There has been no addition made to this department since 1954. I feel that this is not a healthy condition and does not show the progress which should naturally be expected.

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I recommend that the addition of several police officers be made immediately before a situation arises that may cause us embarrassment.

The records of this department are not being kept in a satisfactory manner. Again this is due to lack of personnel and not indifference of any members of the police force. A female clerk should be appointed. She could then release officers for police duties and provide better, more satisfactory results.

I recommend that this be done at once.

The Police Department is without an ambulance following an accident last September 2nd. The ambulance, which was of the year 1941, was adjudged as being of too little value to warrant the cost of repairs, and since that time we have been using an ambulance of the Civilian Defense Department. Again this is an old machine and has proven very undependable.

I recommend that a new, modern ambulance be purchased this year.

In conclusion, I wish to express my thanks to you, Mr. Manager, the members of the Police Department and all other Town Officials and private citizens who have made my duties lighter and more pleasant. I wish to especially thank the members of the Auxiliary Police Unit for their splendid cooperation at all times. They have contributed a great deal of time for which they have received no recompense unless it be

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the satisfaction of a job well done.

Respectfully submitted,

Roland E. Mansfield  
Chief of Police



1

The Honorable Board of Health  
Town Hall  
Saugus, Mass.

Gentlemen:

The following is my report for 1957.

119 Plumbing permits were issued for new structures and 261 remodeling permits for various fixtures. 119 permits were issued for septic tanks and effluent systems, and applications processed for 25 sewer connections which were installed. 21 permits were issued for constructing cesspools and blind drains for old buildings.

27 drain layers licenses, 7 permits for the transportation of night soil, 2 permits for maintaining dumps, 8 permits to transport butcher's waste, and 11 permits for transportation of garbage were issued.

Permits issued under Chapter 94 of the General Laws are the following: Ice Cream dealers and stores, 80. Milk (stores) 86, (dealers) 30 - Oleomargarine 34 - Mfg. of frozen desserts or ice cream mix, 6 - non-alcoholic beverages, 1 - meat processing plants, 2.

One hundred twenty samples of milk and ice cream were taken and analyzed, also the water from three wells. Our laboratory is located in the basement of the Sweetser School, and is approved by the State Department of Public Health.

Acting under Chapter 140 of the General Laws and the Regulations of the Board of Health, 368 permits for



- 2 -

cabins and motels and 3 permits for trailer coach parks were issued. All of these were inspected periodically.

We also issued 3 permits for Kindergartens, 4 for convalescent homes, 3 infant boarding homes, 1 boarding home for the aged, and one hospital license.

119 animal permits were issued to keep live stock, 37 licenses to sell anti-freeze and denatured alcohol in filling stations and hardware stores.

The dog bites continue to average about the same every year, 173 bites. A check has to be made of each person bitten, and a quarantine slip given to the owner of the dog involved. Three stray dogs (owner unknown) were also quarantined as they had bitten people. We have to pay \$1.00 per day for 14 days where we board them. This procedure is required by Statute Law.

This department also issued 123 burial permits for people who died in Saugus.

Also 766 complaints about garbage and 314 complaints about rubbish, 51 for overflowing cesspools, 13 for illegal dumping and 47 miscellaneous complaints were investigated and clarified to the satisfaction of the complainants.

We worked in cooperation with the Board of Assessors in turning over to them all remodeling and alterations of old dwellings so that they could revalue the same; also all animals housed within the Town of Saugus.

- 3 -

As in previous years, it was mandatory for me to attend meetings in Boston or other places in the Commonwealth when scheduled, to acquaint the Board of Health with the new laws, etc.

I also have to make reports to the Division of Sanitary Engineering, Department of Public Health, Division of Live Stock Disease Control, Division of Child Welfare, and the Food and Drug Division of the Commonwealth.

The Town of Saugus has given permission to the Town of Wakefield to dump in our town dump on upper Main Street for the sum of \$15,000.00 per year, with the agreement that we maintain the dump and provide a caretaker. With proper supervision and maintainance, we will have a dump in this location for twenty-five years.

During the year I submitted a list of streets to the Town Manager for their inclusion in a sewer program in the order of their necessity.

Again I earnestly request that the town provide a full time clerk, due to the growth of the town. This department has grown the same as any other department. Revenue taken in by the department totaled \$3,390.89 in 1957.

In conclusion I would like to thank the members of the Board of Health, the Public Health Nurse, the clerk, the Town Manager, and all other departments who have assisted me

- 4 -

and cooperated with me in the performance of duties during the year 1957.

Very truly yours,

*John V. Spencer*  
John V. Spencer  
Health Agent

APPROVED

*Edward S. F. Allen M.D.*  
*Harry Westcott*  
*Peter L. Grady*

SAUGUS BOARD OF HEALTH

Board of Health  
Town Hall  
Saugus, Mass.

Gentlemen:

I hereby submit my annual report as Public Health Nurse for the year ending December 31, 1957.

1. Tuberculosis

Total number of home visits -----	79
Number of cases reported -----	9
Number of cases admitted to Sanatoria-----	8
Number of deaths -----	1
Number X-rayed at Essex Sanatorium -----	49
No. of pupils patch tested in grades 1 -----	294
No. of pupils patch tested in Kindergartens -----	78

Pupils of the High School will be done in January 1958.

Fewer X-rays were taken at the Essex Sanatorium this year as the Mobile Unit was brought to Saugus the week of April 8th. It was stationed in the yard of the Junior High School.

Number of X-rays taken -----	1657
------------------------------	------

2. Dental Clinic

It is my duty to transport school children needing dental care to this clinic every Tuesday and Thursday. This is held at the Cliftondale School.

Total number of visits -----	361
Number of new patients -----	118



- 2 -

Number of old patients -----	86
Number of extractions -----	113
Number of fillings -----	79
Number of cleanings -----	165
Number of treatments -----	4

3. Each month cards are sent out to parents of infants four months of age to remind them to have their children immunized against Diphtheria, Tetanus and Pertussis.

Number of cards sent out to date -----	389
----------------------------------------	-----

#### 4. Well Child Conference

The Well Child Conference is conducted the first and third Wednesdays of each month at the Legion Hall. Walter V. Gilman, M. D. is in charge of this clinic.

Total Number of visits -----	277
Number of new patients -----	49
Number of old patients -----	90
Number of patients immunized -----	42
Number of patients vaccinated -----	20
Number of patients re-vaccinated -----	3
Number of patients receiving polio inoculations ----	78
Number of clinics held -----	20

#### 5. Immunization Clinics

Clinics for immunization against Diphtheria, Tetanus and Pertussis were held at the Board of Health office on October 5th, November 2nd and December 7th for the first graders and

- 3 -

Kindergartens.

Total number of inoculations given ----- 99

6. Inspections

Number of Nursing Homes ----- 4

Number of Homes for the aged ----- 1

Number of Boarding Homes for children ----- 3

7. Premature Babies

The premature Baby Law states that the Board of Health is liable for the care of premature infants weighing five and one half pounds or less at birth providing that the parents are unable to pay, and application is made within ten days after birth, and providing that the parents have a legal settlement in the town.

Number of premature births ----- 34

Number of applications made for assistance ----- 8

Number of applicants assisted ----- 1

8. Asian Flue Clinic

A clinic was held for the inoculation of school children against Asian Flue at the Saugus General Hospital.

Number of pupils inoculated ----- 1276

Asian Flue vaccine was administered to the town employees by Edwin B. Faulkner, M.D.

Number inoculated ----- 138

9. Contagious Diseases reported to Board of Health

- 4 -

<u>Disease</u>	<u>No. of Cases</u>
Chicken Pox -----	44
German Measles -----	6
Measles -----	18
Mumps -----	8
Scarlet Fever -----	<u>5</u>
Total -----	81
Reportable non-contagious - Dog Bites -----	173

#### 10. Salk Vaccine Program

Mothers who collected for the "March of Dimes" were inoculated by Dr. Carp at the Cliftondale Methodist Church in February.

Number of inoculations given ----- 210

#### Third inoculations

Elementary Schools -----	1526
Pre-school children -----	1256
High School -----	694
Booster shots for 1954 group -----	<u>106</u>
Total -----	3582

At this time I wish to express my deepest gratitude to the Graduate Nurses and School Nurses, without whose assistance it would have been impossible to complete this program.

I have performed various clerical duties, planned clinic programs which included having consent cards signed and

- 5 -

collected, contacted volunteer workers, doctors and nurses.

I have investigated and checked all settlement cases and patients in need of assistance.

I have attended several health conferences conducted at various times by the Massachusetts Department of Public Health, New England Health Institute, Massachusetts State Nurses Association and Staff Educational Program of Public Health Nurses of Northeastern District.

I have received a certificate in the Basic Course of Civil Defense Nursing during a thirteen weeks period given at Topsfield. I have received a teaching certificate from the Massachusetts Civil Defense Corps. given at an all day Institute held at Topsfield.

At this time I wish to express my sincere gratitude to the members of the Board, Mr. John V. Spencer, Agent, Clerk, Doctors and School Department for their very fine cooperation in carrying out the various projects for the year.

Respectfully submitted,

*Mildred H. Derrah R.N.*

Mildred H. Derrah, R.N.  
Public Health Nurse

APPROVED

*Edward J. Faulkner*  
*Harry Wentworth*  
*Peter L. Brady*  
BOARD OF HEALTH



## Saugus School Committee

<u>Members</u>		<u>Term Expires</u>
Dr. John L. Silver, Chairman	35 Main Street	1959
George A. McCarrier	31 Prospect Street	1959
James W. Currier	36 Stone Street	1959
Paul A. Haley	168 Essex Street	1959
Robert M. Braid	11 Allison Road	1959

## Superintendent of Schools

Rhoden B. Eddy 9 Myrtle Street

## Administrative Assistant to Superintendent

Anna V. Jacobs 504 Central Street

## Senior Clerk

Betty M. Chamberlain 18 Nason Road

## Office of Superintendent of Schools

Hours when schools are in session 8:30 A.M. -- 4:00 P.M.  
 School vacations 9:00 A.M. -- 4:00 P.M.

Telephone SAugus 8-0775

## High School Principal

John A. W. Pearce 1 Stanton Street  
 Office telephones SAugus 8-2140 and SAugus 8-2299

## Junior High School Principal

Ashton F. Davis 18 Granite Road  
 Office telephones SAugus 8-0260

## Supervisors of Attendance

Frances R. McLaughlin, R. N. 504 Central Street  
 Telephones SAugus 8-2140 and SAugus 8-2299

## School Physicians

Dr. Joseph O. Ward 40 Main Street  
 Dr. James A. Clark 545 Lincoln Avenue  
 Dr. Priscilla Flockton Becker 24 Main Street  
 Dr. Edwin B. Faulkner 31 Wendell

## Head School Nurse

Frances R. McLaughlin, R.N. 504 Central Street  
 Telephones SAugus 8-0563, SAugus 8-0775 and SAugus 8-2299

## Regular Hours of School Session

High School	8:15 A.M. -- 2:15 P.M.
Junior High School	8:25 A.M. -- 2:25 P.M.
Elementary Schools	8:50 A.M. -- 11:30 A.M.
	12:10 A.M. -- 2:00 P.M.

## REGULATION OF THE SAUGUS SCHOOL COMMITTEE

## Age of Admission

To be admitted to Grade 1, a child must be 6 years old on or before January first following the opening of school in September.

Children residing in Saugus who do not meet the above age requirements may not transfer from private or public schools to Saugus schools during the school year.

Children, whose parents move to Saugus after school opening in September, and who do not meet the Saugus entrance age requirement for grade one, will not be admitted to the grade unless they have attended grade one in another city or town for at least one marking period.

## "NO SCHOOL" SIGNALS

## Elementary Schools

8:00 A.M. 2-2 (two rounds sounded) on fire alarm whistle means no school for first six grades and Special Class. Between 6:30 and 8:00 A.M. "no school" announcements will be given over radio stations, WNAC, WBZ, and WLYN.

## High School and Junior High School

6:45 A.M. 2-2 (two rounds sounded) on fire alarm whistle means no school for grades seven through twelve. Between 6:30 and 8:00 A.M. "no school" announcements will be given over radio stations WNAC, WBZ, and WLYN.

## School Calendar 1957 - 1958

First term:	Opens: September 4, 1957
	Closes: December 20, 1957
Second term:	Opens: January 2, 1958
	Closes: February 21, 1958
Third term:	Opens: March 3, 1958
	Closes: April 18, 1958
Fourth term:	Opens: April 28, 1958
	Closes: Closing date depends on number of "no school" days.
No School Days:	October 9, 1957 Teachers Convention - November 11, 1957 Veterans Day - November 28 & 29, 1957 Thanksgiving Holidays - May 30, 1958 Memorial Day - April 4, 1958 Good Friday.

## Committee Meetings

Regular meetings of the School Committee are held on the first and third Mondays of each month at 8:00 P.M., except during July and August, at the Veterans Memorial School.

"At the regular meeting of the Saugus School Committee held on February 10, 1958 it was voted to accept the Report of the Superintendent of Schools as the Annual Report of the School Committee."

Dr. John L. Silver  
Chairman



# RESIGNATION - SUPERINTENDENT OF SCHOOLS

Mr. Jesse J. Morgan, Jr., resigned his position as Superintendent of Schools on July 30, 1957. At a Testimonial Banquet marking the occasion a host of friends paid him ---

## "A Tribute ...

In July 1951 Mr. Jesse J. Morgan came to Saugus to accept the position of Superintendent of Schools. He is a real educator...

He exemplifies a man of courage in his convictions and one who is unafraid to speak his beliefs and to fight for the things that are right and good in education.

His aim as he worked in our town has been to promote better housing for our Saugus youth, better salaries for the school personnel, improve and add to the curriculum...

His true greatness lies in the conscientiousness of an honest purpose in life and a steady obedience to the rule which he knows to be right. He has dignified the calling of teaching... He is an outstanding civic leader co-operating with all groups working for better schools in Saugus and the professional, economic, social and civic status of all citizens.

He leaves with Saugus people the challenge to a greater appreciation and emphasis of the significant role of public education in our democratic way of life...

Mr. Jesse J. Morgan so lived and worked during his six years with us that what came to him as seed will go to the next generation as blossom and what came to him as blossom will go to the future citizens as fruit.

From dedicated endeavor we salute Jesse J. Morgan as a progressive educator, (and) an outstanding citizen."

# RETIREMENTS

BLANCHE M. LOVE, elementary school teacher in the Saugus Public Schools for 10 years, retired in November 1957.

VERA C. WENTWORTH, junior high school teacher and principal in the Saugus Public Schools for 36 years, retired in June 1957.

ALICE M. WILLIS, junior high school teacher in the Saugus Public Schools for 34 years, retired in June 1957.

We wish our retired teachers many happy years in retirement.

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Sixty-fifth Annual Report

To the Members of the School Committee  
and the Citizens of Saugus:

In addition to the information usually found in a report of this nature, I am including a few comments and observations relative to my administration. The reactions of a new superintendent of schools to the system he has been chosen to administer are bound to have special interest to many parents and citizens.

I believe that we must seek continuously to find and develop procedures that will bring increased educational advantages to the whole Saugus pupil population. We must work together to attain higher levels of achievement (although I have respect for the levels already attained.) Following are some of the most important areas of effort that demand our thoughtful attention.

1. The area of curriculum (the school offering) improvement.
2. The 'time element' area. The length of the school day-the length of the periods in high school and junior high school-the time devoted to each school subject - the time we are devoting to teaching and reteaching certain subjects - the time teachers devote to school duties - and so on. Time bears an important relationship to the school efforts in many respects.
3. The organizational area. What can be done in the organization of our pupil body that will give greater emphasis to individual learning speed and effort? Can we not group pupils so that the schooling for all will be made more valuable and efficient. (Item 2. is involved here also.)
4. The 'school climate' area. Very briefly, what are the practices, the attitudes, the relationships within the staff, community attitudes, and so <sup>on</sup> that bear upon the living and learning conditions within our schools? Briefly, what can we do to make Saugus a place where pupils like to go to school and where teachers like to teach?

While I have made a simple division of four areas of educational effort demanding our attention, these areas are not, actually, distinct and separate from one another. They are partial sketches of a complete picture of the quality of our educational program. (The areas enumerated do not begin to cover all the supervisory, administrative and instructional tasks requiring our best attention.)

Because of the many <sup>countrywide</sup> criticisms (constructive and otherwise) of the schools that seem to form an almost continuous stream, it is not to be wondered at that some parents are confused and concerned about the training of their children. The issue is too involved to debate here. However, the tasks that have been assigned to the schools of America over the last century are fantastic in number and in scope. The best efforts school people may exert will never be sufficient to attain the established ideal. The following exact quotation \* from the writer of the syndicated column, "Strictly Personal," states the problem:

"Even so sober and cautious a group as the recent White House Conference on Education reported the following on the topic 'What Should Our Schools Accomplish.'"

1. The fundamental skills of communication.
2. Appreciation for our democratic heritage.
3. Civic rights and responsibilities.
4. Respect and appreciation for human values and for the beliefs of others.
5. Ability to think and evaluate constructively and creatively.
6. Effective work habits and selfdiscipline.
7. Social competency as a contributing member of his family and community.
8. Ethical behavior based on a sense of moral and spiritual values.
9. Intellectual curiosity and eagerness for lifelong learning.
10. Esthetic appreciation and selfexpression in arts.
11. Physical and mental health.
12. Wise use of leisure time, including constructive leisure pursuits.
13. Understanding of the physical world and mans relation to it.
14. An awareness of our relationships with the world community.

"Ain't that, in the immortal words of Socrates, a pistol! Any person who could accomplish this with even one pupil, much less several hundred, and



even over 30 years of constant guidance, night and day, would deserve to be President of the World in perpetuity! As I interpret this list of accomplishments, the teacher is supposed to be a scholar, a humanist, a social director, a psychiatrist, a coach, a prophet, a moral leader, an artist, and entertainer, a high priest, and a magician."

I trust the touches of humor the writer used in emphasizing his points will not detract from his seriousness of purpose. The White House Conference on Education was composed very largely of lay people, (although there was a minority number of educational people in the group.) Mr. Neil McElroy, now National Secretary of Defense, was called by the President of the United States to act as Chairman of this carefully organized National Conference. The quotation is given space here because its fourteen points are actually a restatement of educational objectives which public school people generally accept, and because the points were made by representative Americans who, in the main, are not engaged in education at all.

\*Footnote

Sydney J. Harris, of the Chicago Daily News. This article appeared originally in the Phi Delta Kappan. XXVIII - (December, 1956) 82-88

High School Principals	10 members
High School Teachers	5 members
College Professors	3 members
Special Field Teachers	2 members

The members of the committee were selected by the National Education Association. The committee was organized to study the problems of the public schools and to make recommendations to the National Education Association. The committee was organized to study the problems of the public schools and to make recommendations to the National Education Association. The committee was organized to study the problems of the public schools and to make recommendations to the National Education Association.

THE NATIONAL EDUCATION ASSOCIATION

The National Education Association is a non-profit organization that represents the interests of public school teachers and students. It was founded in 1857 and has since then been a leading voice in the education of the American people. The association has a long history of service to the public schools and has been instrumental in many of the reforms that have taken place in the American education system.

## The School Staff

There are 170 persons on our educational staff this school year. There are:

83	Elementary school teachers
24	Junior High School teachers
55	Senior High School teachers
5	Special subject teachers and supervisors
1	Elementary School Supervisor
1	Speech Therapist
1	Remedial Reading teacher
<u>170</u>	Total

The 1957-1958 staff numbers 9 more than did the 1956-1957 staff of 161 persons. The new positions that it was necessary to create for this school year are distributed as follows:

3	new Elementary School teachers
6	new High School teachers

Saugus lost from its staff of 1956-1957, 28 teachers - or something more than 16½ per cent. There are, consequently, 37 teachers new to the Saugus school system employed this school year.

Disregarding the new positions that an increased pupil enrollment made necessary, Saugus had a regrettably large teacher turnover. No matter how able the new teachers may be, a school system suffers when its teacher losses are so great. The losses occurred as follows:

From the Elementary Schools	10 teachers
From Junior High School	9 teachers
From Senior High School	8 teachers
Special Subject teachers	1 teacher

All teachers are in short supply. Good teachers are especially difficult to secure. No matter what may be the feeling about teachers' salaries on the part of any person, Saugus must maintain salary levels comparable, at least, with its neighboring communities. There is further reference to this matter under the Financial section of this report.

## PUPIL POPULATION & THE SCHOOL PLANT



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The excellent school reports of the past years have presented school growth statistics in detail. Studies by special committees, particularly the SAUGUS SCHOOL FACILITIES COMMITTEE that reported at the 1957 Town Meeting, have not only confirmed the statistics, but also have based predictions of future school enrollments on these figures.

These statistics are important to every citizen in understanding the overall needs of the Saugus Schools!

TABLE A reviews school enrollments for the past six years:

TABLE A

Pupil Enrollments

Grades	<u>1951</u>	<u>1952</u>	<u>1953</u>	<u>1954</u>	<u>1955</u>	<u>1956</u>	<u>1957</u>	<u>Six Year Increase</u>
1-6	2007	2089	2147	2215	2231	2224	2403	396
7-8	520	511	566	647	707	694	674	154
9-12	740	757	808	859	956	1038	1136	396
Totals	<u>3267</u>	<u>3357</u>	<u>3521</u>	<u>3721</u>	<u>3894</u>	<u>3956</u>	<u>4213</u>	<u>946</u>

TABLE B is a reprint of a portion of TABLE I - ENROLLMENT PREDICTIONS taken from the REPORT of the of the SCHOOL FACILITIES COMMITTEE, referred to above.

TABLE B

<u>School Year</u>	<u>Elementary Grades 1-6</u>	<u>Junior High Grades 7-8</u>	<u>Senior High Grades 9-12</u>	<u>Total</u>
1957-1958	2,245	669	1,076	3,990
1958-1959	2,287	731	1,080	4,098
1959-1960	2,281	766	1,077	4,124
1960-1961	2,306	769	1,116	4,191
1961-1962	2,378	744	1,137	4,259
1962-1963	2,522	622	1,173	4,317
1963-1964	2,501	658	1,172	4,331
1964-1965	2,513	811	1,166	4,490
1965-1966	2,586	797	1,174	4,557

TABLE A is self-explanatory. Note however, that in a six year period the Saugus school population has increased by nearly 1000 pupils, or, about one-third.

The figures in TABLE B enable the reader to compare long-range enrollment predictions with predictions based on 1957 enrollment figures.

As of October 1, 1957 there were:

2403 pupils in grades 1 - 6  
674 pupils in grades 7 & 8  
1136 pupils in grades 9 - 12  
4213 total enrollment

These <sup>1957</sup> figures approximate the enrollments predicted in TABLE B for  
1961 - 1962 (grades 7 & 8 excepted)

Based on present enrollment figures, a reasonable five year prediction for our junior high school and senior high school divisions (as the school system is now organized) is:-

	<u>1958-'59</u>	<u>1959-'60</u>	<u>1960-'61</u>	<u>1961-'62</u>	<u>1962-'63</u>
Grades 7 & 8	730	800	800	800	800
Grades 9 - 12	1200	1190	1250	1300	1300

The figures speak for themselves.

School Committee members, the seven members of the 1956 SCHOOL FACILITIES COMMITTEE and many other town officials and citizens are familiar with the needs for increased school building accommodations. The need, however, is a present need - no matter what may be future requirements.

The comprehensive study and Report of the SAUGUS SCHOOL FACILITIES COMMITTEE need not be enlarged upon here. Saugus should have additional school building accommodations for its sons and daughters. Also some of the buildings now in use, notably the Saugus Junior High School building, require immediate improvement and renovations. Your sons and your daughters spend their school lives in these buildings; the buildings are not occupied by sets of statistics.



FINANCIAL MATTERS

I 1956-1957 EXPENDITURES ON ACCOUNT OF SCHOOLS\*

Salaries

Administration (1)	\$ 20,615.88
Teachers	707,744.09
Nurses and School Physicians	9,803.13
Custodians	78,828.92

Expenses of Instruction, books, supplies, other 37,614.50

Fuel, light, power, maintenance supplies 53,177.91

Repairs, Replacements, Upkeep (2) 45,388.49

School Libraries 1,037.15

Transportation 35,622.83

Physical Education and Athletics (3) 6,311.92

Miscellaneous: Insurance, rentals, graduation, etc. 1,084.44

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Total for Support \$997,229.26

New Grounds, Buildings, Alterations (4) \$138,760.40

New Equipment (4) 90,184.06

Total for Outlay (4) \$228,944.46

Total Expenditures, July 1, 1956 - June 30, 1957 (2) \$1,226,173.72

\*Figures taken from Annual School Returns for the entire school year.

- (1) All expenditures connected with administration of the schools.
- (2) All expenditures made did not come from the school appropriations of 1955-1956 and 1956-1957, but also from appropriations to the Building Department and the Town Accountant's office.
- (3) The expenditure here does not include expenditures from game receipts.
- (4) See note (2). This amount is largely debt and interest and new high school equipment.

The figure, \$1,226,173.72 is the gross expenditure for the school year 1956-1957. Receipts from the Commonwealth of Massachusetts on account of schools and School Building Aid amounted to approximately \$229,000.00. The net expenditure (cost to Saugus) was approximately \$997,000.

A - Evening Schools - Adult Education

During the last half of the 1956-1957 school year, that is between January and June 1957, Saugus inaugurated Adult Education Classes. The program embraced six classes in sewing and two commerce classes, one in shorthand and one in typing.

The sewing classes were conducted under the Massachusetts Vocational Education Program. Twelve hundred dollars was spent for teachers and the entire amount of \$1200 was reimbursed by the state from federal vocational education money. Consequently there was no actual cost to Saugus and the expenditures and reimbursements are not recorded here.

The shorthand and typing classes were conducted under the Massachusetts University Extension Program and all the expenditures were handled by this department. Here again, Saugus spent no money and received no money so expenditures and receipts are not recorded here.

The only costs of the Adult Education Program that fell on Saugus were the costs of heating and lighting the building. There was no cost to Saugus for a custodian. Miss Anna Jacobs and Mr. Jesse Morgan took entire charge of the program. Saugus is indebted to the School Committee for its efforts in initiating this Adult Education Program.

II FINANCIAL STATEMENT FOR THE FISCAL YEAR 1957

The fiscal year is the calander year. Money is appropriated for each fiscal year at each Annual Town Meeting (and/<sup>at</sup>subsequent Special Town Meetings if the original appropriation proves to be insufficient.)

The law, under which Saugus operates, divides the School Committee's appropriation into two parts. There is an appropriation to pay all salaries; this is the <sup>Salary</sup>~~Saugus Budget~~ Appropriation. There is a General Budget Appropriation to pay for all other costs of running the schools; this is the General Budget Appropriation.

The School Committee may not transfer funds from either of these Budgets to the other. (A Special Town Meeting must be called to decide whether or not



a transfer of funds may be made from one Budget to the other.)

A second provision of the law under which Saugus operates places the upkeep and repair of the school grounds and buildings under the Town Manager and thence to the Building and Public Works Departments, consequently money for upkeep and repair of school grounds and buildings is appropriated to the Public Works and Building Departments; not to the School Committee.

Financial Statement for 1957

General Budget Appropriation for 1957	\$159,783.00
Expended 1957	159,117.48 (1)
Balance unexpended	\$ 665.52

Salary Budget Appropriation for 1957	\$863,725.30
Expended 1957	861,874.32 (2)
Balance unexpended	\$ 1,851.04

Unexpended General Budget	\$ 665.52
Unexpended Salary Budget	1,851.04

Total Unexpended 1957	\$2,516.56
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Total Expenditures for 1957 (1) plus (2)	\$1,020,991.80
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Receipts for 1957

The Town of Saugus received the sum of \$177,266.66 on account of schools. Consequently the actual cost of operating the schools, the net cost, is reduced by the amount of receipts.

The sources of these receipts and the amounts were:

Commonwealth of Mass. C. 71, S.7A (transportation)	\$15,357.83
Commonwealth of Mass. C. 71, S.46 (special class)	5,576.26
Commonwealth of Mass. C. 70, as amended C. 643, (General State Aid)	150,785.00
Commonwealth of Mass. C. 76, S.7-19 (Youth Service)	17.68
Commonwealth of Mass. (trans. blind children)	230.00
Transportation and tuition (State Wards)	4,027.67
Tuition: Out of town pupils	40.00
Vandalism payments	219.98
Shop supplies, collections	312.19
Junk - old desks and chairs	117.64
Rental - school facilities	175.00
Misc., damaged and lost books, toll calls, etc.	407.41
Total receipts, 1957	\$177,266.66

Net cost of schools - 1957  
Receipts on account of schools - 1957

\$ 873,152.14  
\$ 111,500.00

Under (Federal) Public Law Chapter 874, towns and cities that have an unusually large number of pupils to educate, because their parents are employed by certain United States defense agencies, receive federal money to assist these towns and cities in the unusual financial effort they must exert. Saugus is one such community.

During 1957, the Saugus School Committee received the sum of \$ 28,301.42 from the federal government. This money is entirely under School Committee control and need not be spent in any fiscal year.

The School Committee has spent the following sums for the following purposes:

Boilers (Cliftdale & Oaklandvale Schools)	\$4,364.75
Wiring and bells - Saugus Junior High School	1,122.27
Shades - Emerson School	320.00
Hot top - Emerson School playground	527.63
Bleachers - Stackpoles Field Stadium	1,093.00
Teachers' desks - Saugus Junior High School	612.56
Pupils' desks and chairs, and cafeteria chairs -- Saugus Junior High School	7,660.30
Football uniforms - High School varsity squad	991.95
Dictaphones - Superintendent Office and Commercial Department	1,097.40
Cafeteria truck	650.00
Fence - Sweetser and High Schools	1,000.00
Folding chairs - Band and Choir - High School	<u>445.00</u>
Total expended - 874 funds	\$19,884.86

#### Summary

Total Federal Funds(P.L. Chap. 874) received	\$28,301.42
Total Federal Funds Expended(Dec., 31, 1957)	<u>19,884.86</u>
Balance	\$ 8,416.56



Just how much does Saugus spend to support its schools - that is, to educate its young people?

How does the amount Saugus spends for its schools compare with the amounts spent within the state?

These questions are asked frequently.

They are good questions because the answers explain much about school costs that are not always understood.

At best, comparisons are difficult to make, largely because communities vary in wealth and the numbers of pupils to educate (in many communities relatively large numbers of pupils attend parochial school, for example.) Despite the weaknesses inherent in making comparisons, the fairest and most accurate comparative measure of school costs is to compare the amounts spent per pupil. The per pupil cost is derived by dividing the total amount of money spent in any one year by the average daily pupil attendance for that year. The figures that follow are for the school year ending, June 30, 1957. They come from figures calculated by the Research Department of the Massachusetts Teachers Association.

There are sixty-four towns (four are smaller cities) with populations of ten thousand or more in our classification. Of these Class II towns:-

The Highest per Pupil Expenditure Was \$414

The Median " " " " \$270

The Average " " " " also \$270

The Lowest " " " " \$195

The Per Pupil Expenditure in Saugus Was ... \$252

There were 25 towns that spent less per pupil than did Saugus.

There were 38 towns that spent more per pupil than did Saugus.

Saugus spent \$18 less per pupil than the average, or median, expenditure for the Class II group of towns.

Saugus, however, made a considerably greater effort, expenditurewise in 1956-1957, than it did the previous school year (1955-1956). In that previous school year Saugus was in only seventh place from the bottom of the sixty-four towns in Class II. Saugus should take great pride in the fact that it improved its position so markedly in moving up to 25th place in per pupil expenditures last year. At the same time it is evident that Saugus embarked on no reckless spending program since it was still below the median (halfway point) expenditure per pupil. Incidentally, the average pupil cost for the state was \$291.00.

## IV

## Salaries

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Expenditures for Salaries 1956	\$734,482.43
Expenditures for Salaries 1957	<u>861,774.32</u>
1957 Exceeds 1956 by	\$126,391.89

The School Committee has given thoughtful attention to all salary matters, but particularly to teachers' salaries. In this single expenditure item lies the principal cause for the large annual increase in school costs. Saugus must maintain salary levels that will attract and hold good teachers. Saugus cannot act independently in this matter, nor should the town do so. The training of the children and young people is too important.

The Salary Scale that goes into effect in 1958 pays:

A Beginning Teacher	\$3500 with Bachelors Degree
A Teacher with Eleven Years Experience	\$5200 with Bachelors Degree
Teachers holding a Masters Degree receive \$225 more.	

Teachers advance \$200 a year for seven years and \$100 a year for three years in going from the minimum salary (\$3500) to the maximum salary (\$5200).

Unfortunately, Saugus will be operating on a salary scale lower than the scales in several neighboring communities, and, of course, on a scale considerably lower than those to be found in wealthier communities within Massachusetts and outside of Massachusetts.



There is evidence on every side that the parents and citizens of Saugus are deeply and sincerely interested in the upbringing of their young people. This universal interest should be a matter of special pride to this community; it is an important and necessary contribution to educational efforts of home and school.

The Parent-Teacher Organizations - The Service Clubs - The Youth Organizations - The Community Youth Organizations - are all contributing directly to the healthful development of your sons and daughters.

The many gifts and scholarships made each year to the schools and to individual pupils indicate the deep regard held for the Saugus School System.

In this same respect, an important event took place in October; there was formed the Saugus High School Alumni Association. Mr. Harry Wentworth has kindly recorded the event for this report.

"During the early part of 1957 the Teachers' Guild, headed by Miss Pearl Belonga and Mr. Albert Moylan planned to sponsor an 85th Anniversary Celebration of the founding of Saugus High School. They were assisted by Mr. Harry F. Wentworth, Miss Emma Dawson, Mrs. Paul Wadsworth and Miss Edna Staples.

Letters were mailed to approximately 3000 former graduates requesting donations to be used for a scholarship and library fund and also advising of a proposed banquet to be held October 26th at the High School Cafeteria.

Through the generous donations of former graduates we were able to raise \$1750.00 after all expenses had been paid and this money was turned over to a newly formed Saugus High School Alumni Association. Officers for this association were elected on the evening of our banquet - which was attended by over 450 persons. Officers are as follows:

President  
First Vice-President  
Second Vice-President  
Third Vice-President  
Recording Secretary  
Corresponding Secretary  
Treasurer  
Auditor

Mr. Harry F. Wentworth  
Mr. Albert Moylan  
Mrs. Maude Gilbert  
Mr. Herbert Upton  
Miss Louise Hayes  
Mrs. Lois Dupuis  
Miss Phyllis Dodge  
Mr. Herman Randall

Mrs. Elsie Wadsworth  
Mr. Ralph Steeves  
Mrs. Phyllis Roy

Five hundred dollars has already been turned over to our library for the purchase of new books and two five hundred dollar scholarships will be awarded at the graduation exercises next June.

The committee desires to publicly thank all the former graduates for their generous donations as our purpose could not have been accomplished without them. May we also thank all class agents who gave of their time to assist in distributing the three thousand letters as referred to above."

SAUGUS SCHOOL COMMITTEE

I find each member of the Saugus School Committee vitally interested in the overall progress of the school system. I am personally and professionally happy to have the privilege of serving the persons Saugus has elected to 'run its schools'. The desire of the Saugus School Committee to bring the benefits of fine school system to your sons and daughters is at once an inspiration and a challenge to the staff as well as to me.

Two recent votes of the School Committee are of special significance.

1. Moved on motion by Mr. George A. McCarrier and voted: That the School Committee appoint a Committee of seven members to "Investigate the Necessity For Additional School Housing", said Committee to report back to the School Committee prior to the 1959 Town Meeting. Each School Committee member shall appoint one member at large to this special Committee and the School Committee Chairman shall appoint two members and designate also a member of the School Committee to this special Committee.
2. Moved on motion by Mr. Paul A. Halay and voted: That the School Committee take the sum of \$3,000 from Public Law 674\* money to purchase books for the high school library. The School Committee to designate a Committee of seven members, consisting of Mr.

\* The source of these funds is explained in the section of this report entitled School Finances.



Albert J. Moylan, High School Librarian; Mrs. Margaret D. Adams; Mr. Paul A. Haley; Mrs. Mary Holland; Mr. Welcome McCullough; Rev. John W. Corcoran and Mr. John Burns working with Superintendent Rhoden B. Eddy, to select the volumes and report its recommendations to the School Committee for confirmation.

#### CONCLUSION

Saugus has greeted me with cordiality and warmth. Town officials, Parent-Teacher groups, the Clergy and citizens throughout the town have extended their courtesy and friendliness. I am deeply appreciative. I shall do everything within my capabilities to work with you and for you in serving the young people of Saugus.

I am equally appreciative of the warmth and cordiality extended me by our entire school staff. Teachers, supervisors and principals have all contributed to my feelings of 'belonging' to this school system, so also have all other staff members. I am grateful to Miss Anna Jacobs, Administrative Assistant; to Mrs. Betty Chamberlain, Senior Clerk; Miss Anna Naples, Junior Clerk, of the Administrative Office for their skillful and judicious assistance.

I acknowledge with gratitude the work of my predecessors in advancing the Saugus School System to the level at which I find it.

I commend for your careful reading the appended special reports of principals and special subject teachers and supervisors. These reports contain invaluable information about the schools attended by your sons and daughters.

Respectfully submitted,  
RHODEN B. EDDY  
Superintendent of Schools



Following are special reports of Mr. John A. W. Pearce, Principal of Saugus High School; Mr. Ashton F. Davis, Principal of Saugus Junior High School; Miss Helen R. Brownrigg, Elementary School Supervisor, and of special subject teachers and supervisors. Some are complete reports, others are excerpts of reports. Your careful reading of these reports will prove worthwhile.

#### Report of High School Principal

I herewith submit my twenty-third annual report as Principal of Saugus High School.

Twenty-three years seems a long time when looking ahead, but a relatively short time when looking back. A great many problems have arisen over the years. One of the most acute problems has appeared during the last few years -- the shortage of qualified teachers to fill vacancies when they arise. A great many vacancies have arisen during the last few years, especially since we entered the new building. To procure teachers to fill these vacancies, and to procure additional teachers because of our increased enrollment has placed a great responsibility upon the Principal and Superintendent. In a school as large as Saugus High School we should employ only teachers of experience. Unfortunately during this period, we have been forced many times to engage teachers without previous experience, and in some instances to engage teachers without training. Many of the teachers have resigned because they have secured better positions at an increase of several hundred dollars in salary. Although our salary schedule here in Saugus was revised within the last year, our present schedule does not compare favorably with a large majority of communities throughout the state. I am therefore recommending that a committee of teachers work with the Superintendent and School Committee to see what can be done to improve this situation.

The English department has been hardest hit over the last few years. Since we require all of our students to take English, it seems very necessary to study this situation very carefully.

During the last few months we have heard a great deal of criticism of American education. Since the appearance of the two Russian Sputniks, it is not surprising that our system of education should be compared with that of Russia. The subjects of mathematics and science have naturally received much criticism. I am happy to state that in the Saugus High School we have stressed both mathematics and science over a period of many years. We are offering more courses in these fields than most High Schools in the area. We have been fortunate in having excellent instruction in these fields.

In my report last year, I recommended that a man be chosen as head of the Industrial Arts department, immediately after Mr. Tauno Tamminen left us to take a better position. Unfortunately, this was not done until the close of this last school year. Because of this many problems arose. With the appointment of Mr. Arthur Strout, who had been a teacher in this department for ten years, an immediate improvement was noticed.

During this past year the Saugus High School band under the direction of Jerome J. Mitchell has taken its place among the best bands of the state. Mr. Mitchell, as have his predecessors, has been aided a great deal by the Saugus High School Band Parents' Club. This group, since its organization twenty years ago, has been one of the most active groups in town over the years. I know of no other organization that I have enjoyed working with as I have this one.

In June of this last year appeared one of the finest Year Books in Saugus High School history. No one realizes more than I do the time and effort that goes into the publishing of this book. A committee of teachers including Helen Towle, Hazel Marison, and John Burns are responsible for this very excellent book, along with a very capable staff of students.

Our new Saugus High School could not function as efficiently as it does without the able assistance of the Visual Aids Club under the supervision of



Anthony Struzziero. Our morning broadcast to the school over Station WBHS is under the direction of Belden G. Bly, Jr. with two members of the Visual Aids Club at the controls.

Since we entered the new building we have been offering a course in Speech for Sophomores, Juniors, and Seniors. This course is compulsory for Sophomores and elective in the other two years. Mary Anderson is Speech teacher and Dramatic coach. She also directs all school activities held in the auditorium. During the past fall, a school play entitled "Arsenic and Old Lace" was coached by Marie Lovell, one of our new English teachers.

Following is a list of new teachers in the High School as of September 1957 -- Janice Beach, Commercial subjects; Carl Bergstrom, Social Studies; Dominic Beninati, Industrial Arts; Priscilla Bradford, Commercial subjects; Judith Church, English; Robert Ciullo, Science; Josephine DiMauro, Art; Christine Fazzi, Girls Physical Education; Edmond Gautreau, Foreign Language; Marie Lovell, English; Patricia McCormick, Commercial subjects; Helen Nowak, Social Studies; John Quinlan, Mathematics; Walter Pickett, Industrial Arts; Alfred Seifert, Social Studies; Mary Small, English; Marian Sweeney, English.

I should like to state as I have many times previously the following -- the education of Saugus youth is a joint affair between parents and the school. Report cards are issued four times a year. These reports are for the express purpose of helping parents to follow the progress or failure, or near failure, of their children in school. A timely contact with the school when parents have questions would limit the number of failures and disappointments.

John A. W. Pearce  
Principal



## Report of the Junior High School Principal

The problems of adjustment from the elementary school to the seventh grade are very often the most difficult that children encounter along their educational path. Mindful of this fact, we reorganized our grade seven schedule this fall so that each child would have more subjects with the same teacher and, accordingly, would have fewer teachers. For example, the home-room teacher also has his or her pupils in one or more classes, and, whenever possible, the teacher of English teaches spelling and literature to the same pupils, and the mathematics teacher has the same pupils in science. In several instances the social studies teacher also has the same pupils in English or science.

Although this schedule is not, strictly speaking, an implementation of the much-heralded core curriculum, it does have some of the desirable characteristics of the latter. The advantages are first, that children find the change to junior high school not so formidable as there are not too many teacher personality adjustments to make; secondly, the teachers get to know and understand each of their pupils much better; and thirdly, they can correlate subject matter more readily for more interesting and effective teaching.

In keeping with modern practice, we increased our seventh grade science offering from two to three periods a week and reduced the number of literature periods from four to three. It is our intention to make the same adjustment in our eighth grade science course next year.

From time to time we hear speculative rumors regarding the educational standards of our Saugus schools. Apparently, it is not generally known that all eighth grade pupils in the system are given standardized tests in several subjects. This has been the practice for many years. The results of these tests are useful in several ways, one of which is in counseling pupils in choosing their grade nine subjects. The tests also help us measure the achievements of our educational program in relation to those of other communities throughout the country.



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Last spring the Stanford Achievement Tests were, according to our custom, administered under the supervision of Mr. John Leahy, director of guidance and testing at the high school. The complete list of subjects in which the eighth grade pupils were tested and the average (median) scores follow:

<u>Subject</u>	<u>Grade level</u>
Reading (paragraph meaning)	9.3
Reading (word meaning)	9.8
Spelling	9.8
Language	9.5
Arithmetic (computation)	9.0
Arithmetic (reasoning)	9.0

Interpreted, this means that in relation to the national norm our pupils collectively tested at least three months above average (8.7 at the time of testing) in all subjects, that they were a half year advanced in paragraph meaning, that they were nearly a year advanced in language and over a full year advanced in vocabulary and spelling. As far as I know, this is the only objective basis we have for establishing our scholastic rating in the junior high school.

To maintain this relatively high achievement requires continual diligence on the part of all of us, as there are always forces at hand that can impair a school system. One of these forces, which was of much concern to us this year, was the high ratio of teacher turnover. Of the twenty-three full time teachers in the junior high school, ten were new to our school this fall. Unless we can retain an experienced staff, it will be difficult to hold our curricular standards, and most certainly our extra-curricular program will begin to suffer.

It is common knowledge, I believe, that, with the exception of the 1932 annex, our physical plant is in need of numerous repairs and that some very necessary facilities are inadequate or entirely lacking. Such matters as several poorly heated rooms, some insufficiently lighted areas, the lack

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of acoustical treatment, the absence of showers and lockers, the need for general repairs and redecorating, an unreliable clock and bell system, and the lack of enough yard space - all aggravate our problems. I mention these conditions, not by way of complaint, but rather as a reminder that when such matters become serious, they are a detriment to the educational opportunities afforded by a school.

On the bright side, we are pleased to report that nine of our eighth grade classrooms have been furnished with new, movable tubular chairs and plastic-top desks. We also received this fall eight new teachers' desks and 120 chairs for the cafeteria. As a safety precaution the shop machinery has been entirely rewired.

I should like to submit the following recommendations:

1. Appointment of an assistant principal to the junior high school.
2. Appointment of a guidance counselor.
3. Expansion of the shop and household arts program so that seventh grade children will have a full year of these courses instead of a half year.
4. Establishment of an ungraded class in the junior high school.

I am taking this opportunity to express my appreciation to our Parent-Teacher Association for its many kindnesses and particularly to Mrs. Ralph DeFrenzo, the president until last June, and to Mr. William Robinson, the new president, for their untiring efforts on behalf of the school and their capable leadership. To Mr. and Mrs. Ralph DeFrenzo I extend the thanks of the pupils and faculty for the beautiful mobile book unit made by Mr. DeFrenzo and presented to the library last June. As always I am most grateful to Miss Doris Lennox for her loyalty and able assistance in the administration of the elementary school.

Ashton F. Davis



## Report of the Director of Guidance

The objectives of the Department are to maintain the services which aid the individual pupils in meeting various problems of personal, social, vocational, and educational nature, to assist them in their self-analysis, and to assist them in the acquisition of occupational and educational information to the end that they make wise occupational and educational choices.

To meet these objectives during the year we have maintained our testing program which includes: mental ability testing in grades seven and nine; achievement testing in grade eight and testing in the subject areas in the high school; the administration of the Boston University Battery of Psychological Tests; the Ohio State Psychological Test to seniors planning post-high school education; and the General Aptitude Test Battery administered to the seniors by the State of Massachusetts Division of Employment Security personnel.

Career conferences arranged in cooperation with Northeastern University were presented on a bi-monthly basis for juniors and seniors. An additional service rendered by this University was a two part assembly program on occupational and educational planning for boys and girls of the freshman class.

Individual conferences were scheduled with pupils by Mr. Abbott and the director as their counseling needs arose. These conferences were initiated by the pupils or referred by the subject teachers.

Conferences were held with many parents in reference to pupil progress and planning.

Conferences with representatives of various schools and businesses have been held and meetings with the appropriate pupils arranged.

Plans for the future are to maintain the existing services as much as possible. It is only simple logic that as the numbers enrolled in our school increase that the proportionate amount of time allowed to individuals must be reduced. The only solution to our problem is to add to the guidance staff either one or more full time counselors and/or teacher counselors. The core of any good guidance program is individual counseling.

My sincere thanks go to the administrators and the faculty of Saugus High School and Saugus Junior High School for their assistance in making the guidance program a success. Without their assistance no worthwhile program can exist.

The following is a numerical account of the fifty-eight members of the class of 1957 who have gone on to institutions of higher learning or training.

Salem Teachers College	4
Boston College	3
Wentworth Institute	5
Northeastern University	5
Jackson College	1
Merrimack College	1
Bridgeton Academy	1
Nursing School	9
Franklin Technical Institute	1
Lowell Technical Institute	1
Massachusetts College of Pharmacy	1
Simmons College	1
University of Massachusetts	4
University of Maine	1
Brown University	1
Dartmouth College	1
Boston University	4
Chandler Business School	2
Bentley School of Accounting	2
Fisher Junior College	2
Burdett College	1
General Electric Apprentice School	2
Malden Commercial School	1
Katherine Gibbs Secretarial School	1
Museum of Fine Arts	1
Fanny Farmer Dietetic School	1

John B. Leahy



## Report of the Head of the Department of Physical Education-Secondary Schools

During 1957 another successful year of physical education activities and intramural sports were enjoyed by the boys and girls of the Senior and Junior High Schools. At the conclusion of this our second year of physical education it is felt that definite steps have been made to fulfill five important specific goals:

1. The developing and maintaining of physical fitness.
2. Developing useful skills.
3. Developing desirable standards of social efficiency.
4. Developing ability to enjoy wholesome recreation.
5. Developing desirable health and safety habits.

In the Sauwas Secondary School we have not as yet a well rounded and varied physical education program. It is suitable and acceptable by the students but it does not quite measure up to the physical education programs as found in the high schools of adjoining towns. Further progress in the attainment of the complete goals and objectives of physical education can be expected when additional instructors and equipment have been provided.

John C. Janusas



This year's report is an amplification of last year's report.

The large school population has had an impact upon my work. As the number of children to be served has increased there has been a dilution of my attention to individual pupils; *a large amount of supervisory time has been usurped by clerical duties.* ~~administrative details have usurped some of the time formerly devoted to classroom activities.~~

The work of the elementary supervisor entails, among other duties, the observation of teachers in their classrooms for the specific purposes of planning, developing and evaluating the elementary school instructional program.

The specific duties are:

- A. Planning meetings, conferences, and workshops for purposes of curriculum revision and in-service growth of staff.
- B. Directing the testing program with a view toward analyzing, studying and improving pupil progress.
- C. Maintaining and issuing of bulletins and directives of professional materials.
- D. Delivering books and materials. Keeping an inventory of books used.
- E. Working with the visual aids director in setting up a library of materials for classroom work.
- F. Supervising the referral of special class children.
- G. Supervising the use of elementary supplies and curriculum materials relating them to the program of studies.
- H. Visiting the classrooms and directing the instructional methods and continuity of content teaching to determine sequence both horizontally within grades and vertically between the grades.
- I. Interviewing applicants for teaching positions in the elementary grades.
- J. Guiding the development of new and inexperienced teachers.
- K. Conferring with parents about children.

#### Curriculum Studies

##### Social Studies Committee

This Committee voted to adopt a textbook published by the Follet Publishing Company that presents a unified social studies (geography and



history) program for the elementary school grades. Prior to the recommendation for adoption of this series, conferences were held with junior and senior high school principals and department heads. The purpose of the conferences was to ascertain whether or not a unified social studies program in the elementary school grades constituted a suitable background for continuing study in the social studies field.

Members of the Social Studies Committee are:

- Armitage - Grade 4 - Mrs. Elizabeth Enright
- Ballard - Grade 3 - Miss Irene Markowski
- Central Elementary - Grade 5 - Mrs. Marion Bennett
- Clifftondale - Grade 2 - Miss Marleah Graves
- Falton - Grade 6 - Mr. Richard Lynch
- North Saugus - Grades 3 & 4 - Mrs. Phyllis Wheeler
- Roby - Grade 3 - Miss Frances Barry
- Sweetser - Grade 6 - Mrs. Elenora Rice
- Veterans Memorial - Grade 6 - Mrs. Althea Adelhelm
- Veterans Memorial - Grade 4 - Miss Helen Long, Chairman
- Consultant - Helen R. Brownrigg

### Spelling

The new spelling series with teachers manuals was supplied all second grades this year.

### Reading

The new Scott, Foresman & Company reading program is the basal program for the first six grades. These books are not in use in all the grades. In order to have a continuity in the teaching of reading the books and materials necessary to carry out this program effectively must be supplied to all the grades 1 through 3 during the next year. Group teaching is the method employed to insure provision for individual differences. For the most part children are receiving instruction on the levels at which they can achieve the best. A supplementary reading program provides for additional instruction to children who cannot keep up to the regular reading requirements in the basal program. All children in the first three grades are required to meet standards of the basal reading program and read in the basal books during the first four years.

### Program for Extra Help in Reading

Under the direction of the reading teacher who rotates one day a week

throughout the system children having difficulty in keeping up with the regular reading program are given some extra help. This program operates in grades 2 through 4. Children are sent for this extra help for a period of one half hour. The teachers in the room make the selection and the program varies as to the number of children who participate in the program.

#### English

In its second year of use, the McKee Language Program has proved itself to be well suited to our pupils. Unfortunately these books are not yet supplied throughout the system; consequently many of our pupils are suffering from a lack of continuity in our language program.

#### Unit or Project Work

A selected number of units for stimulating teachers and children were suggested and followed during the year. These projects coordinated the programs of Art, Music and Visual Aids. This program was effective and the teachers carried out these ideas independently.

#### Special Classes

The enrollment in the special class for educable children is nineteen. Three children were referred to this class during the year. Two children entered from other school systems. There is now a waiting list of children who would profit from special class instruction; four of these children have been tested. State regulations limit the enrollment in special classes to eighteen children. There should be at least one more special class which might well be located in the junior high school.

The enrollment of the trainable special class is six. One child entered from another school system during the year.

#### Testing Program

<u>Date</u>	<u>Test</u>	<u>Grade</u>	<u>Administrator</u>
January	Large-Therndike Intelligence Tests Form A & B Verbal	5	Elem. Supervisor
March	Metropolitan Achievement Tests Form T	3, 4, & 6	Classroom Teachers
September	Metropolitan Readiness Test	1	Classroom Teachers



Special tests are administered where needed. The Stanford-Binet Form L (individual intelligence test) is given upon request of the principal. Thirty of these were administered during the year.

The test results presented here probably have little meaning for the uninitiated reader. However, these test results do supply considerable information about the pupil body and about instructional attainments here in Saugus. A detailed explanation of all these figures in this report would require several pages. Every interested reader who seeks information should consult Miss Brownrigg, a principal or a teacher.

Grades 3, 4, 6, - Form T

Grade	Number tested	Subject	25th stlle (Sample)	50th stlle (Sample)	75th stlle (Sample)	(National)
3.8 of grade 3	119	Reading Vocabulary Arith. Fundamentals Arith. Problems Lang. Usage Spelling	3.4 3.6 3.3 3.6 3.5 3.6	4.0 4.2 4.1 4.2 4.3 4.4	4.7 5.0 4.9 4.8 5.3 6.1	4.7 4.8 4.2 4.4 5.0 4.7
4.8 of grade 4	106	Reading Vocabulary Arith. Fundamentals Arith. Problems Lang. Usage Spelling	4.0 4.4 4.6 4.6 4.5 4.2	4.8 5.3 5.1 5.3 5.5 5.1	5.4 6.4 5.4 5.7 6.4 5.8	6.0 6.2 5.3 5.5 6.0 5.7
6.8 of grade 6	131	Reading Vocabulary Arith. Fundamentals Arith. Problems English Spelling	5.8 6.0 6.2 5.9 6.0 5.8	6.9 7.3 6.9 6.8 7.2 6.9	8.4 8.7 7.4 8.3 8.8 7.8	8.5 8.7 7.5 8.3 8.5 8.1



This summary table gives an over all picture of the achievement of grades 3, 4, and 6 as compared to the national norm. If the 50th percentile (over middle score) for each grade in each subject is compared with the national norm, it can be seen that the children of Saugus achieve on or above the national norm.

Grade 6 - 2 months above  
 Grade 4 - 3 months above  
 Grade 3 - 3 months above.

Greater improvement or accomplishment can be expected with a change in materials used, teacher motivation, and parental interest in elementary school achievement. Along with the mental ability of the children these factors contribute to his progress.

#### Extension Courses

The elementary supervisor arranged for two courses during the year. The first course was given from January through May, in "Science in the Elementary School" by Dr. Pearl Nelson and the second course, "The Education of the Exceptional Child" by Dr. Albert T. Murphy, from September through December. Both these courses were well attended by the teachers of the elementary school. These courses were offered by the Harvard-Boston University Extension Office.

#### Orientation of New Teachers

During the year beginning teachers were given help through conferences and visitation. In September the teachers were scheduled to visit in a classroom of the same grade in which they were teaching. Wherever it was necessary, the elementary supervisor substituted in the beginning teacher's classroom to release her for this visitation. There was less time spent with the new teachers because of the need to transport books and provide books in rooms that had shortages.

#### Recommendations

There is a need to provide books to replace worn out copies and a need to put into use the recommended books of the committees that have been working on the selections. This is imperative if the curriculum and



the instructional program is to have full value in preparing children for the upper grades.

Books are needed in:

- Grades 1, 2, & 3 - Reading
- Grade 3 - Spelling
- Grade 4 - English
- Grade 6 - Arithmetic
- Grades 1-6 - Science

Some of the above mentioned classrooms have the required books, but all grade levels should have a uniformity of material available to provide a continuity in the instructional program.

There must be provision for shortages in:

- Grades 1 - 3 - Supplementary Readers
- Grades 3 & 4 - Social Studies and English
- Grades 5 & 6 - Social Studies and Arithmetic
- Grades 1 - 4 - Health Series.

The present testing program should be continued in the grades that are using tests now. The New Basic Scott, Foresman & Company Reading materials should be provided for the improvement of the reading program. In addition to the present program a skills test should be given in the month of September in Grades 4, 5 and 6. This test would give the teacher an evaluation of pupil's ability.

Helen R. Brownrigg

## Report of the Art Supervisor

The continued growth and expansion of the elementary classes has necessitated a revision of the schedule for the Art supervisor. With the addition of three more rooms at the Emerson School in September there are now eighty elementary classes which are visited every five weeks. The daily schedule of the Art supervisor is so planned that three days each week are spent with elementary grade classes, and two days each week are required to conduct craft classes at the senior high school.

Miss Josephine DiMauro, a recent graduate of the Massachusetts School of Art, was appointed to the position of Art teacher previously held by Miss Angela Restivo. Miss DiMauro conducts the Art classes for two and one-half days each week at the junior high school and the same amount of time at the senior high school.

Specific Art work is planned and guidance is given to the established class groups for retarded children according to their capabilities and interests.

Assistance has been offered to the Junior Red Cross Council as an extra-curricula activity in compliance with requests of the Lynn Chapter of the American Red Cross for use in their program.

The Art Department has endeavored to assist in all schools whenever there was need for display material related to the school program such as: Parent-Teacher Associations functions, community organizations, Open House programs, and extra-curricula activities of the senior high school.

Pupil participation in arranging exhibitions in the display cases of the senior high school has been a feature sponsored by the Art Department. Each month exhibitions representing the accomplishments of the different departments have been planned and arranged with faculty guidance. In this way not only the students but also the public may gain an appreciation of the endeavors as offered by the school curriculum.

It is recommended:



that another Art teacher be appointed.

that in the Craft Room of the senior high school the polishing buffer have an exhaust unit or a complete polishing unit and dust collector.

that additional textbooks and reference materials be provided for the Art department of the junior and senior high schools.

that the Art Room at the senior high school be provided with a display case for two and three dimensional work and added bulletin boards so that art and craft accomplishments may be displayed effectively.

that the program for furnishing bulletin boards and easels be completed in the elementary grade classes.

The Art program in all classes throughout the town "accepts and values the personal expression of each child regardless of the work of other children and of adult standards". It is planned to build up student confidence in his own creative abilities, and awaken an interest in his art talents as well as a respect for the work of others.

It is most gratifying through the appointment of Mr. Eddy as superintendent that he displays an active interest and an appreciation for the Art Program which is being presented in the Saugus Schools.

Anstrice C. Kellogg



## Report of Music Supervisor

The vocal music department was again led by Miss Elaine Grillo and her assistant, Mrs. Lerlean Johnson.

The program was revised this year to allow Mrs. Johnson to spend all of her time in the grades. This was imperative for our school population not only continues to increase, but the turnover of teachers has been so rapid that the customary in-service training program for grade school teachers has had to be augmented by many extra visits to the classroom teacher.

While Mrs. Johnson's chief concern is to demonstrate music teaching in the classroom, she does handle three special choirs. These choirs were established to provide further music experiences for the talented child at the fifth and sixth grade levels. The children from the Felton and Veterans schools are combined into one choir which meets at the Veterans School; another, is located in the Central Elementary School and a new choir has been started at the Emerson.

Early in 1957 the regular junior high school music program was enlarged to develop a group of girls' voices and a group of boys' voices; both of these groups were handled by the music supervisor and met once a week before school. The already established, mixed choir was directed by Mrs. Johnson. The results obtained by separating girls voices from boys, led to a request for a revision of the junior high school music program. This was done for the fall of '57 through the earnest and untiring cooperation of the principal, Mr. Ashton Davis. We now have groups of boys gathered into a glee club and groups of girls grouped into choirs.

The eighth grade girls' choir has performed for the Armistice Day and Christmas Day Assemblies as well as the P.T.A. The boys and girls performed for the annual town carol sing.

The year 1957 was a busy one for the high school glee club. The second Ham Supper was held in February. This time the cooking was done by the girls in the homemaking department under the direction of Mrs. Shuff, head of the

department. The serving and business matters were handled by the glee club.

Saugus High School being a new and beautiful building with ample accomodations - played host many times for conventions. The vocal music department provided the music for two of the largest conventions held. First for the spring meeting of the Student Council and later for the Massachusetts Association of School Cafeterias. We again took part in the annual Style Show put on by the Homemaking Department. The music department allied with the dramatic department to make the music an integral part of the action.

Early in May we auditioned at the H. E. Music Festival which was held in Concord. Our group came to the attention of the local newspaper; we were commended for our selection of music and interpretation. Immediately after, we put on our first Festival of Song which included students from the junior high school. This year we hope to include students from the grades as well as junior high so that the vocal music department will be represented on all three levels.

Elaine G. Grillo



There are now eighty elementary classes which are visited every three weeks. Demonstrations of the lessons are presented with a definite outline for each grade.

The years spent in the elementary school are years of rapid growth and development, when strength and stamina are acquired to form a healthy body. These are the years when posture habits are being formed, and fundamental motor skills are being learned to give the individual poise, grace and bodily efficiency. In these years basic skills are acquired that will give the individual wholesome recreational habits throughout his lifetime.

The many purposes of physical education are not all achieved at one time.

Some appear to be served almost daily, while others have a more remote quality. The immediate outcomes to which progress toward fulfillment may be expected are those relating to the development of motor skills, bodily efficiency, leadership and followership, the status of the individual within the group and creativity in motion.

The program of physical education today provides a variety of activities which will insure the full and complete development of all youth. Such a program not only provides for the needs and interests of boys and girls today, but also helps them to maintain physical fitness, achieve social maturity, and meet with satisfaction the adult problem of leisure time.

New hard top surfaces were laid at the Hoby, Center, Emerson and Felton Schools this year. Soon afterwards circles and court lines were permanently marked on these playing areas.

Catherine R. Griffin



Pupils who participate in the Saugus Public Schools Instrumental Music Program begin their musical instruction in grade four and continue on up through grade twelve. During the course of his instrumental music training, the pupil passes through four phases of learning. These are:

- A. Preparatory Band (Beginners)
- B. Grade School Band (Elementary)
- C. Junior High School Band (Intermediate)
- D. Senior High School Band (Advanced)

As each group advances from the lower to the next high level it encounters a more advanced phase of the program. These phases are:

- A. Beginners' Instruction  
Basic concepts of music-Playing and reading rudimental music and rhythm patterns-Gaining rudimental knowledge of musical instruments.
- B. Elementary Instruction  
Oral recitation and notation of elementary grade music-Playing and reading elementary grade music and grade rhythm patterns-Elementary melodic dictation and testing.
- C. Intermediate Instruction  
As in B., but on the intermediate level. At this level the group gives performances at school assemblies, at 'Workshops' and Festivals.
- D. Advanced Instruction  
Oral recitation and discussion of advanced music theory-Playing and sight reading of music of an advanced grade-Sectional rehearsals of instruments of the same family-Demonstrations and discussions of band instruments-Performances at games, concerts, parades, assemblies, etc.

During the past school year, the pupils in the Instrumental Music Program have participated in the following activities.

<u>Group</u>	<u>Date</u>	<u>Function</u>
High School Band	January 18	"Workshop in Instrumental Music"
	February 4	"Greater Lynn High School Band Festival", Swampscott, Massachusetts
	March 23	Exchange Concert, South Portland, Maine
	April 6	22nd Annual Spring Concert
	May 4	Middlesex Music Festival, Concord, Massachusetts
	May 18	Exchange "Pops" Concert with South Portland, Maine, and Saugus, Massachusetts
	May 30	Memorial Day Parades, Saugus and Lynn, Massachusetts
	June 9, 10	Senior High School Baccalaureate and Graduation
	September	
	October	Football games

<u>Group</u>	<u>Date</u>	<u>Function</u>
	October 17	Premier, Astor Theatre, Boston, Massachusetts
	December 20	Christmas Assembly
Junior High Band	January 18	"Workshop in Instrumental Music"
	April 6	22nd Annual Spring Concert
	April 24	Central P.T.A., Open House
	May 4	Middlesex Music Festival, Concord, Massachusetts
	June 18	Junior High School and Graduation
	December 18	Christmas Assembly
Elementary Band	January 18	"Workshop in Instrumental Music"

The instrumentation of the high school band is nearly complete.

However, there are still many old instruments that need to be replaced.

In conclusion, the need for social-musical groups satisfy the adolescent. With these musical groups, a sense of ego support as well as social, peer prestige is engendered while offering an opportunity for the individuals self-expression.

The cooperative interest of the school officials, band parents, parents and pupils in the development of the program is sincerely appreciated.

Jerome J. Mitchell



The speech therapy program is progressing smoothly along the same lines as those of previous years.

### Testing Program

Testing is an integral part of any therapy program as it is necessary in determining:

1. the number of children in need of therapy,
2. the types of cases,
3. the scheduling of therapy in each school.

To date all children in grades two and three have been examined by the therapist. Testing is still being carried on in grade one.

In aiming for the ultimate goal of having each child in the elementary grades examined by the therapist, all children in the first grades are tested each year. To date, all children in grades two and three have been examined by the therapist plus many in grade one and all of those children in grades four through six referred by their teachers as requiring therapy.

Through the use of standard articulation tests, reading, and conversation, the therapist tests for articulatory speech defects, voice difficulties and stuttering.

### Therapy Scheduling

The block system of scheduling is being continued. This type of scheduling means that the therapist visits half of the schools twice each week for a period of eight weeks, then the remaining schools for the next block of eight weeks and so on through the school year.

Preference is given to those cases in grade six, then grade five and so on down through the first grade in selecting the cases for therapy.

Children who cannot be included in the program because of the time factor are placed on a waiting list and receive therapy as soon as there is room in the schedule.

Approximately 135 children receive therapy during a school year. The number fluctuates constantly as children are dismissed and others added.



## Therapy

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Therapy is carried on generally in a group situation. Some children receive therapy individually, however, depending on the type of problem and the severity of it.

Those children rated as having severe speech problems receive a continual program of therapy. At the present time, thirteen children are rated as having severe speech defects.

The usual program of a therapy period is:

1. review of previous work,
2. introduction of new sounds (instruction in production of sound, practice in auditory discrimination)
3. practice through the use of pictures, games, reading, conversation, etc.

A somewhat different procedure is used with those children who stutter, but through the use of games, workbooks, conversations, etc., they work for the control of their stuttering.

## Dismissals

As soon as a child has mastered his speech problem, he is dismissed from the program. Teachers and parents are solicited for help in checking the child's progress in speech.

## Hearing Aid

During the summer a portable Naeco hearing aid was purchased. This machine is providing to be of inestimable value in working with those children with hearing losses.

## Service

The therapist has spoken at two of the Parent-Teacher groups in town. Plans are to attend more of the PTA group meetings so that parents will have an opportunity to consult with the therapist about their children's problems.

The therapist thanks the teachers, principals and the elementary supervisor for the excellent cooperation in the speech therapy program.

Jean McKinney

## Report of Supervising School Nurse

From the records and accomplishments of the health services in the past year, the following information was compiled:

<u>Subject</u>	<u>Census</u>	<u>Failure Notice</u>
Mass. Vision Test	3989	287
Mass. Hearing Test	3929	25
Physical Examination	1988	21
Height & Weight	4018	0

### Pupils presenting special health considerations:

Cerebral palsy	3	Diabetes	5
Rheumatic Fever(diagnosed)	4	Epilepsy	5
Vision Problems(serious)	15	Cardiac(serious)	2
Artificial eye	2	Cystic Fibrosis	2
Post-polio(diagnosed)	12	Henophelia	1
Asthma(serious)	4	Cleft Palate	4
Hearing loss(marked)	6	Braces(cause other than polio)	5
Hearing aid	2		

### Congenital defects:

Arm	3
Feet	8
Spine	2(one in wheelchair)

Accidents taken from school to hospital	12
Home calls	186
Home teachers	6
Referrals to clinics	28
Pre-school registrants	398

The Lions Club generously sponsored tonsilectomies and purchased needed glasses, where indicated, as in previous years.

### Recommendations:

For the physical examination required by law we encourage and strongly advise parents to take child to his own physician, who is in a better position to evaluate this individual whom he has known since infancy. The Mass. Department of Public Health advocates this trend. In the doctor's office or school, the parent should be present for this health appraisal.

Advise parents to bring up to date the immunization program of the teen-ager; especially Polio and Diphtheria. Since State and local facilities, apparently, are not available, the parent should assume this responsibility. Public Health authorities repeatedly emphasize the fact that diphtheria is on the increase in this age group, and the pre-school immunization is no longer



effective.

Suggest revision of policy requiring examination by school physician after a seven consecutive day absence, if pupil did not receive same from private physician. Under supervision of the school doctor, the school nurse could adequately provide this service thereby eliminating valuable time for all concerned.

We are proudly displaying a new portable audiometer (ear machine) purchased by the School Committee, and a beautiful New York Ortho-rater (eye machine) donated by the Lions Club. The school optometrists, the nurses and the pupils are enjoying the efficient, accurate screening tests which result from this equipment.

Frances H. McLaughlin

Deafness will always be a primary cause of retardation of learning in a major part of an individual's education. Deafness is a handicap and should be recognized as such. Full consideration of periods in necessary to reduce learning and to secure good results. Deafness should be recognized that good school development depends on a large degree on good hearing. The school committee should be informed fully early and often by the school in order to develop the greatest hearing possible, personally and more efficient hearing procedure which is a very important small percentage of our student population.

In addition, I wish to express appreciation for the cooperation of local officials, parents and teachers who have assisted in this work.

Frances H. McLaughlin



Report of Supervisor of Secondary Attendance

Throughout the year a careful check has been made daily of pupils absent from Saugus High School except for a short period in October when the large number of absentees due to respiratory infections made it impracticable. Pupils absent for 7 consecutive school days have been required to present a doctor's certificate to be readmitted to school.

The annual check was made in September to see that all pupils under 16 years of age returned to school. The usual home calls have been made for Saugus High and Junior High Schools. Pupils transferring from other communities have been checked to see that they reported within a reasonable time after taking up new residence in Saugus.

Truancy will always be a problem with us. Detection of truancy is a major part of an attendance supervisor's work. Subsequent interviews are aimed at preventing a recurrence. Full cooperation of parents is necessary to reduce truancy and to ensure good school attendance. Parents should realize that good school achievement depends in a large measure on good school attendance. Our school enrollments continue to increase rapidly each year while the number of cases of truancy has remained fairly constant. Fortunately our more serious truancy problems arise from a comparatively small percentage of our student population.

In closing I wish to express appreciation for the cooperation of local officials, parents, and teachers who have assisted me in my work.

Harold E. Haley

It is the objective of the Driver education Program to make the youthful driver aware of the laws of driving, his responsibilities to other drivers, and to himself.

Because of the program initiated in March of 1957, whereby classroom instruction was offered to the junior class, we were able to start our Behind-the-Wheel training with the first half of the senior class, in September 1957. At the same time, we were conducting classroom instruction for the second half of the senior class. This second group will receive their Behind-the-Wheel training from January to June, 1958.

With three instructors available, we are now offering classroom instruction to the entire junior class at the same time. Classroom instruction for this group will start in January, and will end in June, 1958.

This new program will enable the instructors to start, in September 1958, with the Behind-the-Wheel training for the entire senior class.

E. W. Falzarano



Vivid learning experiences cannot be provided through words alone. The audio-visual department has tried to select and put into use integrated materials that will help to develop understanding and stimulate thinking.

Ten Encyclopaedia Britannica 16mm sound films were purchased for use in the elementary grades. These were carefully selected for correlation with reading and social studies curriculum.

Time was spent in the technical study of new equipment. Durability, simplicity, weight, ease of operation, and maintenance as well as cost were guides in the evaluation of equipment for purchase.

Re-evaluation of equipment already in use was made and necessary servicing and repairs recommended. In a few instances, worn-out and obsolete pieces of equipment were replaced.

Some aid was given the Saugus Junior High and Elementary Schools in the purchase of filmstrip projectors, a tape recorder, and record player, the balance being paid by student organizations and P. T. A.

A new 16mm sound projector replaced a worn-out model at the Saugus High School. The Lynnhurst Parent-Teacher Association replaced an obsolete filmstrip projector with a 500 watt air-cooled model.

An outstanding contribution to the visual aids program was made by the Daily Evening Item in giving to the schools, free of charge, filmstrips on contemporary affairs, produced by Current Affairs Films. The filmstrips are of particular value in the Junior and Senior High Schools.

To keep informed of the latest developments in the area of Audio-Visual education I have continued as an active and participating member of the Massachusetts Department of Audio-Visual Instruction. In March I attended the National Convention in Washington D. C. with other officers of the Massachusetts organization. In-school educational television and related problems were discussed extensively through the convention.

Recommendations:



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1. A study of educational television as it applies to in-school viewing, to determine whether or not it would be advisable to participate in the program rapidly developing in Massachusetts.

2. The purchase of an additional 16mm sound projector<sup>for</sup> the Saugus Junior High and Elementary School.

3. The addition of some 16mm science films to our film library.

4. The purchase of a light weight tape recorder for the use of supervisors and special teachers.

Visual aids are of inestimable value in promoting good comprehension and interpretation. Because of their high interest to children, they serve as natural springboards to greater learning.

Mary H. Walsh

Lunch Sales \$81,103.16  
 Subsidy 33,766.39  
 Total Receipts: \$114,869.55  
 Total Expenditures: 113,116.21  
 Cash Balance - December 31, 1957 1,753.34  
 Number lunches served 260,100

The Oaklanvale Lunch Program opened in March of this year. An excellent pupil participation of 85% - 93% prevailed throughout the school year.

Plans for Armitage School are underway and we hope to be operating in a few weeks.

Lillian S. Joderstrom is now the principal of the school. She has been in the school for several years and has been very successful in her work. She has been in the school for several years and has been very successful in her work. She has been in the school for several years and has been very successful in her work.

Our primary objective is to provide good nutrition for all our pupils. We are working to make sure that they are getting the best possible food. We are working to make sure that they are getting the best possible food. We are working to make sure that they are getting the best possible food.

## Report of Kinehart Functional Handwriting System

Once again I am pleased to report on the operation of the handwriting program for the past year.

Your teachers have continued to give us the splendid cooperation which has become traditional in your schools and for the many courtesies extended to me and my personnel I am most grateful.

Our records show at the conclusion of June 1957 that 97% of the papers scored were Excellent or Good. It is reasonable to conclude, therefore, that 97% of the papers were eminently satisfactory. Only 3% of the papers were rated Fair or Unsatisfactory.

During the past school year we graded and diagnosed approximately 56,700 samples of handwriting for your pupils. A formal test was administered at four teaching-week intervals and a report was furnished each teacher in writing giving a careful diagnosis of the handwriting of each pupil in the room. We supplied the following instructional and motivational materials to your pupils and teachers: teacher outlines and folders, pupil folders, motivation graphs, individual certificates to pupils who qualified, diagnostic charts, handedness tests, envelopes, seals, etc.

Our primary objective is to teach your students to read and write both cursive handwriting and hand lettering in order that they may have these two tools as efficient aids in school, business, and social correspondence. At each grade level we attempt to achieve the standard norm in speed and never lose sight of the fact that the concomitants of neatness, accuracy, and attention to detail in doing work are desirable characteristics that need to be developed along with technical skill.

W. L. Kinehart



## Report on Evening School

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The Evening School Adult Program, put into operation by a vote of the School Board, was started October 1, 1957.

Under the direction of Miss Louise Solomita, registration took place September 17, 18, and 19. The following courses resulted from the registration:

- Sewing (beginners - 3 classes)
- Sewing (advanced - 2 classes)
- Weaving
- Leather tooling
- Rug Hooking
- Rug Braiding
- Decorated Ware
- Furniture Refinishing
- Foods
- Typewriting
- Shorthand

Each course was made up of twenty sessions of three hours each. Teachers and courses were certified by the State Department of Education which allowed Saugus a reimbursement of approximately one half of the operational cost.

The citizens advisory board was made up of:

- Mrs. Malcolm Bisbee
- Mrs. Paul Haley
- Mr. L. W. Macomber
- Mrs. Edward Witozen

Miss Solomita found the assistance and co-operation of the School Board, the Superintendent of Schools, and the Advisory Board most helpful in making this one of the outstanding programs in the State.

Open house to be held on March 20, 1958 will include an exhibition and demonstration of work accomplished by the evening students during the year.

Louise Solomita

## ENROLLMENT BY SCHOOLS--AS OF OCTOBER 1, 1957

SCHOOLS	GRADES												Totals
	1	2	3	4	5	6	7	8	9	10	11	12	
Armitage-6 Rooms	36	28	35	39	28	38							204
Ballard-8 Rooms	25 32	22 22	28 27	32 33									221
* Central Elementary-9 Rooms					107	186							293
** Saugus Junior High-20 H. R.							343	331					674
Cliftondale-4 Rooms	38	24	37	31									130
Emerson-4 Rooms					25 26	33							84
Felton-6 Rooms	35	28	31	38	32	28							192
Lynnhurst-3 Rooms	19	(11 - 7)	(7 - 17)										61
North Saugus-4 Rooms	(20 - 6)	(7 - 23)	26	26									108
Oaklandvale-4 Rooms	36	32	33	28									129
Roby-8 Rooms	35 35	25 25	33 34	37 38								6	262 88
Centre-4 Rooms	29	21			32								
Sweetser-8 Rooms	33	21	33	39	25 26	31 30							238
Veterans Memorial-13 Rooms	33	30	28	33	33 34	30 29					18		393
High School-42 H. R.									370	296	259	211	1136

Total

\* 3 - 5th grade rooms

\*\*10 = 6th " "

10 = 8th " "

439 331 384 426 394 405 343 331 370 296 259 211 24 4213

APPENDIX B  
Table II

Age - Grade Table

October 1, 1957

Ages	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 & Over	Totals
Grade 1	89	341	9															439
2		76	235	16	4													331
3			85	275	22	2												384
4				98	287	37	2											426
5					79	273	35	7										394
6						147	221	31	5	1								405
7							93	201	40	7	2							343
8							1	100	182	33	14	1						331
9									106	199	43	20	1	1				370
10									1	121	145	20	9					296
11											87	148	17	7				259
12												77	105	25	2	2		211
P.G.																		
Spec.																		
Totals	89	417	329	390	396	462	353	344	338	365	294	267	132	32	3	2		4213

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APPENDIX B  
Table III

Schools	Grades								Spec.	Total New	Rooms Old
	1	2	3	4	5	6	7	8			
Armitage	N	N	N	N	N	N			6	0	
Ballard	2-N	2-N	2-N	2-N	2-N	2-N			8	0	
Centre	N	N			N			N	4	0	
Cliftondale	N	N	N	0					3	1	
Emerson					2-N	N			3	0	
Felton	N	N	N	N	N	N			6	0	
Lynnhurst	N	N	N	N					3	0	
Memorial	2-N	2-N	2-N	2-N	2-N	2-N		N	13	0	
North Saugus	N	N	N	0	N				3	1	
Oaklandvale	N	N	N	0					3	1	
Roby	2-N	2-N	2-0	1-N	1-0				5	3	
Sweetser	N	N	N	N	2-0	2-0			4	4	
Junior High School					2-0	5-0	6-0	1-0			
Saugus High School					1-N	1-N	3-N	9-N	14½	14½	
Totals Elementary:							1-½+½				
Totals Junior High School:									61	10	
									14½	14½	

All new except Mechanical Drawing.

Totals Elementary:

Totals Junior High School:

APPENDIX C  
GRADUATES --- 1957

Jane Beverly Adams  
Heather Ellen Anderson  
Suzanne Margret Babcock  
Donald Robert Ballard  
Richard Barrows  
Pearl Ann Bates  
Philip Thomas Beauchesne  
Nan Elizabeth Bell  
John James Benson  
Atiglio John Bertorelli  
Robert Loring Bertram  
Paulette Patricia Bevilacqua  
Beverly Ann Billington  
Ronald Gordon Blaisdell  
Judith Norma Blatchford  
Donna Lee Boyd  
Robert Warren Bruns  
Thomas Loton Bryant  
Maureen Ann Carter  
Nancy Ann Casey  
Joanne Olga Caso  
Donald Harvey Chapman, Jr.  
Jane Davis Churchard  
Richard Elliot Clark  
Sara Joanne Cogliano  
Camella Rosalie Colanton  
Sandra Lois Comstock  
Nancy Grace Craik  
Geraldine Gladys Cronin  
Maurice Francis Cunningham  
James Ward Currier  
Thornton Gladstone Dakin, Jr.  
James Louis D'Amico  
Carol Ann Danahy  
Susan Louise Davey  
Donald Jonathan Davis  
Lorna Marie Dawson  
Shirley Ann Demers  
Madeleyne Claire DeSimone  
Carol Ann Deveau  
Nancy Follett Devitt  
Dolores Ann DeVlaminck  
Norman Edward Devonshire  
Robert Erminio DiNocco  
Judith Ann Doherty  
Patricia Edith Domey  
Patricia Ann Donovan  
Clyde Robert Draper  
Lawrence John Duffy  
Michael John Duffy  
Evelyn Lorraine Dykens

Robert Munroe Eisenhaur  
Joanne Frances Emma  
Phyllis Mary Essery  
Glenn Russell Evans  
Elliot Richard Everitt  
John Patrick Ferreira  
Carl Joseph Ferri  
Joanne Alice Firth  
William Joseph Flanagan  
Frederick Louis Forni  
Dorothy Amelia Forward  
William Alfred Gage  
John Robert Cannon  
Herbert Charles Gaudet  
Jeanette Marie Girard  
Donald Wayne Patrick Gorham  
Jane Katherine Greene  
Thomas Peter Grella  
Linda Joan Grey  
Christine Mary Hagen  
Eileen Mae Harvey  
Sylvia Frances Hatch  
Ann Marie Hickey  
John Roland Hill  
James Frank Hohmann  
Martha Eleanor Horgan  
Shirley Louise Hover  
Leslie Joseph Hubbard  
James Edward Hughes  
John Patrick Hurley  
Nancy Louise Jameson  
Rosemary Veronica Keefe  
Patricia Ann Kelley  
Patricia Ann Kelly  
Arthur Leroy King  
Robert Gerard Kodzis  
Herbert Donald Kroitzsh  
Dorothy Elaine Kyle  
Marion Lillian Lambert  
Marian Angela Lamitola  
Carolyn Ruth Layden  
Mary Frances Leahy  
Karlene Ruth Lee  
Frances Marion Leggett  
Jeanne Anne Leonowert  
Leger Bruce Little  
Stephen Bruce London  
Sandra Jean Losano  
Viva Elizabeth Ludwig  
Theodore Henry MacMillan  
Bruce Riddell MacQuarrie



Paul Robert Maguire  
 Karen Jean Mahoney  
 Rita Agnes Maillet  
 Joseph William Malio  
 Susan Mathews  
 Robert Edward McEachern  
 Philip Peter McKeever  
 Carolyn Mae McLean  
 Catherine Mary Merenda  
 Susan Batchelder Merrill  
 Eleanor Metcalf  
 Richard Duncan Mills  
 Nina Joan Moody  
 Elizabeth Frances Morrill  
 Sandra Mae Moss  
 Donald Lee Murray  
 Lorraine Cail Murray  
 Arthur George Nichols  
 Ernest Deloraine Nymen  
 Sheila Marie O'Donnell  
 Judith Ann Olje  
 John Erle O'Neal  
 Peter Joseph Orlando  
 James Charles O'Shea  
 Carl Thomas Paltrineri  
 Patricia Ann Panico  
 Robert Charles Parent  
 William Joseph Pasquina  
 Mary Anne Patti  
 Nancy Myrtle Paynter  
 Kenneth Lee Penney  
 Carol Elaine Perry  
 Sandra Jean Peterson  
 Margaret Irene Petrie  
 Carolyn Marie Pindari  
 Margery Allene Pitman  
 Bruce Harry Platt  
 Robert Joseph Poaletta  
 Edmund Carl Poole  
 Carolyn Ruth Porter  
 Gloria Betty Provenzano  
 Lois Marian Prusak  
 Peter Michael Quinn  
 Janet Priscilla Quirk  
 Richard Edward Rainford  
 Lawrence Prescott Ramsdell  
 Lorraine Ruth Reed  
 Arthur Colin Rees  
 Kenneth Anthony Reilly  
 David Bartlett Rice

Doris Sally Richards  
 Alan Roberts  
 Bernice Irene Roberts  
 Edward Charles James Roby  
 Donald David Rochefort  
 Peter Crosby Roy  
 Joan Sacca  
 Dianne Gayle Sampson  
 Patricia Katherine Schneider  
 John Ralph Secor  
 Walter Paul Sellenberg  
 Helen Jane Sheehan  
 Judith Elaine Simmons  
 Lester Marion Simmons  
 Gary Anthony Singer  
 Bruce James Smith  
 Carol May Smith  
 Dana Lee Smith  
 Robert John Smith  
 David Roy Soper  
 Leonard Spadafora  
 Ruth Blair Spencer  
 Beverly Sproul  
 Judith Anne Starrett  
 Joseph Anthony Stazinski  
 Arthur William Stead  
 Robert Stead  
 Richard Stead  
 Charlene Anne Stowe  
 Victoria Mary Sullo  
 David Fred Swallow  
 Geraldine Louise Swanson  
 Ralph Everett Swenson  
 Barbara Jean Teague  
 Rosalie Amanda Termini  
 Robert John Terpstra  
 Marilyn Mary Thibault  
 Lillian Lorraine Trefry  
 Robert Albert Turcotte  
 Priscilla Margaret Turner  
 David Marshall Walsh  
 Ronald Warren Walsh  
 Bruce Miller White  
 Robert Raymond Whittredge  
 Lee Russell Willson  
 Herbert Charles Wing, Jr.  
 William Frank Wing  
 Bruce Roy Wolfe  
 Lewis Adrienne Young  
 Louann Datha Young

Carol Ann Zulkowski



Name	Position	Preparation	Years of service in Saugus
<b>ADMINISTRATIVE</b>			
Rhoden B. Eddy	Superintendent	Colby College, B.S., Harvard University, Ed. M.	$\frac{1}{2}$
Anna V. Jacobs	Administrative Assistant	Burdett College	31
Betty M. Chamberlain	Senior Clerk	Saugus High School	$6\frac{1}{2}$
Anna Naples	Junior Clerk	Saugus High School	1
<b>HEALTH STAFF</b>			
Frances R. McLaughlin, R.N.	Head Nurse	Carney Hospital	9
Myrtle Neth, R.N.	Assistant Nurse	Bellvue Hospital, Boston University, B. S.	2
<b>SAUGUS HIGH SCHOOL</b>			
John A. W. Pearce	Principal	Brown University, A.B., Harvard University, Ed. M.	22
Leon C. Young	Vice Principal	Boston University, A.B., A.M.	31
Gertrude Hazel	Principal Clerk	Saugus High School	$5\frac{1}{2}$
Miriam C. Peschier	Junior Clerk	Medford High School	1
Kenneth G. Abbott	English, Guidance	Boston University, B.S.	1
Mary E. Anderson	Speech, Dramatics	Washington State, A.B.	$7\frac{1}{2}$
**Janice Beach	Commercial Subjects	Simmons College, B.S.	0
Isabelle G. Beauchesne	English	Salem Teachers College, B.S.	10
Madeleine Beaulieu	Mathematics	University of Maine, B.S.	1
**Dominic Beninati	Metal Shop	Boston State Teachers College, B.S.	0
**Carl F. Bergstrom	Social Studies	Colby College, B.S.	0
Walter D. Blossom	Commercial Subjects	Northeastern University, B.B.A.	27
Belden G. Bly, Jr.	Social Studies	Northeastern University, A.B., Boston University, Ed. M.	16
**Priscilla Bradford	Commercial Subjects	Salem Teachers College, B.S.	2
*John J. Burns	English	Boston College, A.B., Ed. M.	19
**Judith C. Church	Biology, Science	University of New Hampshire, B.A.	0
**Robert H. Ciullo	Homemaking	Boston College, B.S., M.S.	0
Patricia S. Dillon	Commercial Subjects	University of New Hampshire, B.S.	1
Elmo Falzarano	Physical Education	Boston University, B.S., Ed. M.	2
Christine Fazzi		Boston University, B.S. (Began February 28, 1957)	$\frac{1}{2}$
**Edmond J. Gautreau	Latin, English	Assumption College, B.A.	0
Harold E. Haley	Algebra, Geometry	University of New Hampshire, A.B.	
Louise Hayes	English	Harvard University, Ed. M.	28
*Bernice L. Hayward	Languages	Salem Teachers College, B.S., Boston College, M.A.	13
Carolyn Inman	French, Latin	Boston University, A.B., A.M.	28
*John Janusas	Physical Education	Colby College, B.A.	1
		Boston College, B.S., Boston University, Ed. M.	11





James McLoughlin	Technical Training	2
**Lorna P. Miller	Radcliffe College, A.B., Harvard University, Ed. M.	0
Paul E. O'Brien	Boston College, A.B., M.A.	3
**Robert D. Perry	Salem Teachers College, B.S.	0
M. Pearl Peterson	Salem Teachers College	38
Ruth Schlager	Boston University, B. of Music	2
**Margaret M. Seymour	Fitchburg Teachers College	0
**Clinton E. Small	Ricker College, B.A.	0
Harry Surabian	Boston Conservatory of Music, B. of Music	1
**Frank M. Tapley	University of Maine, B.S.	0
Gwendolyn Walters	Salem Teachers College	31
**Dewanne M. White	University of New Hampshire, B.S.	0

#### ARMITAGE SCHOOL

William J. Flanagan	Principal, Grade VI	5
Elizabeth Enright	Grade IV	24
Leonora G. Jervis	Grade II	10
**Frances L. Mader	Grade I	0
Helen E. Pendergast	Grade III	8
Ronald W. Warren	Grade V	1
	Holy Cross College, A.B.	
	Lowell Teachers College, B.S.	
	Perry Kindergarten	
	Salem Teachers College, B.S.	
	Lowell Teachers College, B.S.	
	Salem Teachers College, B.S.	

#### BALLARD SCHOOL

Marjorie E. Wiggin	Principal, Grade I	30
Alice M. Bennett	Grade I	3
Edith H. Cook	Grade IV	10
Concetta M. Garrano	Grade III	2
Irene T. Markowski	Grade III	3
Sophie M. Melewski	Grade II	19
Selma D. Rosenfield	Grade IV	11
Francena W. Smith	Grade II	2
	Gorham Teachers College	
	Fitchburg Teachers College	
	Farmington Teachers College	
	Salem Teachers College, B.S.	
	Salem Teachers College, B.S.	
	Salem Teachers College, B.S.	
	Bridgewater Teachers College, B.S., Boston Univ., Ed. M.	
	Bridgewater Teachers College, B.S.	

#### CENTRAL ELEMENTARY SCHOOL

Doris M. Lennox	Teacher in Charge-Grade VI	18
	Salem Teachers College, B.S.	
	Boston University, Ed. M.	
Elizabeth Dixon	Grade V	9
Ethel Dorr	Grade VI	28
Marion F. Emmett	Grade V	18
Viola MacLaren	Grade VI	10
Ivaloo MacVicar	Grade VI	4
Ralph M. Merry, Jr.	Grade VI	1
Leonard N. Rosenberg	Grade VI	1
Edith L. Sheehan	Grade V	6
	Salem Teachers College	
	Washington State Normal	
	Salem Teachers College	
	Aroostook State Normal	
	Tufts College, A.B.	
	Salem Teachers College, B.S.	
	Suffolk University, A.B.	
	Plymouth Teachers College,	



Myra W. Beckman	Principal, Grade IV	Farmington Normal	42
Marleah E. Graves	Grade II	North Adams Teachers College	29
Dorothy E. Hart	Grade III	Salem Teachers College, B.S.	3
Norinne M. Maloney	Grade I	Salem Teachers College, B.S.	1

EMERSON SCHOOL

**Grace M. Cubie	Teacher in Charge-Grade V	Bridgewater Teachers College	0
**John J. Naso	Grade VI	Salem Teachers College, B.S.	0
Miriam R. Ries	Grade V	Salem Teachers College, B.S.	1

FELTON SCHOOL

Miriam Stephens	Teacher in Charge-Grade VI	Salem Teachers College, B.S.	5
Mary T. Lavin	Grade I	Lowell Teachers College, B.S.	19
Esther C. McCarrier	Grade II	Aroostook State Normal	34
Joanne Nugent	Grade III	Salem Teachers College, B.S.	1

LYNNHURST SCHOOL

Marie Reynolds	Principal, Grade I	Fisher Normal School	36
Mary G. Nelson	Grades III & IV	Salem Teachers College	11
Bertha A. Schaefer	Grades II & III	Salem Teachers College, B.S.	11½

NORTH SAUGUS SCHOOL

Clara V. Clark	Principal, Grade V	University of Washington	12
Muriel C. Bacon	Grades II & III	Salem Teachers College	11
**Rochelle R. Mezoff	Grade IV	Brandeis University, B.A.	0
M. Pauline Smith	Grades I & II	Salem Teachers College	11

OAKLANDVALE SCHOOL

Grace L. Myers	Principal, Grade IV	Slippery Rock Normal, Calvin Cooledge College, B.S.	7
Helen Rippon	Grade II	Framingham Teachers College	8
Florence Sullivan	(Military leave - November 1944)		17
Viola G. Wilson	Grade I	Salem Teachers College	11
Gertrude R. Wirling	Grade III	Bridgewater Teachers College, B.S.	8
		Calvin Cooledge College, Ed. M.	

ROBY AND CENTRE SCHOOLS

Mary H. Walsh	Principal	Salem Teachers College	29
Frances L. Barry	Grade III	Salem Teachers College, B.S.	3
Agnes I. Conley	Grade I	Lesley College	3
**Garnet Cox	Grade II	Salem Teachers College, B.S.	0
Gloria Innes	Special Class	Staley College, B.A.O.	1
Mae W. Johnson	Grade II	Salem Teachers College	21
L. Elizabeth Loeffler	Grade III	Farmington Teachers College	7½

Marjorie P. Smart  
Elva Thorne  
Anna Vontzalides  
\*\*Eleanor Burbank

#### SWEETSER SCHOOL

Mildred A. Willard  
Iona Britt  
\*\*Joan J. Hanlon  
Clara M. Hinckley  
Hazel V. Lindsey  
\*\*Joan Mercandante  
Vida E. Norton  
Elenora Rice  
Marjorie P. Walkey

#### VETERANS MEMORIAL SCHOOL

Horace E. Shuff  
Althea Adelhelm  
Josephine Chadbourne  
Lillian C. Chickering  
\*\*Christine F. Cucinotta  
Dorothea B. Hawkins  
Joan A. Kennedy  
Dorothy Levy  
Helen C. Long  
Mary P. Mullins  
Marilyn E. Orth

Gloria Solomita

Bruce W. Waybright

Marion Wells

#### SUPERVISORS AND SPECIAL

Helen R. Brownrigg  
\*\*Josephine DiMauro  
Catherine R. Griffin  
Elaine Grillo  
Lerlean R. Johnson  
Anstrice C. Kellogg  
Ina R. MacNeill  
Jean McKinney  
Lillian S. Soderstrom  
\* Head of Department

Grade V  
Grade II  
Grade I  
Grade IV

Principal  
Grade II  
Grade V  
Grade III  
Grade I  
Grade IV  
Grade V  
Grade VI  
Grade VI

Principal  
Grade VI  
Grade IV  
Grade I  
Grade I  
Grade III  
Grade II  
Grade V  
Grade IV  
Special Class  
Grade II

Grade V  
Grade VI

Grade III

Elementary Supervisor  
Art Teacher  
Physical Education  
Music Supervisor  
Music Teacher  
Art Supervisor  
Remedial Reading  
Speech Therapist  
Cafeteria Director  
\*\* New Personnel

Bridgewater Teachers College, B.S.  
Salem Teachers College  
Salem Teachers College, B.S.  
Farmington State Teachers, B.S.

Neil Normal School  
Gorham Teachers College  
Newton College of the Sacred Heart, B.A.  
Eastern State Normal  
Washington State Normal  
Salem Teachers College, B.S.  
Washington State Normal  
Farmington Teachers College  
Framingham Teachers College

Keene Teachers College  
Bates College, A.B.  
Farmington Teachers College  
Salem Teachers College  
Salem Teachers College, B.S.  
Salem Teachers College, B.S.  
Emmanuel College, B.A.  
Brandeis University, B.A., Boston University, Ed. M.  
Salem Teachers College, Boston University, B.S., Ed. M.  
Worcester Teachers College  
Framingham Teachers College, B.S.  
Boston University, Ed. M.  
Portia Law School, University of Massachusetts, A.B.  
Arizona State College, B.A.  
(Began March 4, 1957)  
Salem Teachers College

Salem Teachers College, B.S., Boston University, Ed. M.  
Massachusetts School of Art, B.S.  
Posse-Nissen School, Calvin Coolidge College, B.S.  
Boston University, B. of Music, Ed. M.  
Lowell Teachers College, B.S.  
Mass. School of Art, B.S., Boston University, Ed. M.  
Salem Teachers College  
University of Maine, B.A., Boston University, Ed. M.  
Plymouth Teachers College

3  
11  
1  
0

40  
14  
0  
9  
32  
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30  
19  
9

15  
4  
31  
12  
0  
6  
1  
2  
20  
28  
4  
11  
 $\frac{1}{2}$

23

5  
0  
27  
9  
2  
35  
12  
2  
6



Name School Years of Service

SENIOR BUILDING CUSTODIAN & SUPERVISOR

Erwin Bowley

13

JUNIOR BUILDING CUSTODIANS

Edmund L. Gibbons  
 Fred Erlandsen  
 John Horton  
 Karl Johnson  
 Andrew Keech  
 Melville J. Sellers  
 Alfred R. Diotte  
 Carl Metzler  
 Herbert C. Hamilton  
 Alphonse Skroupski  
 George P. McCabe  
 Richard Curra  
 Thomas McDonough  
 Ludovico Sullo  
 Norman LeBlanc  
 Morrin E. Hazel  
 Benjamin J. Obdens  
 Ernest J. Dascoli  
 Ernest Coy  
 Benoit R. Lecaroz  
 Richard Nickerson  
 Robert Bertrand  
 Arthur E. Leighton

Rotating  
 High School  
 High School  
 High School  
 High School  
 High School  
 High School  
 Junior High School  
 Junior High School  
 Junior High School  
 Junior High School  
 Armitage School  
 Ballard School  
 Centre School  
 Cliftondale School  
 Emerson School  
 Felton School  
 Lynnhurst School  
 North Saugus School  
 Oaklandvale School  
 Roby School  
 Sweetser School  
 Veterans Memorial School

7  
 2  
 2  
 7  
 5  
 7  
 1  
 5  
 12  
 12  
 0  
 9  
 11  
 6  
 3  
 1  
 7  
 3  
 5  
 1  
 2  
 7  
 3

CLEANERS

Beatrice Taylor  
 Luiza L. Black  
 Pearl Blacknell

High School  
 Junior High School  
 Veterans Memorial School

2  
 0  
 14



Retirements

Alice M. Willis	Saugus Junior High	June
Blanche M. Love	Felton School	November 30
Vera C. Wentworth	Sweetser	June

Resignations

Name	School	Date
Iva L. Adlington	Saugus High School	June
Ralph L. Davis, Jr.	Saugus High School	June
Richard J. Evans	Saugus High School	June
Kent W. Frederickson	Saugus High School	June
Lorraine B. Hennigar	Saugus High School	June
Robert J. McTigue	Saugus High School	June
Emil G. Sirois	Saugus High School	June
Barbara J. Wentworth	Saugus High School	March 1
Adrienne S. Wilson	Saugus High School	October 1
William W. Burger	Saugus Junior High	June
Marion L. Clark	Saugus Junior High	June
John W. DeAngelis	Saugus Junior High	January 2
Henry F. Dunn, Jr.	Saugus Junior High	June
Robert Dunn	Saugus Junior High	June
Helen Leyland	Saugus Junior High	June
James McLoughlin	Saugus Junior High	January 3, 1958
William A. Nagle	Saugus Junior High	March 6
Chester S. Zqonik	Saugus Junior High	June
Ann M. Floyd	Saugus Junior High	June
Joan D'Alfonso	Armitage School	June
Richard J. Lynch	Felton School	October 18
Phyllis J. Wheeler	North Saugus School	June
Harriet B. Pfuntner	Roby School	November 1
Jeanne Mahoney	Sweetser School	June
Jean Sullivan	Veterans Memorial	June
Angela Restivo	Art Teacher	June
Iva McGray	Cleaning Lady	June

Leave of Absence

Donald Peirce	Military Service	June
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Personnel Transferred 1957

Name	From	To	Date
Morrin E. Hazel	High School-Shop	Custodian-Emerson	September
Ruth E. Kelley	Saugus High School	Saugus Junior High	September
John Quinlan	Saugus Junior High	Saugus High School	September
Miriam R. Ries	Centre School	Emerson School	September
Miriam Stephens	Felton, Grade 5	Felton, Grade 6 & Teacher in Charge	October 21
Mildred A. Willard	Sweetser, Grade 5	Principal of Sweetser	September
Ann Floyd	Veterans Memorial	Saugus Junior High	March 4

New Personnel

Name	School	Date
Janice Beach	Saugus High School	September
Dominic Beninati	Saugus High School	September
Carl F. Bergstrom	Saugus High School	September
Priscilla Bradford	Saugus High School	September 30
Judith C. Church	Saugus High School	September
Robert H. Ciullo	Saugus High School	September
Edmond J. Gautreau	Saugus High School	September
Marie J. Levell	Saugus High School	September
Patricia A. McCormick	Saugus High School	September
Helen Nowak	Saugus High School	September
Walter J. Pickett	Saugus High School	September
Alfred E. Seifert	Saugus High School	September
Mary E. Small	Saugus High School	September
Marion B. Sweeney	Saugus High School	September
Grey A. Bowden	Saugus Junior High	September
John J. Capomaccio	Saugus Junior High	September
Christine M. Curran	Saugus Junior High	September
Lorna P. Miller	Saugus Junior High	September
Robert D. Perry	Saugus Junior High	September
Margaret M. Seymour	Saugus Junior High	September
Clinton Small	Saugus Junior High	September
Frank Tapley	Saugus Junior High	September
Dewanne M. White	Saugus Junior High	September
Frances L. Mader	Armitage School	September
Grace M. Cubie	Emerson School	September
John Naso	Emerson School	September
Rochelle R. Mezoff	North Saugus School	September
Garnet Cox	Centre School	September
Eleanor Burbank	Roby School	October 30
Joan J. Hanlon	Sweetser School	September
Joan Mercandante	Sweetser School	September
Christine F. Cucinotta	Veterans Memorial School	September
Josephine DiMauro	Art Teacher	September

- 1 -

To the Town Manager:

The Saugus Board of Public Welfare herewith submits its Annual Report for the year 1957.

In view of the fact that monthly reports summarizing the operations of the department are submitted this report will not be a lengthy one.

Although our general activity and purpose to assist and care for persons in need, in the community, within the framework of the four categories of public assistance has remained unchanged, because of dynamic economy and legislative changes in payments and program the year has been a busy one. Our caseload has decreased slightly on Old Age Assistance but has increased on Aid to Dependent Children and Disability Assistance.

For the first time, the department has had five full time employees throughout the year. The staff consisted of one Agent, two Social Workers, one Principal Clerk and one Senior Clerk. During the course of the year we did have some turnover in the Social Workers. The department is still in need of a Junior Clerk in order to reach the goals that we set three years ago and that is to administer the public assistance programs with sufficient adequately trained personnel with the greatest possible service to the people in the Town at the lowest possible cost.



- 2 -

On Old Age Assistance, our principal activity, we had an average caseload of 203 with a high in April of 208 and a low in December of 195 and carried over to 1958 200 cases still active. Total expenditure for the year \$217,765.03 which includes payment to other cities and towns for Saugus cases. Average payment per case for the last month in which figures are available is \$90.04. The slight increase in the total expenditures, despite drop in caseload, is due to 5.7% cost of living increase given to all cases and an increase of \$8.00 per month in the fuel allowance.

On this category there was beginning to be noticeable activity in the area of collections under liens on real property of clients. We recovered a total of \$21,000.00 approximately 45% of this is returned to surplus revenue and the balance is credited to our Federal accounts.

The Aid to Dependent Children category had an average of 18 cases with a low of 15 in June and a high of 19 in October and November and there will be carried over until January 1958 18 active cases. Total expenditures for the year, in this category were \$22,724.82. Average payment per case for the last month in which figures are available is \$105.15. Increased expenditures in this category were also affected by the cost of living increase and change in fuel allowance. Although the caseload remains fairly constant there is a never ending variety

- 3 -

of social problems that create the dependency in the first place. Good case work practice seeks as its goal solution to these problems and prevention of their repetition during the adult life of the children involved. Since the family is the basis of society something should be done in the way of stricter legislation concerning divorce and remarriage in order to prevent community being saddled with responsibilities that properly belong elsewhere.

The Disability Assistance category had an average caseload of 17 with a high of 18 in February and December, 17 cases being carried to January 1958. Total expenditures for the year were \$19,555.51. Average payment per case for the last month in which figures are available is \$93.58. Expenses for this type of aid included increased cost of living and fuel allowance. This caseload remains static inasmuch as the client usually leaves the rolls only through death or removal from the community. Attempts at rehabilitation have been made but results are difficult to assess.

On the General Relief category the average caseload was 8 with a high of 12 in March and a low of 5 in September and October; 5 cases being carried over to January 1958. Total expenditures for the year, in this category, were \$16,527.41. Our activity in this category was just about the

- 4 -

same as last year although there was a greater turnover in cases due to short term unemployment. The principal reason for increase in total expenditures was due to hospitalization of one patient that cost over \$1,500.00.

We still are holding, in abeyance, bills for 1956 and 1957 for the care of Saugus settled children in the care of the State, because the Attorney General has not ruled whether or not communities are still liable after the most recent amendments to the Child Protection Laws. Should we ultimately, be required to pay this expense it will amount to \$2,800.00.

Total operating expenses for the department in 1957 were as follows:

Administration (salaries and expenses)	\$22,121.27	
Aid	276,572.77	
Expenditures for Admin. - O.A.A. Salaries	-\$14,784.65	
Expenses	<u>1,451.74</u>	
	16,236.39	
Receipts	<u>7,893.37</u>	
Net Cost to the Town		8,343.02
Expenditures for Admin. - A.D.C. Salaries	\$ 3,022.58	
Expenses	<u>284.37</u>	
	3,306.95	
Receipts	<u>2,260.20</u>	
Net Cost to the Town		1,046.75
Expenditures for Admin. - D.A. Salaries	\$ 1,111.72	
Expenses	<u>377.02</u>	
	1,488.74	
Receipts	<u>570.17</u>	
Net Cost to the Town		918.57
Expenditures for Admin. - G.R. Salaries	\$ 941.51	
Expenses	<u>147.68</u>	
Net Cost to the Town		1,089.19



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TOTAL NET COST TO TOWN OF SAUGUS FOR ADMINISTRATION = \$11,397.53

Expenditures - Aid - O.A.A.	\$217,765.03	
Receipts	<u>186,485.58</u>	
Net Cost to the Town		\$31,279.45

Expenditures - Aid - A.D.C.	22,724.82	
Receipts	<u>17,648.83</u>	
Net Cost to the Town		5,075.99

Expenditures - Aid - D.A.	19,555.51	
Receipts	<u>14,792.04</u>	
Net Cost to the Town		4,763.47

Expenditures - Aid - G.R.	16,527.41	
Receipts	<u>2,459.44</u>	
Net Cost to the Town		14,067.97

TOTAL NET COST TO TOWN OF SAUGUS FOR AID = \$55,186.88

In conclusion Saugus Board of Public Welfare wishes to express its appreciation to the Manager and several other department heads who, during the course of the year, were instrumental in finding employment for some of our cases and to all other officials and employees for their cooperation.

Respectfully submitted,

JOHN F. KEANE, Agent

Approved by the Board of Public Welfare:

Ernest M. Hatch, Chairman  
 Walter T. Brander, Secretary  
 George A. Anderson

In accordance with the request of the Town Manager, I herewith submit my annual report of expenditures for the year 1957.

Each year there has been a slight increase in the number of active cases handled through this department. The past year there were one Spanish War, 16 World War I, 35 World War II and 5 Korean War cases covering a total of 115 persons benefiting. The total costs in cash covering the year amounting to \$17,178.75 compared to \$14,850.00 for the previous year shows a net increase in cost of \$2328.75. The rising costs to the department is due mostly to increased medical and hospital bills.

Late in September it was noted that resources for the department had dwindled considerably and it was necessary that a request for additional funds be transferred to carry through to the end of the year.

In view of the above and the possibilities of an economic recession, I have asked for a slight increase in the appropriation for the year 1958 in order that the work of the department can be covered in a fair and impartial manner.

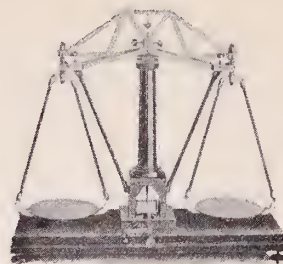
My thanks and appreciation are extended to the other departments for their help and cooperation in carrying on the work.

Newell V. Bartlett  
Agent, Veterans' Benefits



# TOWN OF SAUGUS

## MASSACHUSETTS



WESLEY W. GAGE  
SEALER OF  
WEIGHTS AND MEASURES

December 31, 1957

To The Town Manager:

The following is the annual report of your Sealer of Weights and Measures which lists the number of gasoline pumps, oil trucks, scales and other weighing and measuring devices tested, sealed and inspected by me from January 1, 1957 to December 31, 1957.

Included is a list of true weighings and other tests made during the course of the year: --

<u>SCALES</u>	<u>SEALED</u>	<u>NOT SEALED</u>	<u>ADJUSTED</u>
Over 10,000 lbs.	4		
100 to 5,000 lbs.	17		
Under 100 lbs.	116	1	1
Avoirdupois Weights	31		

### AUTOMATIC LIQUID MEASURING DEVICES

Gasoline	128	1	
Oil and Grease	30	2	
Vehicle Tanks	40		1

### Other Automatic Measuring Devices

Cloth	1
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### LINEAR MEASURES

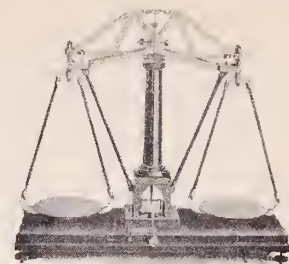
Yardsticks	5
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# TOWN OF SAUGUS

## MASSACHUSETTS



**ESLEY W. GAGE**  
SEALER OF  
WEIGHTS AND MEASURES

### TRIAL WEIGHINGS

Commodity	Total No. Tested	No. Correct	Incorrect	
			Under	Over
Bread	240	228	3	9
Butter	63	57		6
Confectionary (sugar & candy)	33	31	2	
Dry Commodities	128	110	9	9
Flour	22	17	4	1
Fruits & Vegetable	198	160	1	37
Grain & Feed	4	4		
Lard	23	19		4
Meats & Provisions	222	201	3	18
Potatoes	44	35		9
Lobster Meat	15	15		

### INSPECTED

Bread-240 loafs. Food packages-988. Clinical thermometers-15,  
Junk scales-2. Pedler's scales-2. Pedler's licenses-21.

A total of 62 retests were made on gasoline meters sealed.

The sum of \$377.60 was turned in as Sealing Fees to our Town  
Treasurer.

Respectfully submitted,

*Esley W. Gage*

Sealer of Weights & Measures